

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
July 9, 2020-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 A.M. with the following members present: Mr. Buddy Hinote, Chairman; Mrs. Wei Ueberschaer, Vice-Chairperson; Mrs. Carol Boston, and Mrs. Jennifer Granse. Mrs. Linda Sanborn arrived at the beginning of the Public Forum. Also present were Timothy S. Wyrosdick, Superintendent of Schools; and Paul R. Green, Board Attorney, who attended virtually.

B. Pledge of Allegiance

The Chairman called the meeting to order and Director of Purchasing/Contracts Management, Jud Crane, led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of June 18, 2020

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

D. Oral Written Communications

Superintendent Wyrosdick talked about the beginning of school for the 2020-21 school year and what parents can expect. There will be alternate options for parents and students. The planning team had a huge lift; with the emergence of the Governor's executive order there are adjustments which will need to be made.

The administrative conference will be held next Monday-Tuesday; this will be a different type of conference from years past. Staff will be divided to allow for social distancing.

Schools will be putting nuts and bolts to recommendations - how we will adhere to recommendations and communicate with parents and communities. We need to protect students and deliver appropriate instruction. We must keep in mind that the Secretary of Education, Commissioner of Education, and Governor have said that face to face instruction is best for students. Parents will have choices to make.

Mrs. Ueberschaer asked about students who do not make a choice; will they default to their brick and mortar school? The answer is yes.

Mr. Hinote expressed appreciation to the 2020-21 Planning Committee.

E. Recognitions/Resolutions/Proclamations

None

F. Public Hearing

1. 2020-2021 Code of Student Conduct-Proposed Revision

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved for the additional proposed revision for the 2020-2021 Code of Student Conduct to be added to the public hearing for the Code of Student Conduct that is scheduled for the July 30 Board meeting.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board. The following citizen addressed the Board.

For a complete word for word transcript of the public forum, please see the video. The following presentation to the Board has been condensed.

Elaine Davis came forward to express her concern regarding the wearing of masks by students as they return to school. Ms. Davis asked if it will be mandatory for students to wear masks; Superintendent Wyrosdick responded that it will be highly encouraged. Ms. Davis wanted to know how we can move in the direction of making the wearing of masks mandatory. Superintendent Wyrosdick responded that he will take direction from the Board and the Governor. There is emerging policy on this; it may change.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1, 2, and 3 as submitted.

1. Human Resource items

- a. **Administrative Agenda**
- b. **Unpaid Leave**
- 2. **Curriculum/Instruction Items**
 - a. **Student Reassignment Requests**
 - b. **School Volunteers - Level 1**
 - c. **School Volunteers - Level 2**
- 3. **Financial Items**
 - a. **Budget Amendment #19/09, Bills/Payroll and Monthly Financial Statement for May 2020**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Exceed the Limit 070920

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

2. Surplus 070920

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

3. RFB 20-10 Music Instrument Sanitizing 070920

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the recommendation of Blues Angel Music and Schmidt's Music as the top companies to be awarded for RFB #20-10 music instrument sanitizing.

Mr. Hinote asked if the instruments will be cleaned one time or if it will be ongoing. Mr. Crane responded that it will be up to the band director - this is a special cleaning. He added that the choral and band departments will be looking at those pieces and evaluating how we will systemically protect students down the road.

4. Bay Breeze Senior Living and Rehabilitation Center 070920

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

5. Interagency Agreement on Juvenile Offenders

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

6. DAG Agenda Items

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved Change Order #15 for East Bay K8 School extending the bus rider and car rider area's walkway coverings.

The Board reviewed current DAG construction projects.

7. McKim & Creed Agenda Items

The Board reviewed current McKim & Creed construction projects including property updates.

8. Easement for Tiburon

Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved the access, maintenance, and drainage easement for Tiburon drainage project.

Superintendent Wyrosdick asked if Pace Patriot Boulevard will be closed; it will be closed for approximately 2-1/2 weeks. Roger Blalock (with the County) stepped up to answer questions about the closure of Pace Patriot Boulevard and field house access. Mr. Harrell pointed out that the main parking lot can be used to access the field house.

Mrs. Sanborn asked if the work will be complete by August 10 (when students return) or August 3 (when teachers return). Mr. Harrell responded that it would be very tight to have it completed by August 3 but it should be completed by August 10.

9. Grant Tentative Approval of Agreement to Purchase 10 Acre Parcel for Future Educational Facilities

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved as submitted the recommendation to:

- *Grant tentative approval of the agreement as submitted*
- *Authorize a public meeting on July 30, 2020, to consider final approval of the agreement*
- *Ratify publication of notice of the public meeting*

10. Conduct Public Meeting and Approve Purchase of 42 Acres from Three Sellers for Future Educational Facilities

Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved the recommendation to adopt the proposed Resolution as presented ratifying execution of purchase of 42 acres from three sellers for future educational facilities.

Mrs. Ueberschaer asked if environmental studies have been completed on this property. Mr. Harrell responded that this is in process.

11. Approve Purchase of 75 Acre Parcel from Judith Barrett VandenBerg, Trustee, for Future Educational Facilities

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved the recommendation to approve and adopt the resolution to purchase a 75-acre parcel from Judith Barrett VandenBerg, Trustee, for future educational facilities.

Mr. Harrell pointed out that due diligence needs to take place on these properties; conditional use is a big piece of the puzzle. This item is on the agenda for the Zoning Board in August and will then move to the Board of County Commissioners for approval.

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved under other administrative actions the return to work site effective June 23, 2020, of four Pace High teachers who had been placed on administrative leave.

Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the following job description:

- *Benefits Accountant I (new), requested by Assistant Superintendent for Human Resources*

Mrs. Ueberschaer stated that having served on the insurance committee she sees the need for this position.

Mrs. Sanborn agreed and asked if we've had audit findings for not being in compliance. Superintendent Wyrosdick responded that he could not recall that we have. Ms. McCole noted that we haven't had penalties but the auditors have been writing up for us to reclassify.

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the following job descriptions:

- TSA for Mathematics - Elementary (revised), requested by Coordinator of Math and Science*
- TSA for Mathematics - Secondary (revised), requested by Coordinator of Math and Science*
- TSA for Science - (revised), requested by Coordinator of Math and Science*

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved the administrative appointment of Kacie Reaves, Principal, W. H. Rhodes Elementary, effective August 1, 2020.

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the administrative appointment of Kelly Barnes, Assistant Principal, Santa Rosa Adult/High, effective July 10, 2020.

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved the administrative appointment of Laura Rader, Assistant Principal, Pea Ridge Elementary, effective July 10, 2020.

**K. Curricular and Instructions Recommendation – Bill Emerson,
Assistant Superintendent for Curriculum and Instruction**

1. STEAM High School PD Contract

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

2. FLVS Franchise Agreement

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

3. K12 Fuel Education Contract

Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda

Sanborn. Motion Passed by a Vote of 5 - 0.

4. Locklin Technical College Continuity of Operations Plan

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

5. Career Pathways Articulation Agreements

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

6. Career Dual Enrollment Articulation Agreement 2020-2021

Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

7. 4th Quarter SAC Minutes

Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services

None

N. Items from Board Members

Mrs. Sanborn stated that she is missing the part of our Board meetings when we recognize students' accomplishments. She requested that we ask Mr. Hahn (Safety Director) if he could look into a plan where we could begin to recognize those outstanding students (as safely as possible).

Mrs. Ueberschaer responded that she will check with the Planning Committee on this.

Mr. Hinote expressed appreciation to all those who were involved in planning and putting together graduations. A lot of hard work went in to making those commencement exercises very special.

1. 2020-2021 FSBA Advocacy Committee Representative

Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

Mrs. Sanborn was nominated and approved to serve as the FSBA Advocacy Committee Representative.

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

Mrs. Ueberschaer was nominated and approved to serve as the FSBA Advocacy Committee Representative alternate.

O. Items from Board Attorney

Mr. Green shared that he provided information to Board members prior to the meeting on various items; he doesn't have any additional information at this time but is available to respond to any questions they may have.

P. Items from Superintendent

For a complete word for word transcript please see the video. The following has been condensed.

Superintendent Wyrosdick stated that we are involved with the impact fee legislation and will continue to work with our attorneys on the appropriate response to the judge's ruling.

The Superintendent discussed the Governor's emergency order 2020-06 requiring schools to open this fall. He wanted to be sure that the reopening plan is not confused with the continuity plan. Superintendents have the privilege of submitting it and then bringing it back to the Board for approval. Our reopening plan is important because it documents how we will accomplish all those assurances - how we will take attendance, deliver instruction, and manage safety and welfare. This must be done in accordance with our ICP. The reopening plan is important because we need to assure that if we close our schools or they are closed for us we can continue to operate and receive FTE dollars which are so important.

We have been invited by the Board of County Commissioners to participate in writing a community needs plan for their CARES money which will help us to target needs we have. The biggest is internet access; there are places in our county where there's nothing there - no cell service or internet.

Q. Adjournment

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 9th day of July, 2020.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary