

**MEETING MINUTES**  
**SCHOOL BOARD OF SANTA ROSA COUNTY**  
**June 4, 2020-9:00 AM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 9:00 A.M. with the following members present: Mr. Buddy Hinote, Chairman; Mrs. Wei Ueberschaer, Vice-Chairperson; Mrs. Linda Sanborn; and Mrs. Jennifer Granse. Mrs. Carol Boston was not present as she was out of town. Also present were Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and Superintendent Wyrosdick led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. Approval of School Board Meeting Minutes of May 14, 2020**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

**D. Oral Written Communications**

*For a complete word-for-word transcript of the meeting, please see the video. Presentations to the Board have been condensed.*

*The Superintendent requested that we move the graduation discussion to the front of the agenda right after administrative appointments.*

**E. Recognitions/Resolutions/Proclamations**

*None*

**F. Public Hearing**

*None*

**G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*The Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board. No one came forward (or indicated they*

would like to address the Board) and the Public Forum was closed.

### **Administrative Agenda**

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.*

*The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.*

- 1. Human Resource items**
  - a. Administrative Agenda**
- 2. Curriculum/Instruction Items**
  - a. Student Reassignment Requests**
  - b. School Volunteers - Level 1**
  - c. School Volunteers - Level 2**
- 3. Financial Items**
  - a. Budget Amendment #19/07, Bills/Payroll and Monthly Financial Statement for March 2020**
- 4. Administrative Operational Items**
  - a. Facility Use Requests**

### **Action Agenda**

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

- 1. Surplus 060420**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

- 2. Pruitt Health Emergency Services 060420**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

- 3. DAG Agenda Items**

*Mike Martin came forward to review the status of current DAG Architects projects including East Bay K8 School, Jay High baseball and softball fieldhouse, and School A K8. Mr. Martin advised the Board that School A will cost more than East Bay K8.*

#### **4. McKim & Creed Agenda Items**

*Patrick Jehle came forward to provide an update on current McKim & Creed projects including Pace School "A", the Tiger Point property, and the H&H/McGrath/Holloway property.*

*He emphasized the scheduling and cost implications involved with the Pace property (that was donated to the School Board). The soil is moisture sensitive which requires hauling off and replacing that soil. Another challenge is the amount of "drop off" on the property which will require terracing to create a functional school site.*

*Mrs. Sanborn asked what the cost would be. Patrick replied that the East Bay K8 School site cost was approximately \$4.5 million; it would be reasonable to say that the Pace School "A" could cost twice that amount. Mrs. Sanborn asked if a homebuilder would be able to use the property; Mr. Jehle responded that it could be used by a homebuilder.*

*Mr. Hinote stated that he foresees ongoing issues with this property.*

*Patrick continued that his team is looking at ways to bring the cost down and requested that the Board allow him two weeks to work toward that. He also spoke of scheduling, permits, and change orders.*

*Assistant Superintendent Joey Harrell came forward and reiterated the Superintendent's comment "this was not our first choice" (this piece of property). We could not find/purchase another suitable piece of property.*

*Mr. Harrell pointed out that tomorrow there is a conference call with our lending agent regarding COPS (Certificates of Participation); there's a financial piece to this, too. He shared with the Board that he and our engineering firms will be glad to sit down with them individually in preparation for the decision that will soon be made.*

*Mrs. Granse asked if the piece of property we looked at prior to this is still available; Mr. Harrell responded that it is.*

*Superintendent Wyrosdick spoke of the impetus for building a school; we're seeing growth all over the place. A delay in building will make us over capacity; this delay will push us off another eight months. Down the road we will deal with other issues related to school capacity.*

*Mr. Hinote stated that he doesn't want us to regret our decision down the road.*

**5. BOCC Easement for Berryhill Corridor**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.*

**6. Grant Tentative Approval of Three Agreements to Purchase 42-Acre Parcel for Future Educational Facilities**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.*

*The Board gave tentative approval of three agreements to purchase a 42-acre parcel for future educational facilities.*

*Assistant Superintendent for Administrative Services Joey Harrell explained that there are three different parcels with four owners. (One of the owners is connected to two parcels.)*

*Mr. Harrell talked about the process; there are still steps to be completed before final approval.*

**7. Capital Outlay Budget Amendment**

*Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.*

*The Board approved the capital outlay budget amendment as presented.*

*Superintendent Wyrosdick spoke of the need to add computers for virtual learning. We don't yet know the numbers for the fall but need to plan as best we can.*

**8. Growth Management Renewal**

*Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.*

*The Board approved Growth Management Renewal professional assistance as presented including expert testimony for educational impact fee funds.*

**J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources**

**1. Action Agenda**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.*

*The Board approved the employee disciplinary action as presented.*

*Motion to Approve was moved by Jenny Granse, Seconded by Linda*

*Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved the Administrative Salary Placement Schedule (updated to add new Assistant Principal at Santa Rosa Blended Academy); the summary of additions and deletions to the Human Resource Procedures Manual; and the draft of the revised Human Resource Procedures Manual.*

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.*

*The Board approved the following administrative transfers:*

- Blalock, Deanna, Assistant Principal, West Navarre Primary, (transfer from S. S. Dixon Primary), effective July 1, 2020*
- Flowers, Ashley, Assistant Principal, Santa Rosa Blended Academy (transfer from Hobbs Middle), effective July 1, 2020*

*Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.*

*The Board approved the administrative appointment of Melissa Floyd as Principal of S. S. Dixon Intermediate, effective July 1, 2020.*

**K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction**

**1. Early Terminations**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved as submitted the list of students who have served two grading periods of their alternative placement and are now eligible for early termination.*

**2. Alternative Placements**

*Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.*

*The Chairman asked if anyone wanted to address the Board regarding any of the alternative placements; no one came forward.*

**3. Memorandum of Understanding - FLVS**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.*

**4. FAD Budget Request 2020-21**

*Motion to Table was moved by Linda Sanborn, Seconded by Jenny Granse. Motion to Table passed by a Vote of 4-0.*

*The Board approved Superintendent Wyrosdick's recommendation to table this item until the June 18 Board meeting (after discussion).*

*Prior to the vote, Mrs. Ueberschaer stated that she feels this is a good program but is hesitant to make any budget changes until we receive more budget information/direction from the Commissioner of Education.*

**5. IDEA Grants for 2020-2021**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

**6. Title IX, Part C 2020-2021—Communities of Learning/Homeless Education Program**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

**7. Triumph Gulf Coast Hurricane Michael Skilled Labor Recovery Fund Application**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

**8. SEDNET MOA Modification**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

**9. 2020-2021 Title II, Part A- Grant Synopsis**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

**10. Articulation Agreement -PSC & SRC Collegiate HS**

*Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.*

**L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

**1. Internal Funds Check Signer Position for Jay High School**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

**M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services**

*David Hicks, Assistant Superintendent for Information Technology*

*Services, came forward to provide updates.*

*Mr. Hicks shared that we have gone live with online registration for new students. Currently 658 people have done that for their children. Employee training is ongoing at school sites.*

*Mr. Hicks pointed out that one cost saving measure being implemented for next year is the purchase of laptops with docking stations for administrators instead of purchasing a desktop with monitor/s and a laptop. This will also be helpful in crisis situations since it provides mobility.*

*Mr. Hinote expressed appreciation for all the hard work from the Information Technology Services department.*

#### **N. Items from Board Members**

*Mrs. Sanborn shared that she is ready for school to start back; she enjoys the activities and talking with students and is continuing to help with meal distribution at Milton High School.*

*Mrs. Granse stated that she enjoyed the Pace High senior parade; it was put together quicky but well done. She's looking forward to graduation and offered congratulations to Linda Gooch on her retirement.*

*Mrs. Ueberschaer requested an update on the summer feeding program. Superintendent Wyrosdick shared that the summer feeding program is exactly like it's been in the past; still making deliveries in the community and have feeding sites. We still want to offer that though the numbers are dwindling.*

*Mrs. Sanborn pointed out that when she began helping with meal distribution at Milton High there were probably 200 kids; yesterday the number was 55 or 56.*

*Mr. Hinote noted that he is also looking forward to graduations. He expressed appreciation to district staff for their hard work. He's looking forward to students being back at school sites.*

#### **O. Items from Board Attorney**

*Mr. Green talked about the impact fee litigation; there is a hearing scheduled for next week on this. (The Home Builders Association has requested a temporary injunction against collection of the impact fee while the lawsuit is in progress.) We already have passed a resolution for funds to be paid in escrow while the case is pending.*

*Mr. Green wanted the Board to be aware that he's dealing with an issue concerning our receipt of racetrack revenue funds. The School District has been receiving these funds for a long time; it is being questioned if we are still entitled to it. Our position is that we are (entitled); hopefully the Board of County Commissioners will agree and not seek to take it away. The other avenue may be to go directly to the Department of Revenue and have them pay us directly.*

*Superintendent Wyrosdick thanked Mr. Green for his diligence, time, and wisdom.*

## **P. Items from Superintendent**

*Superintendent Wyrosdick notified the Board that we entered Phase II on June 3 by order of the Governor; this may affect some information that he's sharing but should not affect it drastically.*

*He spoke of how much he appreciates our teachers and the progress that's been made in Focus over the last few months.*

*The Superintendent continued that we are anxiously awaiting news on the budget for 2020-2021.*

### **1. Graduation Memo**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved the recommendation to move the June 18 Board meeting to 5:00 P.M. This will allow Board members to attend the Board meeting and then go to Milton High's stadium for the graduation ceremony to be held at 8:20 that evening.*

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.*

*The Board approved the graduation schedule as presented.*

*Before the approval, Superintendent Wyrosdick spoke of the guidelines which include a stipulation that graduates are not running a fever and are symptom free (of Covid-19). Mr. Hinote pointed out that we are relying on the trust of students and the public; it's important to stress the importance of being truthful in response to questions.*

### **2. Summer School and Extracurricular Activity Guidelines**

*Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.*

*The Board approved the Superintendent's recommendation to approve the Summer School and Extracurricular Activities guidelines and allow*

*flexibility for it to be amalgamated to Phase II, III, etc. as needed.*

*Mrs. Ueberschaer asked if part of the document includes a statement that students who do not participate due to health/safety concerns will not be penalized.*

*Mrs. Granse asked if there is an FHSAA guideline regarding students who do not participate (not being allowed to participate the following year). Mr. Emerson responded that there used to be a guideline but now it's up to the district to oversee.*

*He added that this document was put together in collaboration with the county health department. We need to purchase supplies that are difficult to find right now. It's important to reengage students at this time.*

### **3. 2020-2021 Florida Association of District School Superintendents Annual Dues**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.*

*The Board approved annual dues payment for 2020-2021 for the Florida Association of District School Superintendents.*

*Superintendent Wyrosdick spoke of putting together a planning committee for 2021; we need to build bridges between now and then. This work will be impactful for years to come. He requested a Board member volunteer. Mrs. Sanborn volunteered as did Mrs. Ueberschaer. After some discussion, Mrs. Sanborn nominated Mrs. Ueberschaer to serve on the committee, and she accepted.*

*For a complete word-for-word transcript of the meeting, please see the video. Presentations to the Board have been condensed.*

*Cathy Aline came forward to express her feelings regarding a recent social media post by a teacher at Pace High School. Ms. Aline is concerned about the teacher's interaction with minority students based on the post; she is the parent of a Pace High student.*

*Superintendent Wyrosdick thanked Ms. Aline for coming to the meeting. He assured her that we are aware of this; investigation is taking place; and it will be addressed.*

## **Q. Adjournment**

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 4th day of June, 2020.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

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*Chairman*

*ATTEST:*

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*Superintendent and Secretary*