

**MEETING MINUTES  
SCHOOL BOARD OF SANTA ROSA COUNTY  
May 14, 2020-6:30 PM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Mr. Buddy Hinote, Chairman; Mrs. Wei Ueberschaer, Vice-Chairperson; Mrs. Linda Sanborn; Mrs. Jennifer Granse, and Mrs. Carol Boston. Also present were Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney (attended virtually).*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and Mr. Emerson led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. Approval of School Board Meeting Minutes of April 23, 2020**

*Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

**D. Oral Written Communications**

*Superintendent Wyrosdick shared a letter from Baptist Health Care expressing appreciation for the School District's recent PPE (Personal Protective Equipment) donation to the Baptist Health Care Foundation.*

*The Superintendent also presented possible graduation schedules if current restrictions are lifted and a gathering of this size is permissible. He stated that there is still work to be done and he will be bringing this to the Board at a later date (possibly June 4).*

**E. Recognitions/Resolutions/Proclamations**

*None*

**F. Public Hearing**

*None*

**G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*The Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board. No one came forward (or indicated they would like to address the Board) and the Public Forum was closed.*

### **Administrative Agenda**

#### **H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved all Administrative Agenda items H. 1, 2, and 3 as submitted.*

##### **1. Human Resource items**

- a. Administrative Agenda**
- b. Leave and Temporary Duty**
- c. 19-20 Annual Inspections**

##### **2. Curriculum/Instruction Items**

- a. Student Reassignment Requests**
- b. Level 1 - School Volunteers**
- c. Level 2 Volunteers for Approval**

##### **3. Financial Items**

- a. Budget Amendment #19/06, Bills/Payroll and Monthly Financial Statement for February 2020**

### **Action Agenda**

#### **I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

##### **1. Surplus 051420**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

##### **2. Adjustment to Food Service Contract 2019-20 051420**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny*

*Granse. Motion Passed by a Vote of 5 - 0.*

*The Board approved the requested adjustment to the Food Service Management Operations contract. The request that all performance guarantees contained in the Food Service Management Agreement for the 2019-20 school year be waived and/or deleted is due to the pandemic Covid-19.*

**3. RFP 19-01 Food Service Management Renewal 051420**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

*The Board approved RFP 19-01, Food Service Management Operations. This is a one year contract with the option to renew on an annual basis for an additional four years.*

**4. SRO Agreement Gulf Breeze 2020-2021**

*Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

**5. DAG Agenda Items**

*The Board reviewed current DAG Architects construction projects including East Bay K8 School, Jay High School Baseball and Softball Fieldhouse, and School A K8.*

**6. McKim & Creed Agenda Items**

*The Board reviewed current McKim & Creed construction projects including Pace School A and Tiger Point property.*

**7. East Bay K8 School Gulf Power Easement for Electric Service**

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the East Bay K8 School Gulf Power easement for electric service.*

**8. Resolution for Whisper Creek Property**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Resolution establishing intent to reimburse certain capital expenditures with proceeds of a future tax-exempt financing for new Pace area School A (K8 school).*

**9. Capital Outlay 2020-2021 Budget**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved the 2020-2021 Capital Outlay Budget including the following highlights outlined by Assistant Superintendent for Administrative Services Joey Harrell.*

*Whisper Creek K8 - \$8,000,000*

*Security Cameras at Remaining Schools - \$500,000*

*Hobbs Middle Energy/HVAC Upgrade (Phase 1) - \$1,500,000*

*Reroofing at Various Schools - \$937,000*

*Property Casualty - \$1,480,820 (increase of \$500,000)*

*Bus Lease - \$2,304,000*

*Technological Infrastructure and Computer Upgrades \$2,000,000 (increase of \$900,000)*

#### **10. Direct Purchasing Change Orders**

*Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.*

- *East Bay K-8 School  
Culpepper Construction  
\$1,921,031.78*

#### **J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources**

##### **1. Action Agenda**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the fingerprinting requirements as submitted.*

#### **K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction**

##### **1. Title I, Part A Grant for Disadvantaged Children and Youth 2020-2021**

*Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

##### **2. Cost of Living Adjustment and Quality Improvement Grant Synopsis**

*Motion to Approve was moved by Jenny Granse, Seconded by Carol*

*Boston. Motion Passed by a Vote of 5 - 0.*

**3. New Component-Student Information Systems Training**

*Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

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**4. Military Connected Schools Initiative Grant**

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

**5. 3rd Quarter SAC Minutes**

*This item was submitted for review only.*

**6. 2020-2021 High School Fee List**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

**L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

*None*

**M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services**

*None*

**N. Items from Board Members**

*Mrs. Boston shared that she is proud of her schools. She recently helped hand out caps and gowns at Navarre High; it was wonderful to see the pride of the students and parents. She continued that Sodexo and STA are beyond being partners in what they're doing to provide meals for our students.*

*Mrs. Granse stated that she is excited to see graduation information (the possibility of holding graduation ceremonies during June/July).*

*Mrs. Sanborn spoke of Teacher Appreciation Week; she had the opportunity to adopt three of our teachers and provide appreciation gifts. She also pointed out that two of our students have received accolades recently - Jacquelyn Ruffini of Hobbs Middle School won first place in the state history fair and Clara Powell of King Middle School won second place.*

*Mrs. Ueberschaer participated in the cap and gown distribution at Gulf Breeze High; it was very meaningful for administrators, parents, and teachers. She expressed appreciation to everyone involved in getting the book/program "A Boy Called Bat" to our students.*

*Mr. Hinote shared that he virtually attended the Scholar Athletic Banquet where Santa Rosa County dominated the awards; it was great to see how successful these students are.*

**O. Items from Board Attorney**

*None*

**P. Items from Superintendent**

**1. School Board Resolution - Impact Fee Litigation**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Resolution requesting the county to escrow all educational system impact fees until the conclusion of pending litigation.*

**2. Consider the Sale of Gulf Breeze Chamber Property (Appraisals)**

*Superintendent Wyrosdick requested direction from the Board on the sale of the Gulf Breeze Chamber property. He informed the Board that updated appraisals are required in order to do this.*

*The Superintendent continued by seeking the Board's direction on negotiating to purchase additional property for school sites.*

*He stated that unless the Board objects he will continue to move forward in obtaining appraisals to sell the Gulf Breeze Chamber property and also negotiating to purchase property for school sites.*

*Mrs. Sanborn asked about the effect of virtual learning on our need for future classrooms. Superintendent Wyrosdick responded that we have a virtual learning program in place. We don't know what the future holds, but looking at current construction taking place, we are going to need more schools.*

*Mrs. Ueberschaer stated that she feels we need to move quickly on property that becomes available in the south end (due to supply) but can be more cautious with property on the north end.*

*Superintendent Wyrosdick reminded the Board that even during the*

*recession we experienced growth.*

*Mr. Hinote stated that he feels we need to pursue purchasing property.*

*Mrs. Ueberschaer asked if this will affect the capital outlay project budget. Mr. Harrell responded that it will not affect that budget.*

**3. Revised MOU - USF - YMCHAT Project**

*Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

*The Board approved the revised Memorandum of Agreement between University of South Florida and Santa Rosa County District Schools for the Youth Mental Health Awareness and Training Administration which was originally approved on October 10, 2019.*

**Q. Adjournment**

*Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 14th day of May, 2020.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

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Chairman

ATTEST:

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Superintendent and Secretary