

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
SPECIAL MEETING
January 8, 2013-4:00 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 4:00 p.m. with the following members present: Mrs. Diane Coleman, Chairman, Dr. Diane Scott, Vice Chairman, Mr. Scott Peden, Mr. Hugh Winkles and Mrs. Jennifer Granse. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mr. Wyrosdick lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

1. Public Forum

Mr. Joseph Pool came forward stating he saw on the agenda that one of our Principals was being transferred to the Berryhill Administrative Complex. He asked the board why the administrator was being transferred and to what job. Mrs. Scott shared that the transfer of this administrator was in the best interest of our students and the employee. He then asked if this was a newly formed job, was there a job description, and is there a criteria in place to transfer administrators under these circumstances. He said he knows about administrators having been demoted before that had stellar job performances Mr. Wyrosdick responded that he was jumping ahead of the recommendation he was going to make later in the agenda. Mr. Wyrosdick shared with him this assignment is a temporary assignment only. He is not prepared to make it permanent at this time, there is currently not a job description in place, but one will probably be written. He also told him the temporary assignment is a lateral transfer at the same pay grade.

C. Business Item

2. Human Resources

Motion to Approve was moved by Diane Scott , Seconded by Hugh Winkles. Motion Passed by a vote of 5-0.

Mr. Wyrosdick requested approval to transfer Jerilyn Hughes from Principal of East Milton Elementary to Administrator on Special Assignment at the Berryhill Administrative Complex working with David Johnson in the Continuous Improvement and Alternative Academics Program office. He stated that this transfer is not because of job performance and is consistent with the way we have handled other similiar situations. He feels this temporary assignment is in the best interest of the students, community and the employee.

Mr. Peden asked if this would be considered creating a new job in spite of our hiring freeze. Mr. Wyrosdick explained that we were already down 2 administrators and have been for quite a while. He emphasized this is a temporary assignment as he is not ready to make a permanent decision now. He was also asked about the Principal position at the school and he responded the current Assistant Principal will be taking on the responsibilities until a final assignment has been made.

The board approved Jerilyn Hughes, Administrator on Special Assignment, Berryhill Administrative Complex.

3. 2012-13 Calendar Revisions

Motion to Approve was moved by Jenny Granse , Seconded by Hugh Winkles. Motion Passed by a vote

of 5-0.

Mr. Hinote explained that the Calendar Committee met on January 4th to discuss the revision of the 2012-13 calendar. Originally January 18, 2013 was changed to be a student make up day due to Tropical Storm Isaac and then subsequently was changed back to a teacher planning day. That left us with one more day for students to make up. The committee considered using April 5, 2013 as a student make up day. Some of the principals brought it to the calendar committee's attention that this day is right before our FCAT testing. They had planned to use this day to train their teachers on some changes to the security standards in the administration of the FCAT test. This is the first year 5th graders will be using computers to complete their tests and there is some expansion to the middle and high school computer testing. Therefore, the committee recommends April 5th be a early release day for students and the remainder of the day can be dedicated to teacher training.

Mr. Hinote shared that we are still left with two teacher work days (10 month employees) to make up. The committee recommends we add two days to post planning at the end of the school year.

Lastly, Mr. Hinote brought it to the board's attention that we have all experienced difficulty parking between the graduation ceremonies at the Civic Center. Our high school principals have requested expanding the time between the ceremonies by 30 minutes to help with clearing the parking lots to make way for the next graduation. Adding this 1 hour to the rental of the Civic Center will cost the district \$1600.00. The high schools are willing to divide the cost.

Mr. Wyrosdick recommends approval of designating April 5, 2013 a student early release day with the remainder of the day to be used as a Planning Day. He also recommends adding two additional days to the end of the school year for post-planning and approval to establish March 19th and 20th as the two make-up days for 12 month employees. These are the only two days left in the school year that can be used as make up days for 12 month employees. This will mean all categories of employees will have satisfied making up their missed days.

He also recommends approval to change the graduation start times at the Civic Center on June 1st to Navarre High beginning at 11:00 a.m. as previously scheduled, move Gulf Breeze High graduation ceremony to begin at 2:30 p.m. and Pace High to begin at 6:00 p.m.

Mr. Wyrosdick called attention to the fact that we still have one 12 month teacher left and in an agreement with SRPE, a Memo of Understanding will be provided to allow this employee to make up missed days with the on-line training classes.

Mrs. Scott asked how designating March 19th and 20th make-up days for 12 month employees will affect their Spring Break. Mr. Turman responded that 12 month employees usually have to take anywhere from 1 - 3 days off during Spring Break. This year Monday, March 18th is a paid holiday, March 19th and 20th are currently non-paid holidays and March 21st and 22nd are work or take leave days. With the changes to the calendar, March 19th - 22nd will be work or take leave days.

The board approved the calendar revisions as recommended. Mr. Wyrosdick thanked the calendar committee for reconvening and their help planning the revisions.

4. Signature Authorization for Division of Emergency Management - FEMA Hurricane Isaac

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

The board approved Mr. Joey Harrell as the authorized agent for federal and state assistance for disaster #4084 Hurricane Isaac.

5. 2012-13 School Improvement Plans

Item tabled until January 24, 2013 school board meeting.

6. Domestic Security Task Force

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

Mr. Wyrosdick explained that he and Sheriff Hall would like to develop a "Domestic Security Task Force." The committee will be asked to review our current school safety procedures and work on recommendations they feel need to be brought to the CEO Roundtable Committee.

He requests approval to assign Mr. Joey Harrell, Chris Wells, Richard Laing and Judy Friery to serve on the task force and would like a school board member to volunteer to serve as well. A representative from the County Commissioners and the Sheriff's office will also be asked to serve. Mr. Peden volunteered to serve on the committee.

Mr. Winkles asked about the CEO Roundtable Committee that was formed after the Columbine High School incident. Mr. Wyrosdick said that over the years the CEO Roundtable has grown to a multi-agency committee. He would like the Domestic Security Task Force Committee's only focus to be school security.

The board approved Mr. Peden, Mr. Joey Harrell, Judy Friery, Chris Wells and Richard Laing serving on behalf of the school district.

7. Items from Board Members

Mr. Winkles shared with the other board members he will be traveling tomorrow to the next Florida School Board Insurance Trust meeting.

Mrs. Coleman shared an invitation to the board members from the Fellowship Churches of Santa Rosa County to attend the January 19th annual Martin Luther King breakfast at the Santa Rosa County Auditorium beginning at 9:00 a.m.

8. Items from Board Attorney

Motion to Approve was moved by Hugh Winkles , Seconded by Jenny Granse. Motion Passed by a vote of 5-0.

Mr. Green shared with the board that the 90 days on the purchase of the property on Highway 90 will be up on the 15th of this month. He has been in contact with the Planning and Zoning Commission and we are waiting on having the school site and the easement extracted from the present development so a special exception can be issued allowing a school to be built on the site in the future. He asks the board's approval to authorize the Superintendent to execute a document on behalf of the school board which will extend the closing date up to an additional 60 days.

Secondly, Mr. Green wanted to notify the board that the informal claim that we submitted earlier in regards to the BP Claim will be included in the Presentment Claim that the Levin firm is currently preparing for us.

9. Items from Superintendent

The Superintendent shared with the board an e-mail he received from the Florida School Board Association informing them of a School Finance Forum planned for February and asked them to let us know if they would like to attend. Mrs. Scott stated she also received an e-mail from them in regards to a Collective Bargaining Forum they could also attend. There was a discussion about why the documents mentioned it was mandatory for board members elected after 2004. The

Superintendent hasn't received the email about the Collective Bargaining but will try to find it and see if we can determine why they are stating the forums are mandatory.

D. Adjournment

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 8th day of January, 2013 A. D.

**SCHOOL BOARD OF
SANTA ROSA COUNTY**

Chairman

ATTEST:

Superintendent and Secretary