

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
January 18, 2022-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session with the following members present: Mrs. Wei Ueberschaer, Chairperson; Mrs. Linda Sanborn, Vice-Chairperson; Mrs. Elizabeth Hewey, Mr. Charles Elliott, and Mrs. Carol Boston.

Also present were School Board Attorney, Terry Harmon; and Dr. Karen Barber, Superintendent of Schools and Secretary.

B. Pledge of Allegiance

Chairperson Wei Ueberschaer called the meeting to order and Dustin Coleman led us in a moment of silence and the Pledge of Allegiance to the Flag.

C. Approval of Minutes

1. Approval of School Board Workshop Minutes of December 9, 2021

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

2. Approval of School Board Meeting Minutes of December 9, 2021

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

Superintendent Barber provided an update on the 2022-2027 Strategic Plan. Input from citizens and stakeholders was gathered from six town hall meetings; 33,000 completed surveys; and interviews. Dr. Barber stated that we are receiving great feedback and information; she appreciates all stakeholders who have taken time to be interviewed and district staff who have met one on one with individuals to obtain this invaluable information.

E. Recognitions/Resolutions/Proclamations

None

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

For a complete word for word transcript, please see the video. The following has been condensed.

Debbie Gunnoe came forward to express her opinion regarding social emotional learning, behavior modification, and indoctrination of students.

Next Board Chairperson Wei Ueberschaer read an email from Sharon White regarding recent redistricting of School Board member residential boundaries. Ms. White feels that the redistricting was not properly noticed and that Board members should not vote on this since it affects the district in which they can run for election. Ms. White also alleged that the redistricting intentionally eliminated Mr. John Clinton from running in District 3.

Board Attorney Terry Harmon stated that Florida Statute 1001.36 sets the process for redistricting. Board members are not prohibited from participating in the vote on redistricting. The only restriction is if the district change would affect the qualification of any incumbent member.

Mr. Harmon continued that there are no special notice requirements. However, Assistant Superintendent for Administrative Services Joey Harrell provided a lengthy presentation including maps at the November Board meeting. At the December Board meeting (when the Board took action) Mr. Harrell again gave a presentation. The school district posted redistricting information on the website, did a press release, and had maps available at the district office.

Mr. Harmon stated the district did not create the maps; boundaries are the result of working with the county using the county's GIS system. He concluded that he has no concerns with the way the Board handled redistricting.

Mrs. Ueberschaer asked if anyone else would like to address the Board. No one came forward and the public comment section of the Board meeting was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Mrs. Hewey requested information regarding the annual inspection process.

Pam Smith, Coordinator of Risk Management, came forward to respond. Tobin Faciane, Safety Specialist, walks through every site each year using an extensive checklist. Mr. Faciane documents violations and shares the report with administrators and maintenance. Operational items are corrected by the school site and Joey Harrell takes care of maintenance related items. The site has thirty days in which to correct violations and report back to Mr. Faciane; he oversees the entire process and submits all the reports to the state fire marshal each year. Ms. Smith commented that it's a great process which runs smoothly due to Tobin Faciane's diligence. He also works with maintenance on asbestos inspections and other items as needed.

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.

1. Human Resource items

- a. Administrative Agenda**
- b. Leave and Temporary Duty**
- c. Annual School Inspection Process**

2. Curriculum/Instruction Items

- a. Student Reassignments**
- b. Suspensions**
- c. Level 1 Volunteers**
- d. Level 2 Volunteers**

3. Financial Items

- a. Budget Amendment #21/02, Bills/Payroll and Monthly Financial Statement for October 2021**

4. Administrative Operational Items

- a. Facility Use Requests**

- b. Religious Venue Requests**
- c. Field Trips**
- d. Property Control Inventory Audit 011822**
- e. Property Control Annual Deletions 011822**
- f. Property Control Missing-Found Assets 011822**
- g. Non-Competitive Contracts 011822**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Surplus 011822

Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

2. Unauthorized Purchase

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

Travis Fulton, Director of Purchasing and Contract Administration, explained that an unauthorized purchase means the department received services prior to the purchase order being issued. Part of the correction process is retraining of the department which received the services and requesting Board approval of the expense.

3. Food Service Report

This item was submitted for review only.

4. DAG Architects

The Board reviewed the status of current DAG Architects construction projects.

5. McKim & Creed Agenda Items

The Board reviewed the status of current McKim & Creed construction projects.

6. Architectural Selection - New Southend High School

Assistant Superintendent of Administrative Services, Joey Harrell, came forward to submit the recommendation for architectural/design services for the new Southend High School. He explained that since the project is over \$4,000,000 the continuing contract cannot be utilized.

The review committee consisted of Danny Brothers, Brian Noack, Travis Fulton, Richard Laing, and Wei Ueberschaer (non-voting member). Mr. Harrell stated that DAG Architects was ranked number one based on the qualifications of the four firms who submitted proposals. The review committee looked at the firms' ability to perform this type of work and past experience with this type of work.

The Board approved the recommendation of DAG Architects as the architectural/design services firm for the new Southend High School.

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

7. Direct Purchasing Change Orders

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

- *East Bay K-8 Covered PE Building
A. E. New, Jr., Inc.
\$25,714.72*
- *2021 Paving Projects
Panhandle Paving & Grading
\$96,082.64*

J. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative appointment:

- *Tonya Lancieri, Assistant Principal, Holley Navarre Primary, effective January 19, 2022*

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative appointment:

- *Tonya Leeks-Shepherd, Public Information and Family and Community Outreach Officer, Human Resources, effective January 19, 2022*

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative appointment:

- *Chafan Marsh, Assistant Principal, Milton High, effective January 19, 2022*

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved Case #10014770, one day unpaid suspension.

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved Case #10001914, one day unpaid suspension.

K. Curricular and Instructions Recommendation – Michael Thorpe, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placements

Board Chairperson Mrs. Wei Ueberschaer asked if anyone would like to address the Board regarding alternative placements.

Student A22 -0351-049 came forward to ask for leniency to go back to NHS.

Both Dr. Barber and Mrs. Ueberschaer acknowledged the student's courage in addressing the Board.

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved alternative placement of Student A22-0182-045 for one calendar year with educational services provided at the Learning Academy of Santa Rosa.

Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved alternative placement of Student A22-0141-056 for one calendar year with educational services provided at the Learning Academy of Santa Rosa.

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved alternative placement of Student A22-0103-054 for one calendar year with educational services provided at the Learning Academy of Santa Rosa.

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved alternative placement of Student A22-0182-043 for one calendar year with educational services provided at the Learning Academy of Santa Rosa.

Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

The Board approved alternative placement of Student A22-0141-055 for one calendar year with educational services provided at the Learning Academy of Santa Rosa.

Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved alternative placement of Student A22-0351-049 for no less than one calendar year with educational services provided at the Learning Academy of Santa Rosa.

Motion to Approve was moved by Charles Elliott, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.

The Board approved alternative placement of Student A22-0182-044 for one calendar year with educational services provided at the Learning Academy of Santa Rosa.

2. ESSER III - American Rescue Plan (ARP)

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

For a complete word for word transcript, please see the video. The following has been condensed.

Dr. Barber asked Patti McKnight, Director of Federal Programs, to come forward to talk about the ESSER III grant.

Mrs. McKnight reviewed the spreadsheet item by item explaining that this is a proposal based on surveys received from the community, employees, and other stakeholders.

Mrs. McKnight emphasized that this proposal contains items that will have direct impact on students - technology, interventionists, guidance

counselors, and virtual school teachers.

The smallest portion of the proposal contains items that will affect the district.

Mrs. McKnight noted that she will be requesting a Coordinator of Federal Programs position to oversee grants. Dr. Barber pointed out that with federal dollars it's so important to ensure that we are spending dollars specifically on the items requested; including personnel who spend their time as stated in the application.

Dr. Barber concluded there are three parts to this proposal; it will first go to the Title 1 office for approval; then to Grants Management at the Florida Department of Education; and then to the Florida legislature for approval.

3. Computer Science Teacher Bonuses

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

4. Computer Science Certification Grant

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

5. Reading Tutoring for K-3 Students, Grant

Motion to Approve was moved by Charles Elliott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

6. 2021-22 Strategic Improvement Plan

Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.

7. Revised SAC Rosters and By Laws

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

8. Head Start Monthly Report for November 2021 (Review Only)

Review only

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Information Technology Services Recommendations – David Hicks,

Assistant Superintendent for Information Technology Services

None

N. Items from Board Members

Mrs. Boston shared that the FSBIT conference she attended was a good one; it's great to collaborate with the other districts and Board members.

Mr. Elliott stated that it's bittersweet to see Dr. Shepherd leaving Avalon Middle School. He expressed appreciation to her for all that she has done for Avalon and what she will do in her new role as Public Information Officer.

Mrs. Ueberschaer echoed Mr. Elliott's comments on Dr. Shepherd in her new position. She fondly recalled Dr. Shepherd's impact as Assistant Principal at Gulf Breeze Middle School.

Board Member Travel

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5-0.

O. Items from Board Attorney

School Board Attorney Terry Harmon provided an update on the impact fee case involving the Homebuilders Association. The judge ruled in favor of the plaintiffs (Homebuilders Association) on January 15.

Mr. Harmon explained there were errors in the impact fee study which invalidated the ordinance adopted by the county.

In light of the court's order and timeframes, Mr. Harmon requested the Board approve his recommendation to publicly notice a shade meeting with the Board's counsel that only the Board and Superintendent may attend.

The Board approved the recommendation to publicly notice a shade meeting to take place during the regular February 10 Board meeting.

Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 5-0.

P. Items from Superintendent

Dr. Barber called attention to the Covid dashboard on our website. She shared the student trend by showing a chart which included Covid related

absences by school site.

The Planning Ahead Committee met last week; we are under state rule and follow protocol from the Department of Education.

If a school reaches the 8% threshold we will look back at current guidelines and additional steps to take.

Mrs. Hewey asked how many total subs are available; Mrs. West responded that we have less than 400.

Q. Adjournment

Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County the 18th day of January, 2022.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary