

**MEETING MINUTES  
SCHOOL BOARD OF SANTA ROSA COUNTY  
April 23, 2020-6:30 PM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Mr. Buddy Hinote, Chairman; Mrs. Wei Ueberschaer, Vice-Chairperson; Mrs. Linda Sanborn (attended virtually); Mrs. Jennifer Granse, (attended virtually); and Mrs. Carol Boston. Also present were Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney (attended virtually).*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and Daniel Hahn led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. Approval of School Board Meeting Minutes of April 9, 2020**

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

**D. Oral Written Communications**

*None*

**E. Recognitions/Resolutions/Proclamations**

*None*

**F. Public Hearing**

*None*

**G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*The Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board. No one came forward (or indicated they would like to address the Board) and the Public Forum was closed.*

**Administrative Agenda**

**H. Approval of Agenda- Items may be pulled from the Administrative**

**Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved all Administrative Agenda items H. 1 and 2 as submitted.*

- 1. Human Resource items**
  - a. Administrative Agenda**
  - b. 19-20 Annual Inspections**
- 2. Curriculum/Instruction Items**
  - a. School Volunteers - Level 1**

***Action Agenda***

**I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

**1. Exceed the Limit 042320**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

**2. Surplus 042320**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

**3. RFB 20-05 Welders for Locklin Technical College 042320**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved the recommendation as submitted with Roberts Oxygen Company, Inc. as the top company to be awarded.*

**4. SRO Program Agreement 2020-2021**

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

**5. DAG Agenda Items**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*Jay High School Baseball and Softball Fieldhouse*

*The Board approved the award of a contract for construction to A. E. New, Jr., Inc. in the amount of \$1,186,000 which will include the base bid and bid item #1 (unsuitable soils).*

## **6. Qualified Contractors**

*Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved contractors that will be eligible to perform work in the Santa Rosa School District (as required by Section 4.1 of the State Requirements for Educational Facilities).*

## **7. Direct Purchasing Change Orders**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.*

- *East Bay K-8 School  
Culpepper Construction  
\$278,266.56*

## **J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources**

### **1. Action Agenda**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Memorandum of Understanding between Santa Rosa Educational Association and Santa Rosa County School Board.*

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Memorandum of Understanding between Santa Rosa Professional Educators and Santa Rosa County School Board.*

### **2. FSBIT Insurance Renewals**

*Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

### **3. Annual State Report for the Self Funded Health Insurance Plan**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

**K. Curricular and Instructions Recommendation – Bill Emerson,  
Assistant Superintendent for Curriculum and Instruction**

**1. Navarre Beach Marine Science Station Update**

*Navarre Beach Marine Science Station instructors (Charlene Mauro and Ann Laurenzi) provided a video update on NBMSS activities and the B-Wet Grant. (The grant requires an update.)*

**L. Financial Recommendations – Susan McCole, Assistant  
Superintendent for Finance**

*None*

**M. Information Technology Services Recommendations – David Hicks,  
Assistant Superintendent for Information Technology Services**

**1. Focus SIS Update**

*David Hicks, Assistant Superintendent for Information Technology Services, came forward to provide an update on Focus SIS. Mr. Hicks stated that training began last week with teachers on SIS (Student Information System) and started this week with other employees; all in My PD. Mr. Hicks continued that ITS will soon begin working toward on line registration forms for students.*

*Superintendent Wyrosdick added that over a year ago this Board gave permission to update from our antiquated system to our current database. It has not been easy work but will be a good product in the end.*

**N. Items from Board Members**

*Mrs. Boston shared that she appreciates everyone's ability to adapt and improvise during this crisis. Sodexo, ABM, and STA have also pitched in and done an amazing job (providing lunch to students). She added that she appreciates the amazing job that Charlene Mauro does with the NBMSS.*

*Mrs. Ueberschaer stated that she reiterates Mrs. Boston's sentiments; appreciation to school staff, district staff, parents, and students. "It does take an entire community to make this new way of schooling a success."*

*Mrs. Sanborn noted that she agrees with Mrs. Boston and Mrs. Ueberschaer. She also pointed out that she has five grandchildren who are very involved with their schools; their parents are delighted with what*

*is coming from the schools.*

*Mrs. Granse added that she appreciates what all the teachers are doing; "can't even imagine how tough that job is."*

*Mr. Hinote agreed that he appreciates all the hard work from staff but also wants to express appreciation to students for their hard work. He also thanked seniors for their attitude even though they're missing out on a lot this season. Mr. Hinote has been participating in the food distribution and spoke of how rewarding it is.*

## **O. Items from Board Attorney**

*Mr. Green stated that he has communicated with Board members recently regarding pending litigation. Board members may contact him individually with questions they might have.*

## **P. Items from Superintendent**

### **1. Administrative Raises for SY 2019/20**

*Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*The Board approved the administrative employee raise as recommended.*

### **2. Retainer Agreement**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Retainer Agreement as submitted. This Retainer Agreement states that Nabors, Giblin & Nickerson, P.A. will jointly represent the Board of County Commissioners of Santa Rosa County and the School Board of Santa Rosa County in the matter of Home Builders of West Florida, Inc. v. Board Home Builders of West Florida, Inc.*

*Superintendent Wyrosdick initiated discussion regarding graduation for this year's senior class. Since it looks like we cannot hold graduation at the usual time, he spoke of a virtual graduation and requested the Board's input. It will not take the place of graduation but give the seniors something to focus on at this time.*

*He added that there are several companies offering to do this; the cost is approximately \$22,000 (for seniors at all of our schools) and will include a brief video of each senior.*

*The Board agreed with the Superintendent proceeding to negotiate an agreement for a virtual graduation for our seniors. Technically it does not*

*require a vote since it falls under Resolution 2020-02, Section V.*

**Q. Adjournment**

*Motion to was moved by Carol Boston, Seconded by Linda Sanborn.*

*Motion Passed by a Vote of 5 - 0.*

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 23rd day of April, 2020.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

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*Chairman*

**ATTEST:**

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*Superintendent and Secretary*