

**MEETING MINUTES**  
**SCHOOL BOARD OF SANTA ROSA COUNTY**  
**April 25, 2019-6:30 PM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 6:30 P.M. with the following members present: Mrs. Carol Boston, Chairman, Mr. Buddy Hinote, Vice-Chairman, Mrs. Jennifer Granse, Mrs. Linda Sanborn, and Mrs. Wei Ueberschaer.*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and Mr. Jeff Baugus, Coordinator of Math and Science, led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

*The minutes from the April 11 meeting will be submitted for approval at the May meeting.*

**D. Oral Written Communications**

*None*

**E. Recognitions/Resolutions/Proclamations**

**1. Outstanding Volunteers**

*This item was moved to a future meeting due to inclement weather conditions.*

**F. Public Hearing**

*None*

**G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*The School Board Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board about an item not on the agenda. The following citizens requested to speak.*

*Jessica Burt came forward to discuss concerns about the lack of student parking at Navarre High School. Superintendent Wyrosdick responded*

*that he understands the need for more parking. As the school grows there are more potential drivers and a limited number of spaces; as we gain capital dollars we must put it in expanding classrooms - not parking lots.*

*Carmen Reynolds followed up on her request from the last meeting to receive accounting information on how the half-cent sales tax has been used by the School Board since 1996. Ms. Reynolds wanted it noted that she narrowed her request to the last five years which will cost her \$300; she stated "that is the cost of asking a question." Superintendent Wyrosdick responded that is the cost of having staff research and provide the requested information which takes alot of time. Ms. Reynolds recommended that at the end of this legislative session Santa Rosa join with some other school districts in lobbying that we be allowed to increase the half-cent sales tax.*

*Ed Gray invited everyone to come to Grillin' in the Breeze on Saturday, April 27, to sample barbecue prepared by local grillmasters as well as a silent auction. All of the proceeds from this event go to the Santa Rosa Ed Foundation and Take Stock in Children. Superintendent Wyrosdick added that he will be serving as a judge.*

*Phillip Hoffman came forward to voice his concerns about overcrowding on roads and in schools in our district. Mr. Hoffman lives off of Woodbine Road and started an organization a few months ago "Santa Rosa County Voters Against Overcrowded Roads and Schools." He pointed out that we have entrepreneurial commissioners who support all growth. Mr. Hoffman stated that he applauds the school district's efforts and fully supports impact fees.*

*Edwin Henry asked if he could wait and address the Board under the agenda item "Impact Fees." Superintendent Wyrosdick explained that the Public Forum is for items not on the agenda; Mr. Henry can wait until we get to the item on the agenda to speak.*

### **Administrative Agenda**

#### **H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Mrs. Boston requested that Item 3.a. Financial Report for FY Ending June, 2018 be moved to the first item.*

*Susan McCole, Assistant Superintendent for Finance, introduced Mr. Alan Jowers with Carr, Riggs & Ingram. Mr. Jowers came forward to review the audit that ended June 30, 2018.*

*Mr. Jowers spoke of the multiple aspects of the audit process. Federal*

*dollars come with a lot of strings attached; Exceptional Student Education, lunch programs, and Title 1 come with a lot of compliance requirements. These programs are audited on a rotational basis. The state also has items to be looked at; are we in compliance with state statutes regarding investment policies, annual financial requirements, etc. Is the district in a state of emergency? It's a comprehensive process which takes a long time.*

*Mr. Jowers continued that there are four reports contained within the audit; he considers each one of them to be "clean" with no reportable findings. He expressed appreciation to the Board, Superintendent, and Finance staff; there are no findings, no comments, adjustments, or disagreements. Mr. Jowers stated that CRI performs an independent audit and there are lines that cannot be crossed; they do try to work with Finance staff up to a point.*

*Mrs. Sanborn expressed appreciation to Susan McCole and Finance staff for doing such a great job.*

*Superintendent Wyrosdick echoed appreciation to Ms. McCole and Finance staff and noted that it is constructive to receive feedback from Mr. Jowers.*

