

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
October 13, 2022-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session with the following members present: Mrs. Wei Ueberschaer, Chairperson; Mrs. Linda Sanborn, Vice-Chairperson; Mrs. Elizabeth Hewey, Mr. Charles Elliott, and Mrs. Carol Boston.

Also present were School Board Attorney, Terry Harmon, and Dr. Karen Barber, Superintendent of Schools and Secretary.

B. Pledge of Allegiance

Chairperson Wei Ueberschaer called the meeting to order and Leslie Bell, Director of Food Services led us in a moment of silence and the Pledge of Allegiance to the Flag.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of September 8, 2022

Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

None

E. Recognitions/Resolutions/Proclamations

Mr. Gallagher with Student Transportation of America came forward to present the Safety Award to Santa Rosa County District Schools Transportation Department. This past year, Santa Rosa was by metrics better than the company's average. This is a reflection of all of the transportation department, the school district and all of Santa Rosa Community.

F. Public Hearing

1. Public Hearing on School Board Policy Updates

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

For a complete word for word transcript, please see the video. The

following has been condensed.

Kelly Treadway was a former teacher in the district, she works for a curriculum company and wants to be more involved in the district. She wanted to reflect on the policy change regarding mental health and appreciates the district being proactive in making that change. She also had concerns with resources that teachers maybe using.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

For a complete word for word transcript, please see the video. The following has been condensed.

Angela Nandin has three boys with autism and they have very limited verbal capabilities. Her husband is active duty in the Air Force and recently made rank and with rank comes moving. They do not want to leave Santa Rosa County School District so he has decided to retire after 22 years. She wanted to share her gratitude for the ESE team, they were able to help her sons say the Pledge of Allegiance at her husband's retirement ceremony.

Kelly Treadway has concerns with the teacher evaluation system, she feels it is not solid enough to promote new teachers. She also has some concerns with the assessment but time did not allow her to talk in full detail, she will bring it up at another board meeting.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Accepted by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1,2,3, and 4 as submitted.

1. Human Resource items

a. Administrative Agenda

b. Leave and Temporary Duty

c. Annual Fire and Life Safety Inspections 22-23

2. Curriculum/Instruction Items

a. Suspensions

- b. **Student Reassignments**
 - c. **Level 1 Volunteers**
 - d. **Level 2 Volunteers**
- 3. **Financial Items**
 - a. **Monthly Financial Statement for July 2022**
- 4. **Administrative Operational Items**
 - a. **Facility Use Requests**
 - b. **Religious Venue Requests**
 - c. **Field Trips**
 - d. **Non-Competitive Contracts 101322**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Surplus 101322

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

2. RFP 22-14 WP Garbage Removal 101322

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

3. RFP 17-01 Renewal Agreement 101322

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

Mr. Harmon stated that PowerSchool may have some questions with the agreement. The Board can approve it and it can be presented to PowerSchool, if they have questions regarding the renewal agreement that requires it to be changed then it can be brought back to the Board.

4. Food Service Quarterly Report 10132022

Leslie Bell, Director of Food Services came forward to give some highlights from this past quarter.

- *Some staff were able to attend the School Nutrition Association National Conference in Orlando to get some professional development training*
- *Leadership Academy in July, this is for those that maybe considering becoming a manager*
- *Was able to bring back the Food Truck*
- *Pre-Pandemic Comparison to now, the average daily participation is up 7% for breakfast and 3.8% for lunch*
- *Locally grown though federal resources: cabbage, cucumbers, green bell peppers, sweet potatoes, and squash. This is brought in within a 200-mile radius*
- *Local Partnerships within the county -Integrated Cooling Experts, Arrow Embroidery, Open Rose Florist, General Parts, Johnson Communications, Halls Hardware, and Star Asset Security*
- *What's Coming Soon - Pea Ridge Elementary and Oriole Beach Elementary kitchen*
- *National School Lunch Week*

5. FSSAT report

Daniel Hahn, Director of School Safety went over the FSSAT report, it will need to be submitted to the state by the end of the month.

6. DAG Architects

The Board reviewed current DAG Architects projects.

7. McKim & Creed Agenda Items

The Board reviewed current McKim & Creed projects.

8. Sam Marshall Architects

The Board reviewed current Sam Marshall Architects projects.

9. Caldwell Associates Agenda

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the change order for replacement of door frames initially planned to remain at Oriole Beach Elementary.

10. Request to Convene Facilities Name Committee

Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

Benjie West, Principal at Jay High School came forward to request

naming the following locations on campus as described below:

- Football field - the stadium is named "Merle V. North Stadium", requesting the new name to be "Benny Russell Field at Merle V. North Stadium"*
- Requesting the Track to be named "Coach James McDaniel Track"*
- Requesting the Cafeteria to be name "Imogene Lewis Reeder Cafeteria"*

11. Naming of New K-8 School

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the new K-8 school to be officially named Wallace Lake K-8

12. Notice of Proposed Rulemaking. Request to Advertise Public Hearing on School Boundary Revisions

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

Mrs. Hewey stated that parents are very excited to see the redistricting maps.

13. Direct Purchasing Change Orders

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

J. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

Mrs. Sanborn asked Patti McKnight, Director of Federal Programs to give some information on how the teachers that are ESOL Out of Field can become in compliance with certification.

Mrs. McKnight said the district is continually providing professional development and they are given five years to work on their certification. Training is online so it allows the teachers to work at their own pace.

The Board approved the ESOL Out of Field Report 2022-2023.

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the Out of Field Report.

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved IT Project Manager job description.

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

David Hicks, Assistant Superintendent for ITS came forward to give an update with the reorganization of ITS and the cost savings. Some of the Technical Support will move to Canal Street so they can be working closely with the infrastructure team.

The new job descriptions are a consolidation of six positions which now become four.

The Board approved the Action Agenda.

2. Risk Management Self-Funded Insurance Update

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

For a complete word for word transcript, please see the video. The following has been condensed.

Alexandra Timmons, Director of Risk Management stated there have been some plan design changes that were voted at the September 6th meeting. Due to the plan changes, there are no rate changes for employees. At today's meeting the committee rescinded the September 6th recommendation and voted on the following:

Scenario 2, Approved 10/13/2022: No Rate Change to Active Employees and Plan Changes to Employees and Retirees

- Plan 1 - Standard PPO: No Plan or Rate Change to employees*
- Plan 2 - HDHP Active: OOP Change to 2022 HDHP Max
 - OOP Max. Change to \$7,050/\$14,100 from \$5,000/\$10,000**
- Plan 3 - Premier Active: OOP Max. Change
 - OOP Max. Change to \$6,000/\$12,000 from \$3,000/\$6,000**
- Plan 4 - Standard PPO Retirees: Rate Change
 - Retired Employee Rate Change of 12%**
- Plan 5 - HDHP Retirees: OOP Change to 2022 HDHP Max and Rate Change
 - OOP Max. Change to \$7,050/\$14,100 from \$5,000/\$10,000 o*
*Retired Employee Rate Change of 6%**
- Plan 6 - Premier Retirees: OOP Max. Change and Rate Change
 - OOP Max. Change to \$6,000/\$12,000 from \$3,000/\$6,000*
 - Retired Employee Rate Change of 7%**

Note: This scenario includes the appropriate plan changes to keep pace with the trends in the marketplace for sustainable health plan funding. Results of this change would be lower overall budget and projected rate changes.

Open enrollment will be from October 31st to November 13th.

K. Curricular and Instructions Recommendation – Michael Thorpe,

Assistant Superintendent for Curriculum and Instruction

1. Early Termination of Alternative Placement

Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

2. Alternative Placements

Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the following recommendation:

- A22-0021-003 - Alternative placement for no less than one calendar year with educational services provided at the Learning Academy of Santa Rosa

3. Proposed Updated Instructional Materials Policies and Procedures Handbook

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

4. 2022-23 Computer Science Bonus Grant

Motion to Approve was moved by Carol Boston, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

The Board approved items K. 4 and 5 as submitted.

5. 2022-23 Computer Science Certification Grant

6. Private Instructional Providers

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

7. Uniform Assessment Calendar

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

8. REVISED CareerSource Escarosa Memorandum of Understanding 2022-2023

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

9. District Intensive Reading Initiative Pilot Update

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

10. SS Dixon Intermediate School Safety Patrol Program

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

11. Head Start Monthly Report for August & September 2022-Review Only

This item was submitted for review only.

12. 2022-2023 School Improvement Plans, SAC Rosters and By-Laws

For a complete word for word transcript, please see the video. The following has been condensed.

Dr. Barber stated a lot of work goes into the School Improvement Plans, she wanted to thank Mandy King and Sharon Patrick for facilitating that process. They work with schools to identify those strategies that will be implemented at the school.

13. 2022-2023 Winter Sports Schedules

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services

None

N. Items from Board Members

For a complete word for word transcript, please see the video. The following has been condensed.

Mrs. Boston said it was an awesome lunch week.

Mrs. Hewey wanted to thank Leslie Bell for the school lunch program. She was able to have lunch at Berryhill Elementary. She talked with the cafeteria workers to let them know how much they are appreciated.

Mrs. Sanborn also wanted to thank Leslie Bell for the school lunch week. She had lunch at Rhodes Elementary and got to speak with the workers

and let them know they great job they are doing.

Mrs. Ueberschaer said she is reminded at all the board meetings at how hard all personnel work at the district level and school-based level.

O. Items from Board Attorney

1. JUUL Nationwide Lawsuit Presentation by Joel Wright, Esq. and Proposed Attorney-Client Engagement Agreement

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

For a complete word for word transcript, please see the video. The following has been condensed.

From the September 8th Board meeting Mr. Harmon stated there is a Class Action Lawsuit regarding e-cigarette vaping and there are some school districts in Florida that are participating. The question was brought to him if he thought Santa Rosa would be interested in participating. The lawyers that are handling the lawsuit could present a presentation to the Board for consideration in participating.

Joel Wright, Esq. gave a presentation of the lawsuit and went over the obligation of the board. He also stated there are several other Florida school districts.

P. Items from Superintendent

1. Request Approval of Non-Union Ed Support Employees Salary Schedule Improvements

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

Dr. Barber read the tentative agreement between Santa Rosa County District Schools and Santa Rosa Education Association and the board approved.

2. Request to Change Time for Reorganization Meeting on November 22, 2022

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

3. Request to Schedule Board Workshop on November 17, 2022

Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

4. Executive Session

Dr. Barber shared the invitation to the Board members and support staff for the Topping Out luncheon that will be held at Wallace Lake K-8 on November 4th at 11:30 am. There will be a tour of the new school and enjoy lunch with those involved with helping make this project happen.

Dr. Barber requested that the Board move to Executive Session.

Q. Adjournment

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County the 13th of October 2022.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary