

**MEETING MINUTES**  
**SCHOOL BOARD OF SANTA ROSA COUNTY**  
**July 22, 2021-10:00 AM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 10:15 A.M. with the following members present: Mrs. Wei Ueberschaer, Chairperson; Mrs. Linda Sanborn, Vice-Chairperson; Mrs. Carol Boston, Mr. Charles Elliott, and Mrs. Elizabeth Hewey.*

*Also present were School Board Attorney, Terry Harmon; and Dr. Karen Barber, Superintendent of Schools and Secretary.*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and April Martin, Director of Elementary Education, led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. Approval of School Board Meeting Minutes of July 8, 2021**

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

**D. Oral Written Communications**

*Dr. Barber shared that she and Mr. Harrell, Mr. Hahn, and Mr. Elliott met with three local law enforcement agencies yesterday to have discussion regarding school safety and security. They also looked at models of the guardian program to determine if any of them would be beneficial to our school district.*

*All three law enforcement agencies concur with us that our schools are safe. We have had conversation with four school districts who are similar in size to ours and Mr. Hahn has reached out to their safety officers. We will continue to gather information; our next step is to schedule the meeting for the entire school safety task force.*

*Dr. Barber stated it's important to note that in our parent satisfaction survey school safety is the highest area of satisfaction. Ninety percent respond that they strongly agree to the statement "my child's school provides a safe learning environment."*

**E. Recognitions/Resolutions/Proclamations**

None

**F. Public Hearing**

**1. Request to Advertise for First Public Hearing on Proposed/Tentative 2021-2022 Budget**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved the request to advertise for the First Public Hearing on the Proposed/Tentative 2021-2022 budget to be conducted at Woodlawn Beach Middle School on July 29, 2021 at 6:30 P.M.*

**G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*For a complete word for word transcript, please see the video. The following comments to the Board have been condensed.*

*Len Cross came forward to express his concern about mandates (mask and quarantine). Mr. Cross pointed out the Department of Health is not held accountable for quarantine mandates.*

*Sharon White reiterated her concern with curriculum in our schools. She clarified that she is not saying critical race theory is in our schools feels but feels that through culturally responsive teaching the tenets of critical race theory will be introduced.*

*John Clinton repeated his invitation to Board members to have lunch (individually). Mr. Clinton wants non-profit organizations to have access to schools. Dr. Barber explained that the district will be allowing organizations to have access.*

*Luci Bailly spoke again regarding critical race theory. Mrs. Bailly asked for assurance that this is not being taught in our schools. Dr. Barber responded that she spent some time on this at the last Board meeting (which Mrs. Bailly attended). Dr. Barber continued that she and other staff have put together a training for teachers outlining legal requirements and she trusts our teachers to be professional and do a great job in teaching; to do what's in children's best interest.*

*Dr. Barber pointed out that we will continue to have conversations; we want to make sure we provide support and professional development to teachers.*

**Administrative Agenda**

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.*

- 1. Human Resource items**
  - a. Administrative Agenda**
  - b. Leave and Temporary Duty**
- 2. Curriculum/Instruction Items**
  - a. Suspensions**
  - b. Student Reassignments**
  - c. Level 1 Volunteers**
- 3. Financial Items**
  - a. Budget Amendment #20/09, Bills/Payroll and Monthly Financial Statement for May 2021**
- 4. Administrative Operational Items**
  - a. Field Trips**

### ***Action Agenda***

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

- 1. Transportation Quarterly Report 072221**

*Virginia Sutler came forward to provide the Transportation quarterly report.*

- Staffing - We are up to 193 routes; routes are covered but we have no bench drivers.*
- Recruiting - Ongoing with ZipRecruiter, Indeed, and CareerBuilder; we also have a \$1,000 sign-on bonus and a referral bonus of \$1,000.*

- *Stuff the Bus - On July 21-22 we will have buses stationed at three locations to accept supplies/donations.*

*Santa Rosa is participating in a pilot program with Buspatrol, to be part of a one-day stop-arm survey. Mrs. Sutler played a video clip that showed a car passing a school bus while the stop arm was out.*

*The Department of Homeland Security visited us in March; they reviewed our processes and suggested improvements.*

*Mrs. Ueberschaer and Mrs. Hewey asked questions about stop arm violations. Ms. Sutler stated that there is a \$200 fine for passing illegally on the road and a \$400 fine for passing in a school zone.*

*There was also an employee year-end celebration.*

## **2. McKim & Creed Agenda Items**

*Motion to Approve was moved by Charles Elliott, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

### *New School A*

*The Board approved Change Order #3 to increase contract time by four (4) days, resulting in a revised final completion date of July 25, 2021.*

*The Board reviewed the status of current McKim & Creed construction projects.*

## **3. Anton Lee Agenda Items**

*The Board reviewed current Anton Lee Engineering projects including East Bay K8 School and Hobbs Middle School energy upgrades.*

## **4. Berube Leonard Agenda Items**

*The Board reviewed current Berube Leonard construction projects including Pace High School weight room floor replacement.*

## **5. Direct Purchasing Change Orders**

*Motion to Approve was moved by Carol Boston, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown below. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.*

- *East Bay K-8  
Culpepper Construction  
\$24,400.03*
- *East Bay K-8 Covered PE Building  
A. E. New Jr. Inc.  
\$4,509.49*
- *Hobbs Middle HVAC & Energy Upgrades  
Larry Hall Construction  
\$108,124.27*
- *Pace High School Weight Room Floor  
A. E. New Jr. Inc.  
\$2,696.40*

**J. Human Resource Recommendation- Liz West, Assistant Superintendent for Human Resources**

**1. Action Agenda**

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.  
The Board approved the Human Resource Action Agenda as recommended.*

*Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.  
The Board approved the Human Resource Action Addendum as recommended.*

**K. Curricular and Instructions Recommendation – Michael Thorpe, Assistant Superintendent for Curriculum and Instruction**

**1. Early Terminations**

*Motion to Approve was moved by Carol Boston, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

**2. LASR Referral Billing**

*Motion to Approve was moved by Linda Sanborn, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

**3. Jay Elementary Early Dismissal Request**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

**4. Career DE Articulation Agreement with Lighthouse Private Christian Academy**

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

**5. Locklin Technical College Tuition and Fee Letter 2021-2022**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

**6. CareerSource Escarosa Memorandum of Understanding 2021-2022**

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

**7. 2020-2021 Santa Rosa County School District Annual Equity Report**

*Motion to Approve was moved by Carol Boston, Seconded by Elizabeth Hewey. Motion Passed by a Vote of 5 - 0.*

**8. 4th Quarter SAC Minutes**

*For Review Only*

**L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

*None*

**M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services**

*None*

**N. Items from Board Members**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Charles Elliott. Motion Passed by a Vote of 4 - 0.*

*The Board approved Mrs. Sanborn's request to vote remotely at the July 29 Board meeting (since she will attend the meeting thru Teams).*

*Mrs. Boston expressed appreciation to everyone who helped in bringing the East Bay K8 School to completion; it was the result of many years of hard work.*

**O. Items from Board Attorney**

*None*

**P. Items from Superintendent**

*Dr. Barber asked Patti McKnight, Director of Federal Programs to come*

*forward and provide information on Stuff the Bus.*

*Mrs. McKnight came up and notified attendees that Stuff the Bus will be taking place on July 22 with three drop off locations in our district. Our Dillon Center neighbors, U-Haul, provided storage for us.*

*Dr. Barber also noted that Travis Fulton, Director of Contracts, is working with a consultant vendor who will help with a five-year strategic plan later this year. This will include five focus groups (one in each district).*

**1. Request to Reschedule September 23 Board Meeting**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the recommendation to reschedule the September 23 Board meeting to September 21 due to a FSBA training workshop.*

**2. Request to Reschedule October 7 Board Meeting**

*Motion to Approve was moved by Elizabeth Hewey, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the recommendation to reschedule the October 7 Board meeting to October 5 due to a FSBA meeting.*

**Q. Adjournment**

*Motion to Approve was moved by Linda Sanborn, Seconded by Charles Elliott. Motion Passed by a Vote of 5 - 0.*

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County the 22nd day of July, 2021.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

---

Chairman

ATTEST:

---

Superintendent and Secretary