

**MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
January 21, 2020-9:00 AM**

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Mr. Buddy Hinote, Chairman, Mrs. Wei Ueberschaer, Vice-Chairperson, Mrs. Jennifer Granse, and Mrs. Carol Boston. Mrs. Linda Sanborn was not present as she was out of town. Also present were Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mrs. Sherry Smith led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of December 12, 2019

Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

D. Oral Written Communications

Chairman Buddy Hinote expressed appreciation to Mrs. Boston for her service and leadership as Board Chairperson during 2019. Mr. Hinote spoke of her professionalism as well as her concern for students, teachers, and staff.

E. Recognitions/Resolutions/Proclamations

None

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board. The following citizens addressed the

Board.

For a complete word for word transcript of the public forum, please see the video. The following presentation to the Board has been condensed.

Rod Miller, of Santa Rosa Shores Homeowners, Inc., came to the podium. Mr. Miller stated that residents support the school district but have several concerns regarding a school site on the west course of Tiger Point Golf Course. These concerns include safety, environmental issues, sewage plant proximity to the school, and traffic congestion within the neighborhood. Mr. Miller stated that he has a possible solution and spoke of another site that he would like the school district to consider. Since this site is not yet advertised he asked to provide the information in private to Mr. Harrell, Assistant Superintendent for Administrative Services.

Superintendent Wyrosdick responded that we have invested three years of work on the Tiger Point site; but will take a look at the property if Mr. Miller will provide information to us.

The next speaker, Paul Sitchler, requested site plans and/or blueprints for the proposed school off Berryhill Road. Superintendent Wyrosdick stated that we will provide the information to Mr. Sitchler.

Karen Rothwell shared that there are gopher tortoises on the land that is presently being cleared. Ms. Rothwell also asked if there are plans to add another ingress/egress road. She added that helicopters are very loud in her area and may be a distraction to students.

Superintendent Wyrosdick responded that at the present time there are no plans to add additional roads to access the potential school site. He added that this property was given to the school district about fifteen years ago for the purpose of building a school. This is a growing area and we need to prepare for that growth as well as relieve some of the schools that are already at capacity in the Pace area.

The Superintendent addressed the gopher tortoise concern. Biome Consulting Group has completed an "Imperiled Species Presence/Absence Evaluation" report for the school district which includes results (no habitats on site that would support gopher tortoises, no burrows on site, no evidence seen that would indicate gopher tortoises would utilize the site as preferred habitat). The report also includes recommendations for the future (if gopher tortoises are seen).

Superintendent Wyrosdick requested that only accurate information be shared; there was a recent social media post which alleged the school district was being untruthful when in fact the district is doing exactly what

we said we would do - taking a second look at the concern and providing feedback as agreed upon. Ms. Rothwell stated that the land was being cleared prior to the study completion. Superintendent Wyrosdick responded that the land is only being cleared enough to complete the required survey.

Charles Zammary stated that most of his concerns have already been voiced by previous speakers - safety is his primary concern. Superintendent Wyrosdick pointed out that as schools are built houses are built around them; the school district will do due diligence regarding safety. Mr. Zammary acknowledged that we need schools but the infrastructure is not being addressed to support growth; this is an issue that the County Commissioners need to work on.

Jean Ronstead, a resident of Whisper Creek, came forward to address the Board. Ms. Ronstead pointed out that traffic congestion in this neighborhood is very concerning. She asked that the Board consider finding an additional ingress/egress to the new school.

Mrs. Boston noted that we always look at environmental issues prior to acquiring property. She continued that the "sounds of freedom" (helicopters, etc.) are present at other locations in the county; we adjust to it.

John Campbell, also a resident of Whisper Creek, came forward to address the Board. Mr. Campbell feels that the infrastructure in the subdivision will not support the addition of a school.

There were no further requests and the public forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted below.

- 1. Human Resource items**
 - a. Administrative Agenda**
 - b. Leave and Temporary Duty**
 - c. 2019-2020 Annual Inspections**

2. Curriculum/Instruction Items

- a. Business Partners**
- b. Suspensions**
- c. Student Reassignment Requests**
- d. School Volunteers - Level 1**
- e. School Volunteers - Level 2**

3. Financial Items

- a. Budget Amendment #19/03, Bills/Payroll and Monthly Financial Statement for November 2019**

4. Administrative Operational Items

- a. Field Trip Requests**
- b. Facility Use Requests**
- c. Religious Venue Requests**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Food Service Quarterly Report Jan 2020

Leslie Bell, Nutrition Director, came forward to provide the Food Service Quarterly Report.

