

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
October 24, 2019-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Mrs. Carol Boston, Chairman, Mr. Buddy Hinote, Vice-Chairman, Mrs. Linda Sanborn, and Mrs. Wei Ueberschaer. Mrs. Jennifer Granse was not present as she was traveling out of the country. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mrs. Liz West led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of October 10, 2019

Motion to Approve was moved by Wei Ueberschaer, Seconded by Clifton Hinote. Motion Passed by a Vote of 4 - 0.

D. Oral Written Communications

None

E. Recognitions/Resolutions/Proclamations

1. Family Community & Involvement Award

April Martin, Director of Elementary Education, came forward to recognize Kelly Short, Principal of Jay Elementary School, as the district winner of the Family & Community Involvement Award.

Mrs. Martin shared that this award promotes and recognizes innovative school practices that increase family and community involvement. School level family and community involvement programs are evaluated on impact on family involvement, ability to be replicated, relationship to the goals and objectives of the school, participation of parents/families in the planning and implementation, uniqueness and innovation, impact on school improvement, method of funding, and partnerships.

Superintendent Wyrosdick commented that Jay Elementary School is innovative and we appreciate the administration's commitment to school and community.

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board about an item not on the agenda.

Bill Vincent came forward (representing Santa Rosa Education Association). Mr. Vincent expressed appreciation to the district for the attitude brought to the bargaining table; this allowed for a quick settlement.

He also thanked the district for allowing SREA to have an activity at the Dillon Center yesterday. Mr. Vincent continued that the purpose of the activity was to bring attention and support for the Florida Education Association "Fund Our Future" campaign around the state. Florida Education Association feels that education has not been adequately funded over the last several years and is calling for a decade of progress to increase education funding.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved all Administrative Agenda items H. 1, 2, and 3 as submitted below.

- 1. Human Resource items**
 - a. Administrative Agenda**
 - b. Leave and Temporary Duty**
 - c. 19-20 Annual Inspections**
- 2. Curriculum/Instruction Items**
 - a. Suspensions**

- b. **Student Reassignment Requests**
 - c. **School Volunteers - Level 1**
 - d. **School Volunteers - Level 2**
- 3. Administrative Operational Items**
- a. **Field Trip Requests**
 - b. **Religious Venue Requests**

Action Agenda

**I. Administrative/Operational Recommendations- Joey Harrell,
Assistant Superintendent for Administrative Services**

1. Custodial Quarterly Report 102419

Steve Sport (with ABM) came forward to provide the custodial quarterly report. Mr. Sport noted that the custodial team completed summer cleaning, installation of LVT flooring, some equipment repair, as well as gym floor refinishing at Navarre and Gulf Breeze. An extra grounds person was added and they continue to work on staffing.

Mr. Sport talked about Dennis Eisbach, a new custodial team member who performed the Heimlich maneuver on a little girl in the lunch room, saving her from choking. Mr. Eisbach was featured on the local "Angels in Our Midst" show by Sue Straughn.

ABM is working on staffing needs at several school sites that are short handed.

Comments were shared from several school sites regarding our outstanding custodial employees.

Mrs. Boston asked how the ant problem is being addressed. Mr. Sport responded that a perimeter spray is applied; there are other products that can be used but they're expensive. It has been an ongoing problem this year.

**2. SRCSD Continuity of Operations Plan with Line of Succession
and Reunification/Response plan**

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved the Santa Rosa County School District Continuity of

Operations Plan as submitted. Superintendent Wyrosdick noted that we will revise as needed moving forward.

3. District FSSAT Update

Motion to Approve was moved by Linda Sanborn, Seconded by Clifton Hinote. Motion Passed by a Vote of 4 - 0.

The Board approved the Florida Safe Schools Assessment Tool as submitted.

Superintendent Wyrosdick pointed out that this is a continual work. Director of School Safety Daniel Hahn noted that the FSSAT started last year; it has gone from five to seven sections. Funding this year is only 51% of last year.

The focus this year is communication which is critical. We do not have the communication gaps identified at Margory Stoneman Douglas High School (though we do have some needs).

Superintendent Wyrosdick asked Mr. Hahn to speak regarding the listening sessions that have been taking place. Mr. Hahn stated that we've been conducting listening sessions; we need to hear the students' voices (eighth grade and high school students). The administration does not attend these sessions and neither does the Superintendent. The students are asked how they feel about safety; what they would like to see. This is amazing and allows us to get a cultural feel for the school.

Mrs. Sanborn asked how the students are chosen to attend the sessions. Mr. Hahn responded that the administration picks the students. We do not want honor students but students who are influential. Mrs. Sanborn requested to be provided some of the reports.

Superintendent Wyrosdick stated that he had the privilege of sitting with the Commissioner of Education this week. There has been an addition in the legislative budget request to add mental health dollars but not an increase in safety; the cost of safety is far more than is being allocated. He continued that safety is heavy on our minds; this report is a snapshot of where we are.

4. DAG Agenda Items

The Board reviewed current DAG Architects projects including Pace High School softball field house, Jay Elementary 6-classroom addition, and Elkhart K8 School.

5. McKim & Creed Agenda Items

The Board reviewed current McKim & Creed projects including Woodlawn Beach Middle School basketball court and drainage repairs.

6. Direct Purchasing Change Orders

Motion to Approve was moved by Wei Ueberschaer, Seconded by Clifton Hinote. Motion Passed by a Vote of 4 - 0.

The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

- *New K-8 School @ Elkhart
Culpepper Construction
\$10,332.00*

Mr. Harrell pointed out that as we move through the construction process of the new Elkhart K-8 School there will be more direct purchasing change orders.

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved the return to work site of John Viveiros, teacher at Avalon Middle, effective October 7, 2019.

Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved "other items" on the action agenda as follows.

- *Electronic Signature Implementation*
- *Collective Bargaining Agreement Between SRCSB and SREA (Summary of Changes)*
- *Collective Bargaining Agreement Between SRCSB and SREA (Draft)*
- *SREA Education Support Professionals Ratification Results*

Superintendent Wyrosdick expressed appreciation for the professionalism and camaraderie shown during the negotiations process by SREA and the negotiations team. He continued that the mentality state wide is that we need to look at educator pay.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placements

Motion to Approve was moved by Linda Sanborn, Seconded by Clifton Hinote. Motion Passed by a Vote of 4 - 0.

The Chairman asked if anyone wanted to address the Board regarding any of the alternative placements; there was no response.

2. UWF Tutor/Mentor Contract 19-20 Addendum 1

Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

3. Military Connected Schools Initiative Grant

Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

4. High School Athletic Schedules

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

5. Head Start Monthly Report for August & September 2019 (Review Only)

This item was submitted for review only.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Information Technology Services Recommendations – David Hicks, Assistant Superintendent for Information Technology Services

None

N. Items from Board Members

Mrs. Ueberschaer spoke of how much she enjoyed the recent Band Exhibition at Milton High School; she also wished all our athletic teams the best of luck.

Mrs. Sanborn shared that she was fortunate to eat lunch at elementary schools this week and enjoyed it very much.

Mr. Hinote also spoke positively of the band showcase; "it was

tremendous. We have amazing talent; great leadership in our band directors."

Mrs. Boston stated that she enjoyed the "Run, Hide, Fight" training. The instructors were impressed by the tenure of our staff. She recently attended the FSBA Joint Conference which is a great resource.

Given the recent county events Mrs. Boston asked for School Board input regarding impact fees; the Board of County Commissioners wanted us to wait until after the sales tax vote to revisit it. (The recent sales tax vote did not pass.)

Mrs. Ueberschaer responded that she is in favor of moving as quickly as possible; this is a needed revenue source for moving forward in the future and the voters overwhelmingly support impact fees.

Mrs. Boston stated that we've given the Board of County Commissioners our research; it is separate from what they need.

Mrs. Sanborn shared that she attended the workshop meeting of the BOCC on Monday morning because she had read the minutes from a previous meeting and thought they would be revisiting a separate item (road access to a property in Pace) which they did not revisit. The meeting was contentious; the Zoning Board was fired.

Mrs. Sanborn continued that the County Administrator, Dan Schebler, recommended to the BOCC that they look at the impact fee they want along with the impact fee that we are requesting. Mr. Schebler predicted that it would be 4-6 months before the county's impact fee study will be ready to be looked at. Another concern is they're saying they expect the recommendation to come back at about \$5,000 per new construction. The BOCC said that's too high; the public cannot afford it.

Mr. Hinote stated that we need to proceed as quickly as possible with the BOCC regarding impact fees; we cannot afford to wait 6-7 months.

Mrs. Boston agreed; we have been gracious in waiting six months; we completed a study and presented it to them (on May 15, 2019). She asked School Board Attorney, Mr. Paul Green, how we should proceed.

Mr. Green stated that the big issue is the statutory requirement that the BOCC approves what the School Board wants to have done regarding an election. Mr. Green noted that he's not sure if it would be in our best interest to seek another joint meeting or not. These are policy decisions the Board can make; from a documentation perspective we're pretty well prepared (resolution wise) - this could be done quickly; it seems like fertile ground to move on because of recent developments.

Mrs. Sanborn stated that she was impressed by some changes made Monday morning (at the BOCC workshop) because of the public who got up to speak. The citizens said fire the zoning board now; they took a vote on Monday morning because of the demands of citizens. When we go back we need to let the electorate know what we're asking for; they (the electorate) want to help schools; we need to be sure the public is aware of the meeting.

Mrs. Ueberschaer asked how long our impact fee study is relevant before it has to be done again (if not addressed by the BOCC in a timely manner).

Superintendent Wyrosdick responded that he doesn't know if there is a legal threshold but it should be timely; probably not more than a year. He continued that the study done is a very scientific, mathematical process. The further we distance ourselves from the (date of) study is jeopardizing the validity of the study. The Superintendent stated that he appreciates the intent of the BOCC to move forward; the public made it very clear what they expect us to do to get the job done.

The Superintendent continued that he feels it's disingenuous to combine our impact fee request with another study. Our study has been completed and validated; it needs to be timely addressed. We have a draft resolution and interlocal agreement we can easily complete.

Superintendent Wyrosdick stated that if the Board directs him to notify the BOCC to agenda the impact fee request at the next available meeting he will do so; and then notify the Board of the meeting date. We would also notify the electorate that we have acted on their mandate. The Board directed the Superintendent to move forward on this.

Superintendent Wyrosdick pointed out that moving forward the School Board Attorney and County Attorney will need to work together on developing the ordinance; this would take place after the resolution is passed.

O. Items from Board Attorney

None

P. Items from Superintendent

Superintendent Wyrosdick notified the Board that microphones at Woodlawn Beach Board meetings will be left on (as they are at Canal Street) during meetings. He also would like to purchase some other seating/table arrangements; the current arrangement is difficult due to

Superintendent/Board/Attorney not being able to see each other when they speak. We also need to purchase chairs for the Board; we appreciate Woodlawn Beach administration arranging the room for us but we don't want to create an imposition for them. Mr. Hinote asked if we could use furniture we already have.

The Superintendent continued that he's looking forward to discussion at the workshop on November 7 regarding virtual instruction and the seven-period day. He added that there is no new information on the seven-period day; the cost is still there.

Mrs. Sanborn asked what the status is on the sale of the Berryhill Administrative Complex; if there has been much interest. Assistant Superintendent Joey Harrell came forward to review the process so far. The property was advertised, we solicited bids, we opened the building on two separate occasions and had multiple people walk through. From this we received one bid and will be bringing that to the next Board meeting. Mr. Harrell shared that Clark Partington is the legal firm handling the transaction and during the title search they could not find deeds conveying title of two of the eight lots to the school district. One way to take care of that is the quiet title process; which includes the school district filing a complaint, public advertisement and notification to surrounding parties. If there is no response to the advertisement/notifications, we clean the paperwork up and become the owners enabling us to convey clear title to the buyer. This can take four to six months. Mr. Harrell noted that there is a fee associated with the process (around \$7,500) and the buyer has agreed to pay half.

Mrs. Ueberschaer asked if we could re-open the bidding period while going through the process. Mr. Harrell responded that we have followed the process and should honor the process; the potential buyer has shown good faith.

In closing, Mr. Harrell pointed out that if this is not resolved, the buyer has the right to rescind their offer.

School Board Attorney Mr. Green added that he feels it will be successful but the process (quiet title) takes some time.

Superintendent Wyrosdick noted that we are in heavy contract process with three pieces of property; we continue to seek egress at the Darby property. It is apparent that one of the options would generate cost in excess of \$300,000; the property may not be affordable. The other option may end up being the emergency egress off Joanna Drive which would require permission from the Board of County Commissioners. Mr. Harrell is doing diligent, complicated work that we appreciate.

Q. Adjournment

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.
There being no further business the meeting was adjourned.*

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 24th day of October, 2019.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary