

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
July 23, 2024-10:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session with the following members present: Mrs. Linda Sanborn, Chairperson, Mrs. Carol Boston, Vice-Chairperson; Mr. Charles Elliott, Mrs. Elizabeth Hewey and Mr. Scott Peden.

Also present were School Board Attorney, Terry Harmon, and Dr. Karen Barber, Superintendent of Schools and Secretary.

B. Pledge of Allegiance

Chairperson Linda Sanborn called the meeting to order and Nadia Colin, Public Information and Family and Community Outreach Officer led a moment of silence and Pledge of Allegiance to the Flag.

C. Approval of Minutes

1. Approval of School Board Workshop Minutes of June 13, 2024

Motion to Approve was moved by Elizabeth Hewey, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

2. Approval of School Board Meeting Minutes of June 13, 2024

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

1. Assessment Data Infographics

For a complete word for word transcript, please see the video.

Warren Stevens, Director of Continuous Improvement gave an update on the Assessment Data.

2. Science Textbook Adoption Process

For a complete word for word transcript, please see the video.

Meghan Hall, Coordinator of Math & Science gave a presentation on the process of Science Textbook Adoption.

3. SRCDS Senior Scholarship Totals

For a complete word for word transcript, please see the video.

Autumn Wright, Director of Student Services presented information on the Senior Scholarship totals.

E. Recognitions/Resolutions/Proclamations

1. National Speech and Debate Tournament

For a complete word for word transcript, please see the video.

Floyd Smith, Director of Middle School along with Ashley Carter, teacher at Sims Middle School introduced the students that competed in National Speech and Debate Tournament. They represented Santa Rosa County District Schools very well.

- *Berkleigh Atkinson*
- *Ronin Navarette*
- *Ashton Carter*
- *Berkley Allen*

2. 2024 Construction Career Days Scholarship Winners

For a complete word for word transcript, please see the video.

Charlin Knight, Director of Workforce Education and Kelly Rich, FLDOT presented scholarships to the following students:

- *Aiden Johns, Navarre High School - \$2000*
- *Abby McMath, Pace High School - \$2000*
- *Gabriel Mitchell, Navarre High School - \$2000*
- *Ian Rutland, Pace High School - \$2000*
- *Kevin Sevilla, Navarre High School - \$2000*
- *Lane Stinson, Pace High School - \$2000*
- *Lukas Stokes, Locklin Technical College - \$2000*
- *Kaden Strength, Jay High School - \$2000*
- *Landon Austin, Milton High School - \$500*
- *Preston Barnett, Navarre High School - \$500*
- *Samuel Harp, Jay High School - \$500*

Santa Rosa County District Schools is grateful to our partners in education, the Florida Department of Transportation and the many contractors who serve to provide an amazing opportunity for our students. Construction Career Days exposes students to careers in construction

and this generous scholarship helps them to pursue postsecondary education toward those careers.

F. Public Hearing

1. Request to Advertise for Public Hearing on the Adoption of Instructional Materials for Science

Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

2. Request to Advertise for First Public Hearing on Proposed/Tentative 2024-2025 Budget

Motion to Approve was moved by Elizabeth Hewey, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

Administrative Agenda

G. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items G. 1, 2, and 3 as submitted.

- 1. Human Resource Items**
 - a. Administrative Agenda**
 - b. Leave and Temporary Duty**
- 2. Curriculum/Instruction Items**
 - a. Student Reassignments**
 - b. Suspensions**
 - c. Level 1 Volunteers**
 - d. Level 2 Volunteers**
- 3. Administrative Operational Items**
 - a. Facility Use Requests**
 - b. Field Trip Requests**

c. Non-Competitive Contracts 072324

Action Agenda

**H. Administrative/Operational Recommendations- Joey Harrell,
Assistant Superintendent for Administrative Services**

1. Surplus 072324

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

2. 2024 - 2025 Starting and Dismissal Times 072324

Motion to Approve was moved by Carol Boston, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

3. DAG Architects Agenda Items

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the recommendation for Wallace Lake K-8 of Change order for Liquidated Damages Credit of \$175,261.00 to the project.

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the recommendation for Soundside High School of Change order for miscellaneous items including asphalt millings, electrical coordination, sports lighting, and sealant for an overall Credit of \$20,829.68 to the project.

4. McKim & Creed Agenda Items

The Board reviewed the status of the current projects of 2024 Paving Package and Soundside High School.

5. Engineering Services Continuing Contract

Motion to Approve was moved by Scott Peden, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

6. Direct Purchasing Change Orders

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the change orders decreasing the projects payable to the appropriate contractor. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

- *Soundside High School*

Morette Company
\$1,391,685.70

I. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Scott Peden, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative recommendation:

- *Samantha Fowler, Assistant Principal, SS Dixon Intermediate, effective 07-24-24*

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative recommendation:

- *Jennifer Hendricks, Assistant Principal, SS Dixon Primary, effective 07-24-24*

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative recommendation:

- *Amy Parker, Coordinator of Social Studies and World Languages, effective 07-24-24*

Motion to Approve was moved by Charles Elliott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative recommendation:

- *Jules Pitts, Assistant Principal, Sims Middle, effective 07-24-24*

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative recommendation:

- *Sarah Thomin, Assistant Principal, Oriole Beach Elementary, effective 07-24-24*

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative recommendation:

- *Rachelle Wood, Assistant Principal, East Bay K-8, effective 07-24-24*

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved Case #10016030, Paid administrative leave pending investigation, effective 06-11-2024.

Motion to Approve was moved by Charles Elliott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved the revised job description for Science of Reading High School Literacy Tutor.

2. Risk Management Self-Funded Insurance Update

For a complete word for word transcript, please see the video.

Alexandra Timmons, Director of Risk Management along with Mark Johnson and Kristy Sheffer, with Marsh McLennan Agency gave an update on the Self-Funded account and health plan performance.

J. Curricular and Instructions Recommendation – Michael Thorpe, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placements

*Motion to Approve was moved by Carol Boston, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.
The Board approved alternative placements as submitted.*

2. 2024-25 SRC UWF Dual Enrollment Articulation Agreement

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

3. MOU with Council on Aging

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

4. CAPE Strategic Plan 2024-2027

Motion to Approve was moved by Scott Peden, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

5. MOU with Space Florida Space Academy

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

6. MOU with Magellan Federal

Motion to Approve was moved by Scott Peden, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

7. Project SEARCH Agreement- Gulf Breeze Hospital

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

8. 4th Quarter SAC Minutes

This item was submitted for review only.

9. Head Start Monthly Report for May and June 2024 - Review Only

This item was submitted for review only.

10. LASR 2nd Semester Referral Billing

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

K. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

Ms. McCole wanted to clarify some items that were mentioned during the workshop, the ads run Friday in the Pensacola News Journal not Saturday. The amount of the encumbers for fund 100 is 1,589,538.

L. Information Technology Services Recommendations

None

M. Public Forum- (Request to address the School Board regarding an item not on the agenda)

None

N. Items from Board Members

Mrs. Sanborn said she is looking forward to going to Kennedy Space Center for the MOU signing.

O. Items from Board Attorney

None

P. Items from Superintendent

For a complete word for word transcript, please see the video.

Dr. Barber stated she is also looking forward to going to Kennedy Space Center for the MOU signing. First day of pre-planning is two weeks away. Enrollment is up and Mr. Thorpe stated that during the Board meeting there have been 100 additional students enrolled.

Q. Adjournment

*Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.
DONE AND ORDERED IN LEGAL SESSION by the Board of Santa Rosa County the 23rd of July 2024.*

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairperson

ATTEST: _____
Superintendent and Secretary