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.*

- 1. Human Resource items**
  - a. Administrative Agenda**
  - b. Leave & Temporary Duty**
- 2. Curriculum/Instruction Items**
  - a. Student Reassignment Requests**
  - b. Suspensions**
  - c. School Volunteers**
- 3. Financial Items**
  - a. Financial Report for FY ending June, 2018**

#### **4. Administrative Operational Items**

##### **a. Field Trip Requests**

##### **b. Religious Venue Requests**

#### ***Action Agenda***

#### **I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

##### **1. Surplus 042519**

*Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

##### **2. Escambia County General Paving & Drainage ITB 16-17.081 042519**

*Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

##### **3. TIPS RFP 180306 Technology Products and Services 042519**

*Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

##### **4. 2018 Visa Rebate 042519**

*Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*Jud Crane, Director of Purchasing and Contracts Manager, reported that the Visa rebate program has increased over \$14,000 from last year. Mr. Crane requested \$2,000 to use for the incentive program and \$7,500 for procurement card training.*

##### **5. PESG Quarterly Report 042519**

*LaTonya Hilson, District Specialist with PESG, came forward to deliver the quarterly report.*

- Ms. Hilson began by providing the fill rate for the 2018-19 school year; our paraprofessional vacancies are the hardest to fill. She pointed out that jobs cannot be dropped after 9:00 P.M. by subs; they must contact PESG staff.*
- PESG has extended call times and e-mails to fill jobs. Ms. Hilson starts on Thursday night to fill Friday absences and Sunday night to fill Monday absences since Friday and Monday are the days with*

*the greatest number of vacancies.*

- *PESG provides weekly reports to principals and Ms. Hilson stays in contact with Mrs. Camley.*
- *Currently we have 556 active subs (with a goal of 600) and 37 in the applicant pool. There have been 56 enrollment meetings since January. Ms. Hilson attended the Santa Rosa County Chamber of Commerce Job Fair and PESG also uses yard signs and banners; posts on Employ Florida and Indeed to recruit.*
- *PESG hosted Safety Protocol with training provided by Daniel Hahn, SRCSD Director of School Safety; 72 subs attended.*
- *We will be honoring the PESG Substitute of the Year, Lisa Farkas, at the SREY Banquet.*

## **6. DAG Agenda Items**

*The Board reviewed the status of current DAG Architects agenda items.*

## **7. McKim & Creed Agenda Items**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*The Board approved Change Order #2 (Pace High School Tennis Courts Replacement) for the addition of 26 inclement weather days and the deduction of \$79,452.48 from the contract value for Owner Direct Purchases.*

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved final payment to Larry Hall Construction in the amount of \$41,355.92 (Pace High School Tennis Courts Replacement).*

*The Board reviewed the status of current McKim & Creed projects.*

## **8. Qualified Contractors**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

## **9. Milton High School Spot Survey**

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Milton High Spot Survey as submitted.*

*The Five Year Educational Plant Survey is a snap shot of conditions and information at the time of its creation. As conditions and information change, the survey can easily be amended (referred to as a spot survey) to reflect new information. This new spot survey for Milton High School includes renovations to Buildings 27 and 36.*

**J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources**

**1. Action Agenda**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Board approved the suspension without pay for unapproved leave as submitted.*

**K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction**

**1. Alternative Placements**

*The Superintendent asked if anyone wanted to address the Board regarding any of the expulsions/alternative placements; the parent of Student A19-0351-35 came forward to request leniency for her student. She felt that the Board needs to know more about the student than what is contained in the incident number; this student is on the honor roll. The parent feels that the student is becoming a target in alternative placement; the student doesn't belong there.*

*Superintendent Wyrosdick expressed appreciation to the parent for being there on behalf of the student; it means so much. He continued that this is always a difficult decision; his recommendation will be to uphold the recommendation of the disciplinary committee. He pointed out that there are processes built in to bring the student back early; he will do follow up with staff; the intent is to get the student back to school as soon as possible.*

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the alternative placement recommendations as submitted.*

**2. Armed Services Leadership Academy Charter Application**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board upheld the recommendation of the committee to deny the Armed Services Leadership Academy Charter School application.*

*Mrs. Sanborn stated that after reading the application she was very sympathetic to Mr. Emerson having to read over all of it; this is clearly the right thing to do (deny).*

*Mr. Hinote noted that he agrees with Mrs. Sanborn.*

**3. HealthSource of Northwest Florida Affiliation Agreement**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

**4. Santa Rosa County Health Dept. Affiliation Agreement**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

**5. 2019-2020 Middle School Supply Lists**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

**6. Project Graduation Bus Request 2019**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.  
The Board approved the 2019 Project Graduation Bus Request.*

*Note: Mrs. Ueberschaer recused herself from voting on this item since she is the Chairperson for Project Graduation at Gulf Breeze High School.*

**7. High School Course Fee List 19-20**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

**L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

**1. 2009 COPS Additional Payment (June)**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.  
The Board approved the request to make an additional early payment on the School District's 2009 Certificates of Participation debt service. The additional June payment will be in the amount of \$2.5 million and will position the district to pay off the 2009 series in its entirety in December 2019. This early payoff will save the taxpayers a minimum of \$640,388 in additional interest on the 2009 issue.*

**2. Engagement - Waiver of Conflict**

*Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*School Board Attorney Paul Green explained that there is not a conflict of interest; the conflicts waiver is unnecessary. Mr. Green suggested that we approve the Engagement Letter only.*

*The Board approved the Engagement Letter only as recommended.*

#### **M. Items from Board Members**

*Mrs. Ueberschaer expressed appreciation to Mr. Lowrimore (Principal at Woodlawn Beach Middle School) for hosting this evening's Board meeting.*

*Mrs. Sanborn shared that she's attended several outstanding events including the All County Chorus and the GEEKS Program. Mrs. Sanborn invited everyone to attend the Academic Competition on Friday, April 26, at King Middle School, "Are You Smarter Than a Middle Schooler?"*

*Mrs. Granse reminded everyone of the Grillin' in the Breeze event on Saturday, April 27. She will be helping with the silent auction.*

*Mr. Hinote also attended several activities and thanked the teachers who give their time in the evening to prepare and participate in these events that are so important to our students.*

*Mrs. Boston echoed the other Board members' remarks and commented that we are entering the busy season (for after school/evening activities); it's amazing to see what these teachers can bring out in our students.*

#### **N. Items from Board Attorney**

*None*

#### **O. Items from Superintendent**

##### **1. Impact Fees**

*For a complete word for word transcript of the hearing, please see the video. The following presentation to the Board has been summarized.*

*Superintendent Wyrosdick introduced Mr. Gene Boles to provide a short presentation before the Superintendent makes his recommendation.*

*Mr. Boles began by explaining that impact fees are a one-time payment representing new residential growth's proportionate share of capital facility needs.*

*Impact fees can cover the cost of school buildings and land; can also be*



*used for relocatables, administrative/support facilities, and buses.*

*Courts have held that impact fees are permissible (not a tax); they cannot exceed a pro rata share of reasonably anticipated costs; cannot provide a windfall to existing residents; and must satisfy the dual rational nexus test. Dual rational nexus means that there must be a reasonable connection between the need for additional capital facilities and the growth generated by the new development. Collected funds must be applied to provide the capital facilities required to serve new development. The sole purpose of the study is to establish a maximum allowable impact fee based on the aforementioned tests.*

*Mr. Boles continued by explaining that impact fees were not created by the legislature but by the courts; he provided information on the Florida Impact Fee Act which provides guidelines on the collection and use of impact fees. He then shared the maximum allowable impact fee broken down by location within the county (north, south, district wide), grade level and dwelling type (single family, multi-family).*

*The following slides showed the net impact cost multiplied by district wide single family (using the student generation multiplier) which gives the maximum allowable fee of \$8,770. Mr. Boles pointed out that the impact fee may be established at any level provided the maximum allowable fee is not exceeded. If the single family impact fee is set at \$5,000, the 1,734 single family units built in 2018 would have generated \$8,670,000.*

*Superintendent Wyrosdick spoke of the value of Mr. Boles' work and the exponential growth our county is experiencing. The Home Builders' Association of Northwest Florida projects a growth rate of approximately 1.9% for 2017-2025 (approximately 30,000 new residents and 1,500 additional students). This is outpacing our ability to build new schools. Impact fees are our last opportunity to keep up with this growth rate (even with rezoning). We are quickly approaching the point that we can't borrow more money to build schools.*

*The Superintendent pointed out that the half-cent sales tax is a gift from Santa Rosa County that has allowed us to build schools and update the schools we have; we are running out of room. We've had two meetings with the Board of County Commissioners regarding growth management; we've discussed school concurrency but understand now that is not possible.*

*Superintendent Wyrosdick shared that impact fees are our last resort. There is a lot of talk about impact fees slowing down growth; there is no evidence to support that. He talked about the delays in building the Elkhart K8 School; we first began talking about this school 4-1/2 years*

ago.

*Superintendent Wyrosdick made a recommendation to the Board that they direct the Superintendent and School Board Attorney to provide a resolution to levy impact fees of the amount stated and notice that we are not close to the maximum allowable. The Superintendent also requested that the resolution be placed on the Board agenda for the Board of County Commissioners at the first meeting after our joint meeting on May 15.*

*Board Chairperson Carol Boston asked if anyone would like to address the Board regarding impact fees. The following citizens responded.*

*Local builder Edwin Henry spoke of his support of the school system over the years. He stated that he is a believer in broad-based funding but doesn't feel that impact fees are broad-based; they will hurt the citizens who need help the most. Mr. Henry provided historical information on the half-cent sales tax and spoke of the number of schools that were built from 1997-2007 using this funding. He then stated that there have been no new schools built with this funding source since that time. Superintendent Wyrosdick reminded him that the equivalent of four new schools have been added to existing schools by renovation/expansion.*

*Mr. Henry feels that if this is not handled correctly the future of the half-cent sales tax will be jeopardized. He requested line by line accounting of the expenses covered by the local option sales tax over the last ten years.*

*The next speaker, Alton Lister of Lister Builders and the 2019 President of the Homebuilders Association, came forward to voice his concerns regarding impact fees. Mr. Lister presented average per capita income from two counties in Florida that collect impact fees and stated that the income is much higher (in those counties) than Santa Rosa County. He stated that the homes built by Lister Builders are above average and so he will not be affected as much as others but he feels that teachers, firemen, first-time home buyers and seniors (those building a \$100,000+ home just to get by) will be affected the most by impact fees. He pointed out that he feels there must be a better way.*

*Ed Gray came forward to address the Board and noted that he served on the School Board from 2002-2010. Mr. Gray asked Mr. Harrell what the cost of building a school was during the recession; it was \$85 per square foot - today it's double that amount. Mr. Gray talked about the schools we have today; they're not architectural edifices but they are solid, well furnished buildings that serve our students well. Consequently we are one of the highest performing districts in the state. Mr. Gray continued that he understands the statements made by Messrs. Henry and Lister,*

*but in terms of the half-cent sales tax sustaining what we have and growing what we need - the numbers aren't there. He doesn't feel that it's asking too much of a new resident to pay a little equity into the system.*

*Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Superintendent's recommendation that they direct the Superintendent and School Board Attorney to provide a resolution to levy impact fees of the amount stated and notice that we are not close to the maximum allowable; and also approved the Superintendent's request that the resolution be placed on the Board agenda for the Board of County Commissioners at the first meeting after our joint meeting on May 15.*

**P. Adjournment**

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 25th day of April, 2019.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

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*Chairman*

ATTEST:

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*Superintendent and Secretary*