Ms. Bell talked about last quarter's highlights as well as upcoming activities.

National School Lunch Week (this past October) is an opportunity to engage students and encourage nutrition by bringing the cafeteria into the classroom. The Superintendent, School Board members, and local legislators are invited to participate in these school activities. There is friendly competition among the schools.

Other fun events included National Cheeseburger Day and a celebration of Hispanic Heritage Month with Chicken Enchiladas and 7-Layer Dip.

Oktoberfest was an opportunity to talk about German culture and highlight German cuisine.

One of the most popular lunch options is "breakfast for lunch." Food Service introduced "Overslept - Breakfast for Lunch" which was well received.

In addition to working within the school system with students Food Services participated in community events including:

- *Nights of Blessings (donated 20 turkeys for community dinner)*
- *Adopt a Family*
- *Milton Parade*
- *Backpack Program with Manna Food Pantries*

Upcoming activities include:

- *Valentine's Day "Share a Cookie" promotion to coincide with National Random Acts of Kindness Day*
- *National School Breakfast Week (March 2-6)*
- *Future Chef Culinary Competition (March 5)*

2. John H Axley and Debra Axley Property - Amendment to Purchasing Agreement

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

3. McKim & Creed Agenda Items

Patrick with McKim & Creed came forward to review the status of current projects including the Axley/Nevada and Whisper Creek properties.

Patrick began by reminding the Board members and audience that many of the concerns expressed in today's meeting will be addressed during the design phase of each project.

Discussion ensued regarding the zoning of properties as well as conditional use; we need to have this approval prior to executing a contract.

4. DAG Agenda Items

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.
The Board approved the following change orders:*

- *Pace High School Softball Fieldhouse - (30) day time extension change order due to unusual delay in material deliveries*
- *Elkhart Drive K-8 School - (3) day time extension change order due to excessive rain delays*

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

The Board approved the final construction payment for Pace High School softball fieldhouse as follows.

- *Larry Hall Construction - \$50,767.05*
- *DAG Architects - \$1,455.14*

Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

The Board approved the amended change order amount for Jay Elementary Classroom Addition (A.E.New Jr., Inc.) from \$141,213.89 (approved at December 12, 2019 Board meeting) to \$143,442.06.

Mr. Harrell pointed out that this does not alter the total amount of the contract price.

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

The Board approved the Phase I review along with an opinion of costs for Jay High School baseball and softball field house.

The Board reviewed current DAG Architects construction projects.

5. Architectural Selection-Continuing Contract

Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

The Board approved the architectural selection - continuing contract as recommended by the review committee. The committee recommended the top three firms, DAG Architects, Caldwell Associates/Architects and Sam Marshall Architects.

6. Elkhart K8 Facility Naming

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

The Board approved the Superintendent's recommendation (at Mr. Harrell's request per Board Policy 8.55 II(b)) to convene the Facility Name Committee for the purpose of naming the facility currently known as Elkhart K-8 School.

Mrs. Ueberschaer asked if the meetings will be open to the public; they will be open to the public.

7. Pace K-8 Site Location Approval

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

The Board approved the request to begin the design phase for a Pace K-8 site location approval.

Mr. Harrell addressed environmental concerns. He explained that there have been indications of gopher tortoise across the street from the property but there is no evidence of protected wildlife located on the property. Mr. Harrell added that if a gopher tortoise is found on the property in the future we will go through the process (permitting/relocating the animal) that we have gone through before. Mr. Harrell stated that our civil engineering team will provide oversight on drainage and other issues; we don't want to cause hardship to our neighbors.

8. Direct Purchasing Change Orders

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

- K-8 School @ Elkhart
Culpepper Construction
\$175,569.39*
- Jay Elementary School - 6 Classroom Addition
A. E. New Jr.
\$1,524.66*
- Pace High School - Softball Fieldhouse
Larry Hall Construction/
\$46,577.77*

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved the Business Analyst I (new) job description as requested by Information Technology Services.

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved the Blue Collar ratification results showing that the contract has been approved by that union.

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

The Board approved the tentative agreement with Santa Rosa County School District and Santa Rosa Professional Educators pending ratification.

Mrs. Boston and Mr. Hinote thanked everyone for their hard work on the contract. Mr. Hinote noted that Mr. Gunter was very helpful in this negotiation.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations

Motion to Approve was moved by Wei Ueberschaer, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

2. Alternative Placements

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

The Chairman asked if anyone wanted to address the Board regarding any of the alternative placements; no one came forward.

Mr. Hinote pointed out that we continue to see sexual offenses; have we determined what we can do to help in this area.

Superintendent Wyrosdick stated that the staff is continuing to look at this; there needs to be more awareness of the issues and consequences for the behavior. We have work to do in this regard.

3. Agreement between SRC and the Life Options Clinic (LOC)

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 3 - 1.

The Board approved the agreement between Santa Rosa School District and Life Options Clinic effective thru the end of the school year in 2025.

Mrs. Ueberschaer requested consideration of a one-year agreement rather than a five-year agreement since this is a new program in Santa Rosa School District. She stated that she is not opposed to the program

but opposed to a five-year commitment.

Sherry Smith, Director of Student Services, came forward and explained that our schools are comfortable with the relationship they have with this organization. She pointed out that this is an abstinence-based program.

Superintendent Wyrosdick stated that there is a clause for thirty-day termination on both sides (he read the paragraph within the agreement allowing termination upon thirty days written notice).

4. PACT License Agreement 2019-2020

Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved renewal of the Pre-Apprenticeship Certificate Training (PACT Program) offered by the Home Builders' Institute which is designed to train students in various crafts in the construction industry.

Mrs. Ueberschaer inquired about the renewal date on the agreement (October 16, 2019). Mrs. Knight responded that this is the correct date; since it's a renewal that date is acceptable.

5. High School Athletic Schedules - Spring Sports

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

6. Head Start Monthly Report for November and December 2019- Review Only

This item was submitted for review only.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

1. CRI Carr Riggs & Ingram Internal Funds Agreement Letter

Motion to Approve was moved by Carol Boston, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 0 - 0.

The Board approved Carr Riggs & Ingram's letter of understanding for the audit of the School Board's internal funds for the year ending June 30, 2020.

M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services

None

N. Items from Board Members

Mrs. Boston shared that she traveled to the FSBIT meeting the prior week with Pam Smith. She expressed appreciation to the Risk Management office; "they do a great job."

Several of the Board members will be traveling this week to Tallahassee to meet with our legislators during the Florida School Boards Association Annual Day in the Legislature.

Mrs. Granse pointed out that this Saturday, January 25, at Pace High School is David Walther Ranch Day. Pace High is selling T-shirts and hosting other fundraising activities to assist Mr. Walther with medical bills and travel to receive treatment.

Mr. Hinote added that he worked with Mr. Walther at Pace High School - he's a quality individual and consummate educator. Mr. Hinote has also visited several campuses in the last few weeks - Central and Jay High School where he met with administrators and athletic directors.

O. Items from Board Attorney

None

P. Items from Superintendent

Superintendent Wyrosdick expressed appreciation to the Board for their work on impact fees. "Your rigor and tenacity made the world of difference; can't imagine going into that kind of work with anyone else. It would have been impossible without you."

The Superintendent continued that we owe thanks to the general population who supported us in that work. He asked the Board if they would be open to a general letter of thanks that we could give to the media expressing our gratitude to the community for their support. Mrs. Boston stated that she feels this is a good idea; Mr. Hinote agreed. Superintendent Wyrosdick shared that he would draft a letter and bring it back to the Board.

The Superintendent talked about the upcoming legislative days. Teacher pay must be addressed for us to continue delivery of high quality education. There are multiple bills concerning categoricals - our highest need is increasing the BSA (base student allocation) so that when we are not funded appropriately for categoricals we can pull from somewhere else.

Q. Adjournment

*Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.
There being no further business the meeting was adjourned.*

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 21st day of January, 2020.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary