

**MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
July 11, 2019-9:00 AM**

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 A.M. with the following members present: Mrs. Carol Boston, Chairman, Mr. Buddy Hinote, Vice-Chairman, Mrs. Jennifer Granse, and Mrs. Wei Ueberschaer. Mrs. Sanborn was not present as she was traveling.

Also present were Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Superintendent Wyrosdick asked Mr. Jeff Baugus, Coordinator of Math and Science, to lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of June 20, 2019

Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

D. Oral Written Communications

Superintendent Wyrosdick pointed out that we are waiting for school grades to come out - possibly today. We will share the news when we receive it.

E. Recognitions/Resolutions/Proclamations

None

F. Public Hearing

1. 2019-2020 Student Progression Plan - Additional Revisions

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 4 - 0.

The Board approved the request to include these additional revisions in the public hearing for the 2019-2020 Student Progression Plan (scheduled for August 1, 2019, 6:30 P.M. at Woodlawn Beach Middle School).

2. 2019-2020 Code of Student Conduct-Proposed Revision

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved the request to include these additional revisions in the public hearing for the 2019-2020 Code of Student Conduct (scheduled for August 1, 2019, 6:30 P.M. at Woodlawn Beach Middle School).

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the public forum and pointed out that one request to address the Board was received. Mrs. Boston asked Mr. Kelvin Cannington to come forward.

Mr. Cannington expressed appreciation for being allowed to address the Board. He stated that over the last four years he has addressed the Board and administrators on several issues; some of these issues are the same that occurred at Milton High. Mr. Cannington continued that he understands an answer may not be readily available (to his question/s) but a follow up phone call from a Board member would be appreciated. Mr. Cannington stated that at some time during the meeting the Board will approve false information and questionable documentation on multiple items that have been approved at multiple levels before reaching the School Board. Due to "this lack of accountability" Mr. Cannington stated that he will be taking copies of his documentation to a higher authority; he "no longer fears retaliation against his daughter."

Superintendent Wyrosdick responded that while he appreciates the Canningtons he vehemently disagrees with the characterization Mr. Cannington provided. He stated that to his knowledge every issue that has been brought to his attention has been addressed and he takes offense to Mr. Cannington's comment regarding retaliation. The Superintendent continued that to the best of his knowledge the School District has provided accurate information. "Are we perfect - no; but our staff is quality and does quality work."

Mrs. Boston asked if anyone else would like to address the Board regarding any item not on the agenda. There was no response; the forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Wei Ueberschaer, Seconded by Clifton

Hinote. Motion Passed by a Vote of 4 - 0.

The Board approved all Administrative Agenda items H. 1, 2, and 3 as submitted.

- 1. Human Resource items**
 - a. Human Resource Administrative Agenda**
 - b. Leave and Out of State Temporary Duty**
- 2. Curriculum/Instruction Items**
 - a. Student Reassignment Requests**
- 3. Administrative Operational Items**
 - a. Field Trip Requests**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. RFP 18-13 Dual Enrollment Textbooks

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved award of RFP 18-13 Dual Enrollment Textbooks to Textbook Brokers; the RFP was competitively solicited and no responses were received.

2. Literacy Unauthorized Purchase 071119

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved the unauthorized purchase (services received prior to issuance of purchase order) and Mr. Crane noted that remedial training and corrective actions will take place.

3. Surplus 071119

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved the surplus property list as submitted.

4. Exceed the Limit

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

5. DAG Agenda Items

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.
The Board approved change order 010 requesting a 60-day time extension due to inclement weather last fall.*

The Board reviewed current DAG Architects construction projects.

6. McKim & Creed Agenda Items

The Board reviewed the status of current McKim & Creed construction projects.

7. Schmidt Consulting Group Agenda Items

*Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.
On the King Middle HVAC Renovation Phase B the Board approved change order 005 for addressing existing envelope condition uncovered during the course of work (\$16,061.53).*

Mrs. Ueberschaer asked if this was unforeseen; Mr. Harrell responded that it was not visible until we got into the ceiling.

The Board reviewed current Schmidt Consulting Group construction projects.

8. Disaster Food Stamp Program

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.
The Board approved the request from the State of Florida DCF to utilize Rhodes Elementary as a site to issue Disaster Food Stamps in the event of a major catastrophe.*

9. Gulf Power Company Staging Contract

*Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.
The Board approved Gulf Power Company's request to use three of our school sites as staging areas in the event of disasters such as major storms, hurricanes, other natural disasters, and military or civil disturbances.*

10. Prequalified Contractors

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.
The Board approved Site & Utility, LLC as a Certified Educational Facility Contractor.*

11. Growth Management Renewal

Motion to Approve was moved by Wei Ueberschaer, Seconded by Clifton Hinote. Motion Passed by a Vote of 4 - 0.

The Board approved annual renewal for the Growth Management Services contract as submitted.

Mr. Harrell noted that funding for this item will come out of local capital improvement dollars - not our operating budget. Superintendent Wyrosdick explained that this work goes far beyond the scope of what we can provide based on our current employees.

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved the purchase of intellectual property rights of PEARS (Professional Educators Assessment and Results System) as submitted.

Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved the revised 2019-2020 Instructional Evaluation Manual as submitted.

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 4 - 0.

The Board approved the administrative appointment of Meghan Hall, Assistant Principal, East Milton Elementary, effective July 12, 2019.

2. FSBIT Insurance Renewal

Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved the FSBIT insurance renewal as submitted.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. 2018-19 Equity Report

Assistant Superintendent for Curriculum and Instruction Bill Emerson requested that this item be tabled and resubmitted at a future meeting since he has been made aware of some discrepancies in the report. Mr. Emerson added that he takes full responsibility if a deadline is missed.

2. Career Dual Enrollment Articulation Agreement 2019-2020

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

3. Title III, Supplementary Instructional Support for English Language Learners Grant

Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

4. Title III, Immigrant Grant 2019-20

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 4 - 0.

5. FLVS Franchise Agreement 2019-2020

Motion to Approve was moved by Wei Ueberschaer, Seconded by Clifton Hinote. Motion Passed by a Vote of 4 - 0.

6. K12 Fuel Education Contract 2019-2020

Motion to Approve was moved by Wei Ueberschaer, Seconded by Clifton Hinote. Motion Passed by a Vote of 4 - 0.

7. 2019-2022 Pearson Connections Virtual Contract

Motion to Approve was moved by Wei Ueberschaer, Seconded by Clifton Hinote. Motion Passed by a Vote of 4 - 0.

8. 4th Quarter SAC Minutes

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

There were no financial recommendations.

Superintendent Wyrosdick asked Assistant Superintendent for Finance Susan McCole to come forward to discuss some good news received this week. Ms. McCole shared that we haven't closed yet but have been informed that our COPS debt service closed at 3.06. This means the mortgage rate for our new school will be 3.06%. This is due to our good credit rating based on fund balance and financial condition ratio as well as our district's stability.

Ms. McCole pointed out that this is the culmination of hard work within our district but also outside our district in other organizations.

Superintendent Wyrosdick spoke of the process and how arduous and complicated it is; lots of paperwork involved. He appreciates the Board's management of the fund balance which enables us to have some flexibility should we need additional COPS moving forward. It is so important to keep that financial condition ratio at an appropriate number.

M. Items from Board Members

Mrs. Ueberschaer expressed appreciation to Mrs. McCole, Mr. Harrell, and staff for their hard work on the COPS issue.

Mr. Hinote recently attended the STEAM event at Hobbs Middle and spoke of how much he enjoyed it. The kids were so talented and thanked him for approving funding to allow the STEAM activity. Mr. Hinote also shared that he visited the Elkhart K8 school site and there is much activity going on.

Mrs. Boston thanked Mrs. McCole and staff for their work on the COPS issue. She also talked about the STEAM event and how important these educational activities are for our students - that's what it's all about! Mrs. Boston agreed that the progress taking place at Elkhart K8 school site is very exciting.

N. Items from Board Attorney

None

O. Items from Superintendent

1. Update of Current Investigations

Superintendent Wyrosdick discussed the current investigation relative to supplements and volunteers and noted that it will include some work with the Auditor General's office. Reviews have been completed at most school sites and we have established two solid working teams to look at policies relating to volunteers and coaching supplements. Areas have been identified where there could be some disjointed work and we want to streamline that. The Superintendent continued that he is actively engaged in evaluating employee actions and anticipates possibly bringing disciplinary actions to the Board at the August 13 Board meeting. He added that this is an exhaustive process which must be done correctly with thoroughness and purpose.

Mrs. Boston noted that retraining is important.

Mrs. Ueberschaer asked who is serving on the teams. Superintendent Wyrosdick responded that Mr. Emerson is chairing one team and Mr. Harrell is chairing the other. They each have directors under them and have the capability of expanding each team as needed.

Mrs. Granse asked if we will have volunteers when school begins. Superintendent Wyrosdick responded that we will have volunteers in place when school begins.

**2. Administrative Appointment - Alexandra Timmons;
Administrative Reappointment - Tim Short (Discussion Only)**

Superintendent Wyrosdick stated that at the June 20, 2019 Board meeting we approved Alexandra Timmons' appointment as Principal and the administrative recommendation of Tim Short. The error made in that process is that one piece of paper was not made public in Novus agenda. It was approved by the Board but was not reviewed by the public which was wrong. The Superintendent continued that in the meeting on July 23 he will rescind both of these actions (the appointment of Alexandra Timmons and the administrative recommendation of Tim Short) and resubmit for Board approval.

3. Request for Hearing

All in attendance except for the necessary parties were dismissed for a confidential student hearing.

Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board upheld the Superintendent's recommendation of alternative placement for no less than one calendar year.

P. Adjournment

Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 11th day of July, 2019.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary