

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
October 22, 2020-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 A.M. with the following members present: Mr. Buddy Hinote, Chairman; Mrs. Wei Ueberschaer, Vice-Chairperson; Mrs. Linda Sanborn, Mrs. Carol Boston, and Mrs. Jennifer Granse. Timothy S. Wyrosdick, Superintendent of Schools, attended the meeting virtually. Paul R. Green, Board Attorney, was available by phone, if needed.

B. Pledge of Allegiance

The Chairman called the meeting to order and Director of High Schools Jason Weeks led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of October 8, 2020

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

For a complete word for word transcript, please see the video. The following presentations to the Board have been condensed.

Superintendent Wyrosdick asked Mike Thorpe, Assistant Superintendent for Curriculum and Instruction, to come forward and provide an update on strategies implemented to assist remote learners and provide instructional continuity.

Mr. Thorpe shared that they have been meeting with teachers and administrators on a plan to put in place for the next nine weeks.

- The school will determine if the student needs a laptop or a laptop with a hotspot; the instructional technology will be provided immediately.*
- The assigned teacher will choose the supplemental instructional*

delivery option. If the option is to provide live instructional support to quarantined students outside of contract hours the teacher will receive a stipend. If the option is to provide synchronous instruction during the school day the teacher will sign an MOU.

- *Testing has been an issue. Teachers can earn a stipend for providing "office hours" for students to come after school or on weekends to take assessments. The students will adhere to COVID protocols if coming to school campus after hours.*

Mrs. Sanborn commented that this is a well thought out plan; but "wouldn't it be easier to just lift the quarantine?" She stated that she makes this comment after listening to the statement of Governor Desantis. Mrs. Sanborn is concerned about the welfare of the entire educational system; she feels that we can't be held responsible (lose funding) if following the Governor's direction.

Mrs. Ueberschaer responded that she also listened to the Governor's press conference. While she is encouraged that he is looking at the situation we need a directive from the Governor or the Department of Education or a new directive from the Department of Health or Center for Disease Control. Policy can't be changed based on a response to a reporter's question; we must have a directive.

Mrs. Sanborn continued that we must use common sense. If we receive a directive on Monday how long will it take to implement?

Mrs. Ueberschaer and Superintendent Wyrosdick stated that we can act immediately if we receive a directive; we do not have to wait for Board approval.

Mr. Hinote added that we can't make decisions based on comments at a news conference; it must be in writing. When we receive the directive we will respond immediately.

Mrs. Sanborn encouraged parents to call the Governor's office with their concerns.

Mrs. Boston asked Mr. Thorpe if we will be able to use CARES Act funds to cover some of the expense of the remote/home learning options; Mr. Thorpe responded that we will.

Superintendent Wyrosdick concluded that we've had promising conversation with the Department of Health; we need to continue that dialogue with them. He encouraged the Board to continue to work through this in a professional, legal manner so that we are not subject to criticisms that are imprudent for the school system and the Board.

1. Payroll Update

Superintendent Wyrosdick spoke of the recent payroll issue; it was not the fault of our payroll department or processes. He requested Susan McCole, Assistant Superintendent for Finance, to come forward and introduce Mike Diehl, Senior Vice-President at Sun Trust Bank.

Ms. McCole stated that Sun Trust has worked with our district for over twenty years; they've been an excellent partner.

Mr. Diehl came forward to talk about the ACH (automatic clearing house) process and how it was affected last Tuesday, October 13. Since Monday, October 12, was a federal holiday, the federal reserve system was closed. This is the backbone by which checks clear and electronic deposits occur; so nothing was processed on that day. The transmission was sent by the school district on Monday, October 12, but did not go anywhere. Mr. Diehl stated that early Tuesday morning Sun Trust began working with Ms. McCole and Finance to expedite the process and all electronic deposits were sent by 10:00 that morning.

Mr. Diehl continued that payroll staff will add an extra verification step to ensure successful transmission; also same day transmission (if needed) will be implemented. Mr. Diehl apologized for any anxiety this caused employees.

Mrs. Ueberschaer asked if we need to adjust our payroll transmission days. Mr. Diehl responded that we just need to monitor federal holidays.

Mrs. Boston asked if this has ever happened before; Mr. Diehl responded that it has not.

Ms. McCole verified with the payroll office that when they submitted the report verification was received that the submission would be processed on Tuesday. She emphasized that payroll has been submitted on a banking holiday before without problem.

E. Recognitions/Resolutions/Proclamations

None

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

For a complete word for word transcript, please see the video. The following presentations to the Board have been condensed.

Board Chairman Buddy Hinote requested that speakers not present (read) statistics but forward a copy to him and he will distribute to Board members.

JoAnn Cave thanked Mrs. Sanborn for being supportive; "it's good to see somebody who cares for our children." She quoted Governor Desantis "we should not be quarantining healthy students." Mrs. Cave feels that the quarantining should end.

Mrs. Sanborn responded to Mrs. Cave's comment: "I appreciate your kind words but everyone here, Mr. Wyrosdick and Board members, cares about children. It's just a difference of opinion on how things should be dealt with."

Angelique Parker came up next to voice her opposition to quarantining. Ms. Parker is concerned about her daughter's grades. She feels that Board meetings should not be held during the day when many parents cannot attend. Ms. Parker urged the Board to change the quarantine policy today.

Angie Klug stated that quarantining healthy children is not a law; she feels there will not be a law to undo quarantining if it is not a law. She continued with her concerns regarding quarantining.

Karen Drummond has a son at Pace High who is on his second quarantine. Prior to this quarantine he ranked number five in his class and also held a starting position on the varsity football team. He is in mostly Advanced Placement classes which are not offered remotely. Ms. Drummond has paid for two tests in an attempt to get her son back in school earlier but these tests are not accepted by the Department of Health.

Halei Smead provided her interpretation of the executive orders issued by Governor Desantis.

Len Cross began by reading Genesis 2:7. Mr. Cross feels that the school system is overstepping by requiring masks.

Mr. Hinote spoke of the number of immune compromised students; we wear a mask for the protection of others; not ourselves. Mr. Hinote stated that everyone has the right to express their opinion; he shares some of the frustration expressed here today. This Board has always done what they could to take care of children and will continue to do that.

There were no more speakers and the public forum was closed.

Administrative Agenda

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.

- 1. Human Resource items**
 - a. Administrative Agenda**
 - b. Unpaid Leaves**
 - c. 2020-2021 Annual Inspections**
- 2. Curriculum/Instruction Items**
 - a. Student Reassignment Requests**
 - b. Suspensions**
 - c. Level 1 School Volunteers**
 - d. Level 2 Volunteers for Approval**
- 3. Financial Items**
 - a. Monthly Financial Statement for July 2020**
- 4. Administrative Operational Items**
 - a. Facility Use Requests**

Action Agenda

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**
- 1. Exceed the Limit 102220**

This item is provided as information/review only.

2. Disposed Inventory 102220

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

3. Surplus 102220

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

4. RFB 20-13 CNC Plasma Cutter 102220

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the selection committee's recommendation for Sexton Welding Supply to be the top company awarded for RFB 20-13 CNC Plasma Cutter.

5. Custodial Quarterly Report 102220

John Brand, Regional Director for ABM, came forward to provide the custodial quarterly report.

- *Mr. Brand outlined safety/mitigation strategies being used to prevent virus spread.*
- *ABM has implemented enhanced cleaning processes.*
- *There have been some setbacks to recruiting including travel time and distance since Hurricane Sally.*
- *ABM is having to compete with unemployment which is sometimes more than they can pay. They sometimes must rely on current workers; paying them overtime to get the job done.*

Mrs. Sanborn asked what the starting wage is; it is \$10 an hour.

Mrs. Ueberschaer inquired how many schools are not fully staffed; she's concerned that if Gulf Breeze schools are understaffed those workers will be overly tired.

6. FSSAT 2020-2021

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved the Florida Safe Schools Assessment Tool as presented.

7. DAG Agenda Items

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved Change Order #20 for East Bay K-8 (a four-day

extension of time) due to adverse weather during September 2020.

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the Phase III review and opinion of costs for the PE Building at East Bay K-8 School.

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved the conceptual site plan and development of Phases 1, 2, and 3 for School A K-8 at the Wallace Lake property.

The Board reviewed current DAG Architects construction projects.

8. Sam Marshall Architects Agenda Items

Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved Hobbs Middle School Phase 3 opinion of costs and drawings for energy upgrades.

The Board reviewed the status of current Sam Marshall projects.

9. Five Year Work Plan

Assistant Superintendent for Administrative Services Joey Harrell discussed the five-year work plan and provided highlights concerning major projects along with planned reduction in Capital Outlay indebtedness. Mr. Harrell explained that this is a "snapshot in time" and will change based on finances and district need. Highlights include:

- Funding for Pace area K8 school (\$20 million C.O.P.S. combined with \$20 million of local funds)*
- Ongoing funding for purchase of additional school sites (district-wide)*
- Building reserve for early payoff of 2014 C.O.P.S. in 2024*

He talked about funding for the new Pace K8 school and how that may be handled; there is a need for two additional high schools within the next few years and we will have to figure out how to pay for them.

