

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
July 23, 2019-10:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 10:10 A.M. with the following members present: Mrs. Carol Boston, Chairman, Mr. Buddy Hinote, Vice-Chairman, Mrs. Jennifer Granse, Mrs. Linda Sanborn, and Mrs. Wei Ueberschaer.

Also present were Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Superintendent Wyrosdick led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of July 11, 2019

Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

Superintendent Wyrosdick shared that the first report of the state-wide grand jury regarding compliance with the Marjory Stoneman Douglas High School Safety Act was released this past Saturday. The Superintendent had conversation with Sheriff Bob Johnson and our district will be in full compliance. He also expressed appreciation to the Sheriff as well as Daniel Hahn, our Safety Director. We will continue to maintain this as a high priority.

The Superintendent noticed the Board that our SPARK Conference for new employees will be held Thursday, August 1, starting at 7:30 A.M. at Avalon Middle School. All Board members are welcome to attend.

E. Recognitions/Resolutions/Proclamations

None

F. Public Hearing

1. Request to Advertise the First Public Hearing on the

Proposed/Tentative 2019-20 Budget

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved the request to advertise the first public hearing on the proposed/tentative 2019-20 budget to be conducted at Woodlawn Beach Middle School on August 1 at 6:30 P.M.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the public forum and stated that she received one request to address the Board. Mrs. Boston asked Mr. Bill Vincent to come forward.

Mr. Vincent came forward as a representative of Santa Rosa Education Association (the collective bargaining agent for classified employees in the district) to address the Board regarding the budget. Mr. Vincent stated that he doesn't envy the Board right now; there are many things to be weighed out; tough decisions to make. He continued that in preparation for returning to the bargaining table he's done some analysis with data provided to him by the district. We have 915 employees with an average salary of \$24,000; half of those are under \$20,000 a year. These employees also have tough decisions to make; many of them are single parents. Mr. Vincent requested that as the Board works through deliberations on the budget they think about this group of employees. They contribute a great deal to the education of our kids and most of them are residents of Santa Rosa County.

Mrs. Boston asked if anyone else would like to address the Board regarding any item not on the agenda. There was no response; the forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Linda Sanborn, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1, 2, and 3 as submitted.

1. Human Resource items

a. Administrative Agenda

b. Leave and Out of State Temporary Duty

2. **Curriculum/Instruction Items**
 - a. **Student Reassignment Requests**
3. **Financial Items**
 - a. **Budget Amendment #18/09, Bills/Payable and Monthly Financial Statement for May 2019**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Property Control Inventory Audit 072319

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the property inventory audit which was conducted due to an administrative change in the district.

2. Exceed the Limit 072319

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

3. Transportation Quarterly Report 072319

Transportation Manager Virginia Sutler came forward to provide the quarterly report covering the following areas.

Staffing Report - We have 157 regular routes and 40 special needs routes for a total of 197. We currently have 15 open routes and 16 bench drivers. We have 44 monitors; 27 county drivers and 2 county monitors.

Recruiting Update - Mrs. Sutler reported that we have a new recruiting coordinator, Andrea Bowen, and she's doing an excellent job; ensuring quick turnaround on candidate applications. We have ongoing on-line campaigns and six candidates scheduled to begin July 15. She shared the flyer that they have been using to publicize our need for bus drivers.

Safety - We had 36 total accidents in 2018-19; 24 were recordable (our fault) and 12 were non-recordable (we weren't at fault). Mrs. Sutler also showed that the majority of our accidents are related to backing which shows a need for training/re-training in that area.

Community Outreach - Mrs. Sutler stated that there is a boy with autism, John Fowler, who lives next door to our Navarre terminal. He loves to

count the buses as they arrive back to the yard and has really taken an interest in them. STA Manager, Mr. Gallagher, was here and gave John a pair of tennis shoes with buses all over them, pencils, clipboard, and a tee shirt. The Navarre Press did a story on John Fowler.

The final slide included pictures of employees at the end of the year bash.

Mrs. Sutler shared that if school started right now she feels confident that every route would have a driver.

Superintendent Wyrosdick commented on the hard work that has taken place this year and the climate change within the Transportation staff - the familial atmosphere. He also noted that we have dry runs scheduled (for bus routes).

The Superintendent asked Mr. Crane to speak regarding the new app for tracking buses. It is a school-based app that will allow each school to track their own buses therefore eliminating the time it takes to call Transportation. The parents' app is also receiving a major upgrade.

4. DAG Agenda Items

The Board reviewed the status of DAG Architects construction projects including the Pace High School softball field house, Jay Elementary School six-classroom addition, and the Elkhart K8 School.

Mr. Martin pointed out that due to an error in advertising (by Santa Rosa Press Gazette) the bid opening for the Elkhart K8 School has been postponed. He anticipates official results with suggested alternates will be presented at the August 13 meeting.

Superintendent Wyrosdick noted that the requirement for advertisement (for bids) is three consecutive weeks and since the Press Gazette did not meet that we will re-advertise. He thanked staff for coming up with an alternative plan.

5. McKim & Creed Agenda Items

The Board reviewed the status of current McKim & Creed construction projects including Woodlawn Beach Middle School basketball court and drainage repairs and Elkhart K8 School.

Superintendent Wyrosdick asked Patrick Jehle if there is a projected date for the groundbreaking at the Elkhart K8 School; Mr. Jehle responded that mid- to late August would be best to allow for some clean up at the site. The Superintendent notified the Board to plan on late August for the groundbreaking.

6. Schmidt Consulting Group Agenda Items

The Board reviewed the status of current Schmidt Consulting Group projects including the King Middle School HVAC renovation phase B.

7. City of Gulf Breeze Easement Agreement

Motion to Approve was moved by Wei Ueberschaer, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved the City of Gulf Breeze easement agreement as submitted.

8. Elkhart K-8 School Gulf Power Encroachment Agreement

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the Elkhart K-8 School Gulf Power encroachment agreement as submitted.

Assistant Superintendent Joey Harrell and Patrick Jehle (McKim & Creed) provided explanation.

Mrs. Ueberschaer asked if this will be a permanent easement. Mr. Jehle responded that it is a transferrable (from the School District to the City of Gulf Breeze), perpetual agreement.

Mr. Green added that it will be a permanent assignable easement.

9. Direct Purchasing Change Orders

Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown below. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing. Details are printed on spreadsheets as presented.

- *Jay Elementary School - 6 Classroom Addition
A. E. New, Jr.
\$28,761.87*
- *King Middle School - HVAC Renovation Phase B
A. E. New, Jr.
\$144,809.01*
- *Pace High School - Softball Field House
Larry Hall Construction*

\$27,885.02

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the Superintendent's recommendation to rescind the administrative appointment of Alexandra Timmons and administrative recommendation of Tim Short which was approved at the July 11 Board meeting. He explained that this was made necessary since the action agenda for the July 11 Board meeting was not publicly disclosed.

Motion to Approve was moved by Linda Sanborn, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved the administrative appointment of Alexandra Timmons, Principal, Holley Navarre Primary, effective July 1, 2019; and the administrative recommendation of Tim Short, Principal, Milton High School.

Mrs. Granse asked if the (Milton High School) investigation is over. Superintendent Wyrosdick responded that it's not complete. He continued that when it is (complete) the Board will be notified and there may be potential disciplinary actions regarding individuals involved. He stated that he wants to be thorough and accurate; new information has been submitted during the last week which must be reviewed. The State of Florida requires that we appoint and reappoint.

Mrs. Boston noted that the investigation showed that there was policy violation but it was not illegal. She also thanked Mrs. Pool for the information she submitted; she (Mrs. Boston) shared the information with Assistant Superintendent for Human Resources Conni Camley as well as School Board Attorney Paul Green. Mrs. Boston stated that it is not our responsibility to investigate on our own but to be an objective third party; proper due process is important.

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved the request to utilize the current PESG contract to provide personnel services to support the management of the Professional Educators Assessment and Results System (PEARS) as well as archival systems for employment records inclusive of required personnel, risk management, and fingerprinting.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. 201819 Equity Report

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved the corrected 2018-19 equity report as submitted.

2. Capstone Academy Agreement

Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the Capstone Academy Agreement (contract renewal) as submitted.

3. UWF Tutor/Mentor Contract 19-20

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved the UWF Tutor/Mentor contract for 2019-20 as submitted.

4. Mental Health Plan 19-20

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved the Mental Health Plan for 2019-20 as submitted.

Superintendent Wyrosdick noted that this is an area that is growing; it's amazing the services we are providing and he appreciates staff for putting this together.

5. Dual Enrollment Articulation Agreement - PSC - SY 19-20

Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

6. Dual Enrollment Articulation Agreement - UWF - SY 19-20

Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

7. Dual Enrollment Articulation Agreement - NW FL State College - SY 19-20

Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

8. Sinclair Communications, LLC DBA WEAR/TV WFGX

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.

The Board approved the agreement with Sinclair Communications to broadcast district games at no charge effective August 15, 2019 through

June 30, 2022.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

1. Internal Funds Check Signer for Bennett Russell Elementary

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.

The Board approved the request for an additional internal funds check signer position for Bennett Russell Elementary.

Mrs. Ueberschaer asked about the policy regarding the number of check signer positions at one school. There is not supposed to be more than four authorized check signers on the account at one time. Ms. McCole came forward and stated that usually this has to do with "transition;" one employee may be leaving the position that includes check signer and another is coming to the position.

M. Items from Board Members

Mrs. Ueberschaer expressed appreciation to the staff for their hard work; this is a busy time.

Mrs. Sanborn shared that she's excited for school to start - as she has been for many years.

Mrs. Granse said that she saw buses on her way in to the meeting this morning; she also expressed appreciation to Virginia Sutler.

Mr. Hinote stated that he's looking forward to his bus ride along - it will be a great chance to see the new technology. He also thanked staff for all their hard work; including, but not limited to, the budget.

Mrs. Boston shared that she enjoyed the administrative conference last week; we're fortunate to have that kind of professional development. She also appreciates all the hard work; "the county office is like a beehive."

N. Items from Board Attorney

Mr. Green shared that he's been busy.

He mentioned the hearing (student administrative hearing) that took place at our last Board meeting. The attorneys are to put together a proposed order. Since this one was contested we will need to issue an order (including a finding of facts and determination by the Board). Mr. Green shared that he will review the order and if it's consistent with the Board's decision he will likely present it at the Board meeting on August 13.

Next Mr. Green stated that we have received a revised purchase sale agreement and effluent disposal agreement from the City of Gulf Breeze for the purchase of the Tiger Point property. This has been a long process with a lot of factors involved. The first contract would not have been suitable; it basically put the school district in the effluent disposal business. The Superintendent met with City officials and we feel that the next contract will be more satisfactory; reflect items discussed in that meeting. "We're not at the end, but we may be at the beginning of the end."

O. Items from Superintendent

Superintendent Wyrosdick expressed appreciation to School Board Attorney Paul Green for the work he does for us. This is meticulous, detailed work; he's been doing this for 49 years; he's not just an attorney but a friend and confidante. The Superintendent stated that he expects Mr. Green will leave in December of 2020.

Mr. Green shared that it's been a long ride but a good one. He reminisced about the four superintendents he's worked with including Radford Locklin, Benny Russell, John Rogers, and now Tim Wyrosdick.

P. Adjournment

*Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.
There being no further business the meeting was adjourned.*

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 23rd day of July, 2019.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary