

**MEETING MINUTES**  
**SCHOOL BOARD OF SANTA ROSA COUNTY**  
**August 1, 2019-6:30 PM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 6:30 P.M. with the following members present: Mrs. Carol Boston, Chairman, Mr. Buddy Hinote, Vice-Chairman, Mrs. Jennifer Granse, Mrs. Linda Sanborn, and Mrs. Wei Ueberschaer. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and Mr. Jud Crane led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. Approval of School Board Budget Workshop Minutes - July 23 2019**

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

**D. Oral Written Communications**

*None*

**E. Recognitions/Resolutions/Proclamations**

*None*

**F. Public Hearing**

**1. Conduct First Public Hearing on the Proposed/Tentative 2019-20 Budget**

*The Chairman opened the floor for the public hearing on the 2019-20 proposed/tentative budget.*

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.  
The Board approved the recommendation of Required Local Effort Millage at 3.9430 Mills.*

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.  
The Board approved the recommendation of Basic Discretionary Operating Millage at 0.7480 Mills.*

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.  
The Board approved the recommendation of Basic Discretionary Capital Millage at 1.4000 Mills (for a total Millage of 6.091 Mills).*

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.  
The Board approved the recommendation for a total Operating Budget of \$257,269,646.42 and a total budget of all budget parts of \$377,857,493.92 and to hold a final public hearing on the Millage and Budget on September 10, 2019, at 6:30 P.M.*

**2. Conduct Public Hearing for the 2019-2020 Code of Student Conduct**

*Motion to Approve was moved by Linda Sanborn, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.  
The Chairman opened the floor for the public hearing on the 2019-20 Code of Student Conduct. There was no response and the Board approved the 2019-20 Code of Student Conduct.*

**3. Request to Advertise for Public Hearing on SB Policy Updates**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.  
The Board approved the request to advertise for a Public Hearing on School Board Policy updates to be held on September 10, 2019, at 6:30 P.M.*

**4. Public Hearing for the 2019-2020 Student Progression Plan**

*Motion to Approve was moved by Linda Sanborn, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.  
The Chairman opened the floor for the public hearing on the 2019-20 Student Progression Plan. There was no response and the Board approved the 2019-20 Student Progression Plan.*

**G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*The Chairman opened the floor for the public forum and asked if anyone wanted to address the Board regarding any item not on the agenda. There was no response; the forum was closed.*

## ***Administrative Agenda***

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Motion to Approve was moved by Linda Sanborn, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Board approved all Administrative Agenda items H. 1, 2, and 3 as submitted below.*

- 1. Human Resource items**
  - a. Administrative Agenda**
  - b. Leave and Out of State Temporary Duty**
- 2. Curriculum/Instruction Items**
  - a. Student Reassignment Requests**
  - b. School Volunteers**
- 3. Administrative Operational Items**
  - a. Field Trip Requests**
  - b. Facility Use Requests**

## ***Action Agenda***

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

- 1. Exceed the Limit 080119**

*This item is submitted for information only.*

- 2. Pasco County School District RFP Athletic Apparel 080119**

*Motion to Move was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Other by a Vote of 5 - 0.*

*Motion to approve the request to table this item was moved by Jennifer Granse; Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5-0.*

*Jud Crane, Director of Purchasing and Contracts Manager, requested that this item be tabled; Mr. Crane said he would resubmit it at the next meeting.*

**3. Surplus 080119**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

**J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources**

**1. Action Agenda**

*Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.  
The Board approved the new job description "Assistant to Coordinator of Mental Health" as requested by Student Services.*

*Superintendent Wyrosdick stated that this is an ever growing area of need.*

**K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction**

**1. Early Terminations**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinite. Motion Passed by a Vote of 5 - 0.  
Early terminations were approved as submitted. These students have served at least two grading periods of their alternative placement and meet the criteria for early termination.*

**2. North East Florida Educational Consortium Board Policy Updates Contract**

*Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.  
The contract with North East Florida Educational Consortium was approved as submitted. NEFEC will provide periodic policy updates based on actions of the State Legislature, State Board of Education, and appropriate Federal agencies.*

**L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

**1. FOCUS SIS Contract**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinite. Motion Passed by a Vote of 5 - 0.  
The Board approved the Focus School Software (Student Information System) contract as submitted. This is for the student side only and will replace the outdated 3270 system.*

## **M. Items from Board Members**

*Mrs. Ueberschaer expressed appreciation to the "SPARK" team; it was so worthwhile; welcoming and supportive start for our new teachers. She continued that she wishes everybody a smooth start; a lot of hard work and preparation has occurred.*

*Mrs. Sanborn also appreciated the SPARK training and shared that it brought back memories of her own teacher orientation thirty years ago; thanks to Mike Thorpe for making it much better. She also stated that she was honored to be able to participate in the East Milton Elementary Roadrunner Readiness Program. This program invites students who have been identified as homeless and receiving free lunch to come shop for free. Mrs. Sanborn said that it was heartwrenching; she appreciates the efforts of that administrative team. She shared that she learned a lot about school buses on Monday afternoon when she accepted the invitation to ride a bus; the buses have changed a lot. Mrs. Sanborn thanked every one for all their hard work; it's been a good week.*

*Mrs. Granse shared that she also enjoyed riding the school bus; there are a lot of tight curves in Pace. She loves the passion that Virginia Sutler has for transporting our students. Mrs. Granse is also grateful that Mr. Harrell asked her to attend the architectural selection committee for the new Pace school.*

*Mr. Hinote stated that he was blown away by the quality of the SPARK event. The key note speakers were phenomenal. He is looking forward to his bus ride!*

*Mrs. Boston pointed out there are so many good things going on in Santa Rosa County. She had her bus ride earlier in the week; the bus drivers are impressive. She appreciates our partnerships and is looking forward to the new school year.*

## **N. Items from Board Attorney**

*School Board Attorney Paul Green reported that all sewer easements for the K8 school have been secured - including county, Gulf Power, and various corporations.*

*Mr. Green stated that revisions have been made on the Tiger Point property agreement - it's now much more in line with what took place at the joint meeting. Mr. Green thinks that we are close to finalizing the agreement.*

*Mr. Green also reported that the COPS preclosing took place on Tuesday and all went smoothly.*

**O. Items from Superintendent**

*Superintendent Wyrosdick spoke of how much he appreciates Mr. Green's hard work and guidance through the property acquisition process.*

*He expressed thanks to Mike Thorpe, Director of Inservice and Instructional Technology (and his staff) for putting the SPARK (new teacher orientation) event together. He continued that it's exciting to be part of the preparation process for school to start - we're ready! The Superintendent pointed out that Board members will be receiving multiple invitations to multiple events.*

*Superintendent Wyrosdick continued that we have onboarded David Hicks as Data Processing Manager. We will begin to separate IT from Finance and will bring some organizational changes to the Board. We're looking forward to that process.*

*In closing, the Superintendent wished Susan McCole a happy birthday (today is her birthday); she's so dedicated.*

**P. Adjournment**

*Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 1st day of August, 2019.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

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*Chairman*

ATTEST:

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*Superintendent of Schools*