

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
March 10, 2020-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Mr. Buddy Hinote, Chairman, Mrs. Wei Ueberschaer, Vice-Chairperson, Mrs. Linda Sanborn, Mrs. Jennifer Granse, and Mrs. Carol Boston. Also present were Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Ms. Smith led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of February 20, 2020

Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

Superintendent Wyrosdick provided an update on the Covid-19 virus. He stated that it is a fluid development that is changing often. We are working closely with the Florida Department of Health (both state and local), the Center for Disease Control, the Governor's office and the Department of Education. Our Pandemic Plan is submitted for Board approval today. We have a solid structure for addressing issues; changes may occur because the direction we're receiving will affect that process. The Superintendent informed the Board that he will be leaving today's meeting to attend a phone conference at 10:00 (he has been asked to serve on a special state-wide work group regarding the Covid-19 virus) but will be back before the meeting concludes. He noted that Assistant Superintendent Bill Emerson will take over while he attends the meeting.

Mrs. Boston shared that she feels the Superintendent's communication regarding Spring Break is good; Mrs. Ueberschaer added that it is very important that the advisory was sent to our employees; thankfully students haven't been affected.

E. Recognitions/Resolutions/Proclamations

1. First Baptist Church Donation

Mr. Crane introduced Pastor Russell from First Baptist Church in Milton. Pastor Russell came forward to talk about the Church's community service projects in honor of their 175th anniversary. First Baptist Church community service projects include making repairs at a small local church, providing free wash at laundromats, and running electricity to the the Life Options Clinic. He shared that the congregation appreciates our teachers and students and feels an obligation to serve our community. Pastor Russell then presented a check for \$5,000 to help children and families reduce their school lunch debt.

2. Art in the Capitol Award

Mr. Emerson introduced Sabrina McLaughlin from Rep. Jaye Williamson's office. Ms. McLaughlin came forward and recognized Miriam Adams from Gulf Breeze Middle School for having art work selected to represent Santa Rosa District Schools at the State Capitol.

3. Golden School Awards

Mr. Floyd Smith came forward for Mrs. April Martin to present the Golden School Awards. This award recognizes elementary, secondary, and adult schools with exemplary volunteer programs that meet the following criteria:

- 80% of the school's staff is trained in school volunteerism*
- School has a designated volunteer coordinator, and*
- Total number of volunteer service hours equals or exceeds twice the number of students enrolled.*

The following schools were recognized:

Bagdad Elementary - 70 volunteers with 2,745 hours (34th year)
Berryhill Elementary - 355 volunteers with 4,518 hours (35th year)
Chumuckla Elementary - 20 volunteers with 1,200 hours (34th year)
S. S. Dixon Primary - 450 volunteers with 6,750 hours (35th year)
S. S. Dixon Intermediate - 602 volunteers with 10,050 hours (35th year)
East Milton Elementary - 107 volunteers with 6,400 hours (35th year)
Gulf Breeze Elementary - 645 volunteers with 18,420 hours (35th year)
Holley Navarre Primary - 632 volunteers with 3,200 hours (36th year)
Holley Navarre Intermediate - 355 volunteers with 9,000 hours (36th year)
Jay Elementary - 35 volunteers with 4,500 hours (34th year)
Oriole Beach Elementary - 602 volunteers with 13,654 hours (38th year)
Pea Ridge Elementary - 118 volunteers with 5,091 hours (38th year)

Rhodes Elementary - 218 volunteers with 4,100 hours (35th year)
Bennett Russell Elementary - 365 volunteers with 7,300 hours (12th year)
West Navarre Intermediate - 266 volunteers with 2,338 hours (19th year)
West Navarre Primary - 970 volunteers with 10,800 hours (13th year)
Avalon Middle - 63 volunteers with 2,835 hours (20th year)
Gulf Breeze Middle - 116 volunteers with 3,432 hours (26th year)
Holley Navarre Middle - 73 volunteers with 2,000 hours (20th year)
Hobbs Middle - 50 volunteers with 500 hours (19th year)
Sims Middle - 250 volunteers with 3,010 hours (19th year)
Woodlawn Beach Middle - 65 volunteers with 2,346 hours (15th year)
Central - 14 volunteers with 1,600 hours (9th year)
Gulf Breeze High - 179 volunteers with 5,500 hours (16th year)
Jay High - 83 volunteers with 1,000 hours
Milton High - 330 volunteers with 17,480 hours (11th year)
Pace High - 2250 volunteers with 13,500 hours (11th year)

4. Five Star School Awards

Mr. Smith came forward for Mrs. Martin to recognize the Five Star School Award winners. The Five Star School Award was created by the Commissioner's Community Involvement Council and is presented annually to those schools that have shown evidence of exemplary community involvement. In order to earn Five Star School recognition, a school must show documentation that it has achieved 100 percent of the established criteria in the following categories. Schools must also earn a grade of "C" or above, or school improvement rating of "maintaining or improving" for the year of nomination.

- Business partnerships*
- Family involvement*
- Volunteerism*
- Student community service*
- School advisory councils*

Superintendent Wyrosdick expressed appreciation to these schools and leadership; this is a huge "in kind" contribution.

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the Public Forum and asked if anyone

would like to address the Board. The following citizens addressed the Board.

For a complete word for word transcript of the public forum, please see the video. The following presentations to the Board have been condensed.

Mindy Koch, resident of Gulf Breeze, came forward to address the Board regarding the 45-acre parcel purchase that is on the agenda this morning. Ms. Koch stated that she feels (if purchase is approved) we may be violating a covenant dated January 2, 1987 that the parcel must remain a golf course for 40 years.

Rodney Miller was the next speaker to come forward. Mr. Miller is a homeowner in Santa Rosa Shores and voiced his concerns about the 45-acre land purchase on today's agenda. Mr. Miller's concerns include the following:

- Safety (the intersection of College Parkway and Highway 98)
- Proximity of the location to Midway Fire Department and the Sheriff's Office
- Zoning Board changes for conditional use for a school site
- Restrictions requiring that it be retained as a golf course for 40 years
- Property has been used as wastewater spray field for a number of years

Jennifer Waters came forward to show her support for the residents who have noted concerns regarding a school site in the Tiger Point area. Ms. Waters requested the School Board work with the county to promote their projects so the community will support a school site. She feels that communication/collaboration with other agencies would be beneficial.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted below.

- 1. Human Resource items**
 - a. Administrative Agenda**
 - b. Temporary Duty and Leave**

- c. **19-20 Annual Inspections**
- 2. **Curriculum/Instruction Items**
 - a. **Suspensions**
 - b. **Student Reassignment Requests**
 - c. **School Volunteers - Level 1**
 - d. **Level 2 Volunteers for Approval**
- 3. **Financial Items**
 - a. **Budget Amendment #19/04, Bills/Payroll and Monthly Financial Statement for December 2019**
- 4. **Administrative Operational Items**
 - a. **Religious Venue Requests**
 - b. **Facility Use Requests**
 - c. **Field Trip Requests**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Exceed the Limit 031020

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

2. Surplus 031020

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

3. RFP 18-01 Transportation Management Services Bilateral Modification 031020

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the contract amendment as recommended to allow for additional monitors for special needs buses.

4. Transportation Quarterly Report

Virginia Sutler came forward to present the Transportation Department quarterly update including the following:

- *Staffing Report - Currently fully staffed with 213 drivers*
- *Recruiting Update - Continue to advertise and work on recruiting by offering bonuses, etc.*
- *Safety - Safety dashboard implemented which allows tracking of frequency and types of accidents which helps in training efforts*
- *Employee Welfare - Mentoring program helps employees become familiar with "the STA way" of doing things*
- *Community Outreach - Drivers collected supplies for needy students (over 600 lbs.); and also for military spouses serving overseas*
- *Employee of the Year - Donna Snead*

Mrs. Ueberschaer asked if drivers are receiving additional training regarding students exiting the bus. Mrs. Sutler confirmed that they are.

5. SRCDS Pandemic Plan

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

Daniel Hahn came forward to discuss the Santa Rosa County District Schools Pandemic Plan. Mr. Hahn noted that this plan supports the County's plan which supports the Health Department plan based on Department of Education guidance to follow Health Department rules.

He also pointed out that there are issues we cannot address because of shortages; guidance changes daily and we're doing our best to keep up.

6. Grant Tentative Approval of Agreement to Purchase 75 Acre Parcel for Future Educational Facilities

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board granted tentative approval of the agreement for sale and purchase to acquire property subject to final approval after a public meeting held following thirty days' public notice.

Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved the access easement agreement as submitted.

7. DAG Agenda Items

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved Phase II of the Jay High School baseball and

softball field house.

Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved Phase III of the Jay High School baseball and softball field house.

The Board reviewed current DAG Architects construction projects.

8. McKim & Creed Agenda Items

The Board reviewed current McKim & Creed construction projects.

9. Conduct Public Meeting and Approve Purchase of 45 Acre Parcel from City of Gulf Breeze for Future Educational Facilities

Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved the proposed resolution approving and authorizing execution of a purchase and sales agreement for property owned by the City of Gulf Breeze.

Mr. Hinote asked about the intersection left lane which has been brought forward as a concern by residents. Mr. Harrell responded that when we get to the planning phase we will sit down with the Department of Transportation, the County, and residents for discussion and input.

Mr. Hinote had a question regarding the effluent. Mr. Harrell responded that we are required to complete an environmental survey and went a step further and elicited services of a toxicologist. We have done due diligence to ensure students' safety.

Mrs. Sanborn had a concern about the covenant that the property remain a golf course for forty years. Mr. Green responded that he was not involved in this but felt sure that Attorney Dan Harrell reviewed this; one condition of the contract is that title exam shows there aren't any restrictions on our ownership.

Several of the Board members expressed appreciation to the citizens who came to provide input on this item.

10. Navarre Park-Marine Science Education Program Lease Agreement

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved the lease agreement between Santa Rosa County and Santa Rosa School District for Navarre Beach Park - Marine Science Education Program with the option to amend the dates as recommended by Board Attorney.

Mrs. Ueberschaer asked about the start and end dates of the lease agreement (they do not coincide). Mr. Green responded that the dates can be amended.

11. Facility Name Committee

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the request to convene the Facility Name Committee.

Tim Short, Principal of Milton High School, came forward to request the convening of the Facility Name Committee to consider naming the football fieldhouse on the campus of Milton High School after Coach Arthur "Mike" McMillion.

Assistant Superintendent Bill Emerson noted that the Facility Name Committee (when convened) will make the decision on naming the football fieldhouse per Board policy.

12. Annual Certification of Facilities Data

Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the Annual Certification of Facilities Data.

Section 1013.31(1)(e), Florida Statutes states, in part, "School districts shall periodically update their inventory of educational facilities." Section 6.1(5)(c), State Requirements for Educational Facilities 2014, requires that "prior to April 1 of each year, each district shall review the Florida Inventory of School Houses (FISH) and shall certify to the Office (of Educational Facilities) that the inventory is current and accurate."

13. Direct Purchasing Change Orders

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Withdrawn by a Vote of 5 - 0.

The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

- *East Bay K-8 School
Culpepper Construction*

\$209,109.33

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the disciplinary action of unpaid suspension of Hannah Tatom, Teacher, West Navarre Intermediate, effective March 11-13, 2020.

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the 2020-21 Summary of Proposed Changes to District Staffing Plan and 2020-21 Proposed District Staffing Plan.

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the administrative action temporary reassignment of Meghan Rodriguez, Teacher, Navarre High, to Department of Transportation, effective March 5, 2020.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

2. Alternative Placements

The Chairman asked if anyone wanted to address the Board regarding any of the alternative placements.

Elizabeth Smith and Joanna Cobb came forward to request leniency on behalf of Student A20-0151-30. Ms. Smith stated that she agrees with the factual basis of the alternative placement the student has an IEP and she disagrees with the Manifestation Determination Team that the conduct was not a manifestation of student's disability. (She feels that it was a manifestation of student's disability.)

Discussion followed including Board members. Mr. Green interjected that the School Board does not deal with the determination of manifestation by the Manifestation Determination Team.

Motion to Approve was moved by Jenny Granse, Seconded by Wei

*Ueberschaer. Motion Passed by a Vote of 5 - 0.
The Board approved alternative placements as recommended.*

3. Educational Services Agreement - Camelot

Mrs. Sanborn had questions regarding the Camelot Services Agreement in the following areas.

- *Student success rate*
- *School site location and timeline*
- *Cost savings*
- *Impact on current employees*

*The meeting/discussion can be viewed at
<http://santarosacountysdfl.swagit.com/school-board/>*

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

4. FLDOE Computer Science Certification Grant

Motion to Approve was moved by Carol Boston, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

5. Wellness Policy Revision

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

6. Kindergarten Registration 20/21

Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

7. Drug Screening of Student Athletes (revised)

Motion to Approve was moved by Linda Sanborn, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

8. Summer Session 2020

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

9. Elementary School Supply Lists

Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services

None

N. Items from Board Members

Mrs. Sanborn shared that she's been visiting schools and recently attended a signing of six Milton High athletes who will be playing at the college level - three of which were females. She is also attending STEAM night this evening; "excited at what's going on at our schools."

Mr. Hinote has been visiting schools as well. He recently attended "Agriculture Day" at Central which was impressive; also attended the Future Chefs competition.

O. Items from Board Attorney

None

P. Items from Superintendent

Superintendent Wyrosdick shared information from the phone conference this morning with the Commissioner of Education regarding the Coronavirus/Covid-19.

- The Commissioner stated that the student population is at low risk.*
- Travel restrictions will be implemented.*
- We need to be appropriate with hygiene/hand washing.*
- The Commissioner is seeking approval to allow us to generate capacity in Florida Virtual School.*

1. Settlement - Santa Rosa School Board and Durham School Services

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

(This item was taken out of order since Superintendent Wyrosdick had to leave the Board meeting to participate in a phone conference with the Commissioner of Education.)

The Board approved the settlement between Santa Rosa School Board and Durham School Services.

Q. Adjournment

Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 10th day of March, 2020.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary