

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
July 28, 2022-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session with the following members present: Mrs. Wei Ueberschaer, Chairperson: Mrs. Linda Sanborn, Vice-Chairperson: Mrs. Elizabeth Hewey, Mr. Charles Elliott and Mrs. Carol Boston.

Also present were School Board Attorney, Terry Harmon; and Dr. Karen Barber, Superintendent of Schools and Secretary.

B. Pledge of Allegiance

Chairperson Wei Ueberschaer called the meeting to order and Liz West, Assistant Superintendent of Human Resources, led us in a moment of silence and the Pledge of Allegiance to the Flag.

C. Approval of Minutes

1. Approval of Budget Workshop Minutes of July 21, 2022

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

2. Approval of School Board Meeting Minutes of July 21, 2022

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

For a complete word for word transcript, please see the video. The following has been condensed.

- Dr. Barber asked Joey Harrell, Assistant Superintendent for Administrative Services to give an update on bus routes.

Mr. Harrell stated the following:

- 18,000 postcards have been mailed letting parents know the bus route for their child/children.*
- As of Thursday, July 28, the district had received 199 inquiries from parents with questions or concerns about their child's bus stop, 70 of those have already been resolved by staff, we are at 85% resolution at this time.*
- We listened to parents' suggestions and some bus stop changes*

were made because of their suggestions.

- In 2019 the district had 6,486 bus stops and expect to have 3,000 to 3,200 stops for this school year.*
- The state does not require schools to provide bus service to students within a 2-mile radius of their school. The district always has and will continue to provide bus service to those students, even though the state does not provide transportation funding for those riders.*
- The state requires bus stops be no further than 1.5 miles from student's homes except in specific circumstances. We don't have any stops that far apart and we're not suggesting we do that, "I don't think it's very smart".*
- As routes are adjusted, new postcards will be sent out and staff will continue to provide the best possible service.*
- Contacted neighboring districts as to how they handle their bus transportation and the bus routes that we have put in place mirrors what they have already been doing.*

Dr. Karen Barber stated that the parents that have reached out to her have been very appreciative of the fact that we are evaluating their stop and looking for solutions and a lot of them have made recommendations as to where there might be a better stop. They have had some good suggestions; this is a great example how our families are our partners ensuring our students are safe and get to school on time and don't miss instructional time.

E. Recognitions/Resolutions/Proclamations

None

F. Public Hearing

1. Conduct First Public Hearing on the Proposed/Tentative 2022-2023 Budget

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

The Board approved the recommendation of a total Operating Budget of \$280,208,981.29; a total budget of all budget parts of \$477,371,689.05; and to hold a final public hearing on the Millage and Budget on September 8, 2022 at 6:30 p.m.

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved Basic Discretionary Capital Millage at 1.5000 Mills (for a total Millage of 5.560 Mills) as recommended.

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth

*Hewey. Motion Passed by a Vote of 5 - 0.
The Board approved Basic Discretionary Operating Millage at 0.7480
Mills as recommended.*

*Motion to Approve was moved by Carol Boston, Seconded by Linda
Sanborn. Motion Passed by a Vote of 5 - 0.
The Board approved Required Local Effort Millage at 3.312 Mills as
recommended.*

*Chairperson Mrs. Ueberschaer asked if anyone would like to address the
Board regarding the 2022-2023 Proposed/Tentative Budget; no one came
forward and the public hearing was closed.*

*For a complete word for word transcript, please see the video. The
following has been condensed.*

*Susan McCole, Assistant Superintendent for Finance came forward to
give an additional information on the budget.*

- *FTE 4th Calculation compared to FTE 2nd Calculation, Learning Academy had a 15 FTE decrease, Coastal has 358 increase, Family Empowerment of 158, the district had increase of 304 FTE with overall total of 805 students. The district will only get to keep the funding for 304 students.*
- *The second slide shows what the district funding would be if Santa Rosa County FTE was funded the same as other school districts. Santa Rosa County is funded 56th out of 67 counties based on the 2022-2023 2nd Calculation.*
- *The third slide shows the property taxes, additional property tax revenue was \$5,827,401. There was an additional property tax revenue in Capital Outlay of \$3,894,276.*
- *The next slide shows Estimated Revenue by Type - General Operating Fund:*
 - *Federal/Federal thru State \$2,320,000*
 - *State \$178,721,525*
 - *Property Taxes \$63,972,999*
 - *Other Local \$3,709,671*
 - *Total Revenue \$248,724,195*
- *The next slide is Estimated Revenue by Type - Total Budget*
 - *Federal/Federal thru State \$52,230,497*
 - *State \$179,877,892*
 - *Property Taxes \$87,608,343*
 - *Other Local \$50,200,155*
 - *Total Revenue \$369,916,887*
- *The last slide is a Comparison of 6/30/2022 to 6/30/2023*
 - *5000 Function went up \$11,875,379*
 - *6100 Function went up \$808,291*
 - *6200 Function went down \$90,535*

- 6300 Function went down \$342,600
- 6400 Function went up \$432,689
- 6500 Function went down \$202,975
- 7100 Function went up 12,465
- 7200 Function went down \$29,204
- 7300 Function went down \$426,283
- 7400 Function went down \$79,862
- 7500 Function went up \$2,777
- 7700 Function went down \$576,078
- 7800 Function went down \$268,658
- 7900 Function went up \$2,112,200
- 8100 Function went up \$255,336
- 8200 Function went up \$83,097
- 9100 Function went down \$193,201
- Other expenses went down \$14,611
- Total Appropriations \$13,358,227

2. Conduct Public Hearing on the 2022-2023 Code of Student Conduct

Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

Chairperson Mrs. Ueberschaer asked if anyone would like to address the Board regarding the 2022-2023 Code of Student Conduct; no one came forward and the public hearing was closed.

3. Conduct Public Hearing on the 2022-2023 Student Progression Plan

Motion to Approve was moved by Carol Boston, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

Chairperson Mrs. Ueberschaer asked if anyone would like to address the Board regarding the 2022-2023 Student Progression Plan; no one came forward and the public hearing was closed.

4. Conduct Public Hearing on School Board Policy Updates

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

Chairperson Mrs. Ueberschaer asked if anyone would like to address the Board regarding School Board Policy updates; no one came forward and the public hearing was closed.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

No one came forward and the public forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.

1. Human Resource items

- a. Administrative Agenda**
- b. Leave and Temporary Duty**

2. Curriculum/Instruction Items

- a. Student Reassignments**
- b. Level 1 Volunteers**

3. Financial Items

- a. Budget Amendment #21/09, Bills/Payroll and Monthly Financial Statement for May 2022**

4. Administrative Operational Items

- a. Non-Competitive Contracts 072822**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. RFB 22-15-WP Locklin Tech Welders 072822

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

2. McKim & Creed Agenda Items

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved Phase III package and authorization to bid by way of "piggybacking" off of Escambia County's General Paving and Drainage Pricing Agreement spreadsheet.

J. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

2. Risk Management Facility Use/Special Event Policy and Procedures

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

3. Risk Management Self-Funded Insurance Update

For a complete word for word transcript, please see the video. The following has been condensed.

Alexander Timmons, Director of Risk Management wanted to thank Fisher Brown Bottrell, AIG, UAC and Florida Blue for being sponsors at SPARK. Insurance Committee will continue to meet through August and may not have full data until September. She wanted to share some data that Mark Johnson with Fisher Brown Bottrell shared that claims data stating we are at 89% loss ratio, will continue to monitor closely. Looking at some wellness initiatives to take care of employees but also potentially make our population healthier and decrease costs.

Mark Johnson with Fisher Brown Bottrell stated they are expecting 2022 complete at about 100% loss ratio which is better than 2021 with a 127% loss ratio. The participants in the medical plan is down. Stop Loss Aggregate Audit was performed by Davies and was concluded by the middle of July, the district will be receiving a million dollars reimbursement on the aggregated stop loss. Claims are running high so working with the Insurance Committee to come up with some strategies to improve health claims.

K. Curricular and Instructions Recommendation – Michael Thorpe, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

2. Communicable Disease School Health Manual

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

3. Adult Education Fees 2022-23

Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth

Hewey. Motion Passed by a Vote of 5 - 0.

4. Workforce Education Tuition and Fees 2022-23

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

5. Dual Enrollment Articulation Agreement Lighthouse Academy and Locklin Technical College

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

6. Pensacola & Perdido Bays Estuary Program 2022-2023

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services

None

N. Items from Board Members

Mrs. Boston stated she enjoyed the Administrative Conference on Monday and Tuesday. SPARK was today and wanted to thank everyone that worked on getting it put together and a great way to start off a new school year.

O. Items from Board Attorney

School Board Attorney Terry Harmon noted on the Agenda the Board approved the Facility Use Agreement Revisions that was presented by Alexandra Timmons, Director of Risk Management.

Mr. Harmon wanted to mention the current Board Policy 9.30 which addresses the community use of the facilities process is requested from the principal and then goes to the Superintendent, then the Superintendent makes the recommendation to the Board for approval. Sometimes the individuals want to use the facilities a little sooner than

the process allows for. One thing that we have been looking at is if there can be a proposal to the Board for a policy change that may allow the delegation of the Board's decision making for approval go to the Superintendent and that would cut down on the turnaround down.

P. Items from Superintendent

For a complete word for word transcript, please see the video. The following has been condensed.

Dr. Barber asked Charlene Mauro from Navarre Marine Science Station to come forward to give synopsis as to what the Pensacola and Perdido Bays Estuary Program will be like.

Ms. Mauro stated that three pieces of equipment will be needed to continue water quality monitoring in Santa Rosa Sound. We have very motivated returning students that have already identified some nutrient hot spots in the Sound. The equipment that is requested in this grant would be to monitor those nutrients. This is taking the water quality monitoring to the next level and having these students collect the data and store it in the Gulf Coast Observation System Database.

Q. Adjournment

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.
DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County the 28th day of July, 2022.*

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary