

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
January 16, 2024-5:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session with the following members present: Mrs. Linda Sanborn, Chairperson, Mrs. Carol Boston, Vice-Chairperson; Mr. Charles Elliott, Mrs. Elizabeth Hewey, and Mr. Scott Peden.

Also present were School Board Attorney, Terry Harmon, and Dr. Karen Barber, Superintendent of Schools and Secretary.

B. Pledge of Allegiance

Chairperson Linda Sanborn called the meeting to order and Mike Thorpe, Assistant Superintendent for Curriculum, Instruction, and Assessment led a moment of silence and Pledge of Allegiance to the Flag.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of December 14, 2023

Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

None

E. Recognitions/Resolutions/Proclamations

Dr. Barber presented Dr. Tonya Shepherd with the 2024 Community Award that was in recognition of excellent service to the Santa Rosa County Community. This award was presented to Dr. Shepherd on January 13, 2024 by the SRC Fellowship Churches. Dr. Shepherd was unable to attend the event, Dr. Barber accepted the award on her behalf and presented it to her at tonight's meeting.

Dr. Barber recognized the School Board members as it is School Board appreciation month.

F. Public Hearing

1. Public Hearing on School Board Policy Updates

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

For a complete word for word transcript, please see the video. The following has been condensed.

- The Board approved School Board Policy 3.19 New - Internet Safety.

Chairperson Linda Sanborn asked if anyone would like to address the Board regarding the policy.

No one came forward so the public hearing was closed.

Motion to Approve was moved by Elizabeth Hewey, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

For a complete word for word transcript, please see the video. The following has been condensed.

- The Board approved School Board Policy 3.40 Revision - Safe and Secure Schools.

Chairperson Linda Sanborn asked if anyone would like to address the Board regarding the policy.

No one came forward so the public hearing was closed.

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

For a complete word for word transcript, please see the video. The following has been condensed.

- The Board approved School Board Policy 3.80 Revision - School Volunteers.

Chairperson Linda Sanborn asked if anyone would like to address the Board regarding the policy.

No one came forward so the public hearing was closed.

Motion to Approve was moved by Elizabeth Hewey, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

For a complete word for word transcript, please see the video. The following has been condensed.

- The Board approved School Board Policy 4.21 Revision - Instructional Materials Section.

Chairperson Linda Sanborn asked if anyone would like to address

the Board regarding the policy.

No one came forward so the public hearing was closed.

Motion to Continue was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

For a complete word for word transcript, please see the video. The following has been condensed.

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4.22 Revision - Education Media Materials

In Summary, the policy balances student access to quality materials with accommodating parent concerns through an extensive review system for challenged items. It aims to provide lawful, age-appropriate materials suited to educational needs.

- 1. The policy outlines criteria for selecting high-quality, diverse materials that support the curriculum and students' needs. Materials must comply with Florida law.*
- 2. Parents/guardians can opt their student out of checking out certain library materials.*
- 3. Challenged materials with sexual content are temporarily removed pending review. Other challenged materials stay available during the review process.*
- 4. A step-by-step review process is outlined for objections, including meetings with school leadership, a district committee review and potential appeal to the school board.*
- 5. After the review process, materials may be removed for certain grade levels or completely if found unsuitable or in violation of Florida law.*
- 6. The policy requires reporting to the state on challenged materials and their status after review.*
- 7. Library staff and those selecting materials must complete state training on age-appropriate materials.*
- 8. The policy aims to provide diverse, curriculum-supporting resources while allowing for objections and removal of inappropriate or unlawful materials through a transparent review process.*
- 9. Parent opt-out choice for individual students is enabled while materials are presumed appropriate unless reviewed and removed through the procedures outlined.*
- 10. Updates enhance compliance with new state laws regarding instructional materials review and reporting.*

Mrs. Sanborn asked if anyone would like to address the Board, the following came forward:

- Susan Creel commended the Board for following procedures and asked if they could limit the number of book reconsiderations per person.*

- Vicki Baggett would like to see more revisions to the policy.
- Brenda Godwin would like to see more revisions to the policy.
- Mariya Calkins would like to see more revisions to the policy.
- Rick Stephens would like to see more revisions to the policy.
- Donna Lunsford would like to see more revisions to the policy.
- Jennifer Tapley would like to see more revisions to the policy.
- Jan Cook approves of the proposed revisions to the policy.
- Brenda Stephens would like to see more revisions to the policy.

Chairperson Linda Sanborn asked if anyone else would like to address the Board regarding the policy.

No one came forward so the public hearing was closed.

Mr. Harmon addressed the questions that were asked from the speakers.

The Board approved the recommendation to consider the input from the citizens that spoke and the recommendations from Mr. Harmon and bring a draft of the policy back at the February 6th Board meeting.

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

For a complete word for word transcript, please see the video. The following has been condensed.

The Board approved the following School Board policies as submitted:

- 4.24 New - AI & Acceptable Use
- 4.25 New - Operation of Unmanned Aerial Vehicle (Drones)
- 5.18 Revision - Children of Military Families
- 5.32 Revision - Zero Tolerance for Crimes and Victimization
- 5.62 Revision - Administration of Medication
- 5.70 Revision - Student Records
- 6.29 Revision - Report of Misconduct
- 6.531 Revision - Deferred Retirement Option Program
- 7.85 Revision - Online Educational Services Agreement
- 8.16 Revision - Emergency Drills

Chairperson Linda Sanborn asked if anyone would like to address the Board regarding the policies.

No one came forward so the public hearing was closed.

Administrative Agenda

- G. Approval of Agenda-** Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by

request of the Board member/Superintendent

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items G. 1, 2, and 3 as submitted.

- 1. Human Resource Items**
 - a. Administrative Agenda**
 - b. Leave and Temporary Duty**
- 2. Curriculum/Instruction Items**
 - a. Student Reassignments**
 - b. Suspensions**
 - c. Level 1 Volunteers**
 - d. Level 2 Volunteers**
- 3. Administrative Operational Items**
 - a. Facility Use Requests**
 - b. Religious Venue Requests**
 - c. Field Trip Requests**
 - d. Non-Competitive Contracts 011624**

Action Agenda

**H. Administrative/Operational Recommendations- Joey Harrell,
Assistant Superintendent for Administrative Services**

- 1. Escambia County School District Contract for Professional Building Commissioning Services 011624**

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

- 2. Food Service Quarterly Report 01162024**

For a complete word for word transcript, please see the video. The following has been condensed.

Leslie Bell, Child Nutrition Director gave an update on Food Service items:

- *National School Lunch Week, October 9-13, 2023. Representative Rudman attended lunch at West Navarre Primary.*
- *Big City Bites- Eat Across North America*
- *Thanksgiving Feast - 1100 additional guests at schools*
- *Food Truck*
 - *Woodlawn Beach Middle had 272 customers*
 - *Pace High had 81 customers*
- *Employee Recognition -*
 - *Miguel Altamirano Arevalo - Milton High*
- *Community Support*
 - *For the 11th year Food Service adopted a McKinney-Vento family in our district to help provide them with food and gifts for the holidays.*
 - *Food Service team collected toys and needed supplies in December for the Santa Rosa Kids House.*
- *Save the Date - March 4-8, 2024, National School Breakfast Week*

3. School Monitor Program

Daniel Hahn, Director of School Safety informed the Board of a new program that will launch soon, the School Monitor Program. It is a volunteer program and it is for someone that does not want to be a guardian and just wants to volunteer. The participants will have a level 2 background check.

4. DAG Architects Agenda Items

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the change order for Morette Company for addition of \$17,760.00 to contract for site equipment charges incurred due to stop work at Southend High School for newly identified gopher tortoise permitting and relocation.

5. McKim & Creed Agenda Items

Motion to Approve was moved by Charles Elliott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved final payment to Site & Utility, LLC for retainage in the amount of \$180,074.60.

6. Caldwell Associates Agenda Items

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the change order for an additional 42 day contract extension due to initial permitting delays by the county and, later, shifting labor by the GC to complete Oriole Beach in time for school to start. These circumstances were reviewed and understood by facilities personnel as they occurred. This change order will align the contract duration with actual project completion time frame.

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved final construction payment to Joy Construction for Oriole Beach Elementary in the amount \$57,750.89

Motion to Approve was moved by Charles Elliott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved final construction payment to Joy Construction in the amount of \$49,135.36.

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved final payment to Caldwell Associates in the amount of \$3,137.63.

Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the final payment to Caldwell Associates for Test Kitchen in the amount of \$2,815.18.

7. Naming of South-End High School

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the recommendation to name the new Southend High School to officially be named Soundside High School

The naming of the New Southend High School run off online survey results received 4,345 votes:

- Midway High School - 1655*
- Soundside High School - 2690*

The runoff online survey for the mascot between the Bears and Hurricanes will close on Monday, January 22nd. There is not anything in Board policy stating the mascot has to be Board approved but will bring the results back for information purposes.

8. Direct Purchasing Change Orders

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

I. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the new grant funded job description for District Threat Management Coordinator requested by Director of Student Services.

Motion to Approve was moved by Scott Peden, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the Human Resources Procedure Manual changes.

2. Risk Management Self-Funded Insurance and Wellness Initiative Update

For a complete word for word transcript, please see the video. The following has been condensed.

Alexander Timmons, Director of Risk Management and Kristy Sheffer, Fisher Brown Bottrell gave an update on Self-Funded Insurance and Wellness Initiative:

- Latest data is from November 2023*
- Overall loss ratio for all 3 plans*
- Migration did not happen as much as hoped for the PPO Premier Plan*
- Nice reserve of \$10,985,963*
- Pharmacy and Specialty cost keep going up*
- Vitality Activity Report*
- No data at this time on Freshbenies*

J. Curricular and Instructions Recommendation – Michael Thorpe, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placements

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved the alternative placements as submitted.

2. Spring Sports Schedules

Motion to Approve was moved by Elizabeth Hewey, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

3. Winter Guard Performance Schedule

Motion to Approve was moved by Carol Boston, Seconded by Charles

Elliott. Motion Passed by a Vote of 5 - 0.

K. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

1. Budget Amendment #23/02, Bills/Payroll and Monthly Financial Statement for October 2023

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

L. Information Technology Services Recommendations

None

M. Public Forum- (Request to address the School Board regarding an item not on the agenda)

For a complete word for word transcript, please see the video. The following has been condensed.

Jason Sanchez is with non-profit group Incubate Debate and wanted to congratulate the School Board for their participation.

N. Items from Board Members

None

O. Items from Board Attorney

Mr. Harmon wanted to thank Mike Thorpe, Assistant Superintendent for Curriculum, Instruction and Assessment, Ruth Witter, Library Media Services, Superintendent Barber and the librarians on the hard work with drafting Policy 4.22.

P. Items from Superintendent

None

Q. Adjournment

*Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.
There being no further business the meeting was adjourned.*

DONE AND ORDERED IN LEGAL SESSION by the Board of Santa Rosa County the 16th of January 2024.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairperson

ATTEST:

Superintendent and Secretary