Mr. Harrell noted that he appreciates Jennifer Northrop; she contributes so much to this work.

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the five year work plan as submitted.

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative appointment:

- *Amanda Makar, Principal, Jay Elementary, effective October 23, 2020*

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative appointment:

- *LeAnn McCombs, Assistant Principal, Berryhill Elementary, effective October 23, 2020*

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placements

Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Chairman asked if anyone would like to address the Board regarding any of the alternative placements; no one came forward.

2. Coronavirus Aid, Relief, and Economic Security (CARES) Act, Rapid Credentialing Grant Synopsis

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

3. PACT License Agreement 2020-2021

Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

4. Strengthening Career & Technical Education for the 21st Century Act (Perkins V) 2020-2021

Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

5. 1st Quarter SAC Minutes

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

6. 2020-2021 School Improvement Plans (SIP), Amended SIP, SAC Rosters, & Amended SAC Rosters

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

7. Homecoming Early Release - Jay Elementary

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

8. Homecoming Early Release Request

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

9. High School Athletic Schedules - Winter Sports

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

10. Head Start Monthly Report for August & September 2020 (Review Only)

This item is provided as information only.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

1. Review New Monthly Financial Statement

Assistant Superintendent for Finance Susan McCole reviewed and explained the new monthly financial statement. Since changing to Focus some of the financial statement reports will be changing; we are in transition.

We don't have the customizable reports that were available in 3270 but we should be able to create them in the future. Right now the focus is to keep the main systems running - Accounts Payable, Purchasing, Human Resources, and Risk Management.

There is some detail in the new reports that we did not have before. Mrs. Ueberschaer asked if we can continue to receive the projected FCR report; Ms. McCole confirmed that we will still receive that. At the present our projected FCR is 3.08. Ms. McCole added that if the Board would like to see additional information to let her know.

Ms. McCole pointed out that the budget is built based on projected FTE. We do not receive all of the funding at one time; it is sent to us monthly. At

the present time we have not met our projected FTE which can affect our budget.

M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services

David Hicks, Assistant Superintendent for Information Technology Services, came to the podium to share progress on FTE surveys since this is our first year of FTE week in the Focus system. Mr. Hicks shared that there are employees meeting in ITS right now to verify data is correct and maximizing to earn as much FTE as possible.

N. Items from Board Members

1. School Board Attorney

Mrs. Ueberschaer began the discussion of hiring a new School Board Attorney. We were very fortunate to have two highly qualified candidates. Once the Board selects a candidate, contract negotiations will begin.

There was some discussion regarding the candidates. Mrs. Sanborn asked if we select a candidate and can't reach agreement on compensation; can we go back to the other candidate. Mrs. Ueberschaer responded that we can - it may depend on whether or not the other candidate is willing to consider us.

Mrs. Ueberschaer recommended Mr. Harmon as the School Board Attorney.

Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

Mrs. Ueberschaer stated that there are a couple of ways to handle the process of contract negotiations - either through an appointed School Board member or through Dr. Barber and staff or a combination. Mrs. Sanborn felt that a combination would be appropriate and suggested a committee comprised of a School Board member, Dr. Barber, and a district staff member. Mrs. Ueberschaer volunteered to serve as the School Board committee member.

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

Superintendent Wyrosdick recommended that we begin to reach out to Terry Harmon for daily School Board needs.

Mrs. Ueberschaer and other Board members expressed appreciation to Mrs. Granse, Mr. Hinote, and Superintendent Wyrosdick for their service to the school district; a combined total of more than 100 years of service.

Mr. Hinote spoke of Superintendent Wyrosdick's years as Superintendent, administrator, and teacher. He's had much turmoil during his years as Superintendent; he's remained steadfast and done what he thought was right.

Mrs. Sanborn also thanked the departing Board members and Superintendent for all they have done.

O. Items from Board Attorney

None

P. Items from Superintendent

Superintendent Wyrosdick expressed appreciation to Board members for their comments and spoke of what a privilege it has been to serve this school district. He recounted sitting at his parents' table filling out job applications; he is sitting at the same table this morning as he attends the meeting remotely due to family illness. Superintendent Wyrosdick spoke of the enjoyable times over the past years centered around relationships; he will miss this but looks forward to new adventures.

The Superintendent stated that there will be an executive session immediately following this Board meeting.

Q. Adjournment

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.
There being no further business the meeting was adjourned.*

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County the 22nd day of October, 2020.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary