

**MEETING MINUTES  
SCHOOL BOARD OF SANTA ROSA COUNTY  
February 21, 2019-6:30 PM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 6:30 P.M. with the following members present: Mrs. Carol Boston, Chairman, Mr. Buddy Hinote, Vice-Chairman, Mrs. Jennifer Granse, Mrs. Linda Sanborn, and Mrs. Wei Ueberschaer.*

*Also present were Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and Ms. Pam Smith, Coordinator of Risk Management, led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. Approval of School Board Meeting Minutes of February 5, 2019**

*Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

**D. Oral Written Communications**

*None*

**E. Recognitions/Resolutions/Proclamations**

*None*

**F. Public Hearing**

**1. Request to Advertise for Public Hearing on the 2019-2020 School Choice Plan**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the request to advertise for a Public Hearing to be held at the April 11, 2019 (6:30 P.M.) School Board meeting on the 2019-2022 School Choice Plan.*

**G. Public Forum- (Request to address the School Board regarding an**

item not on the agenda)

*The School Board Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board about an item not on the agenda. There was no response; the forum was closed.*

### **Administrative Agenda**

#### **H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Motion to Approve was moved by Linda Sanborn, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.*

- 1. Human Resource items**
  - a. Administrative Agenda**
  - b. Leave and Temporary Duty**
- 2. Curriculum/Instruction Items**
  - a. Student Reassignment Requests**
  - b. Suspensions**
  - c. School Volunteers**
- 3. Financial Items**
  - a. Budget Amendment #18/04, Bills and Payroll, and Monthly Financial Statement for December 2018**
- 4. Administrative Operational Items**
  - a. Facility Use Requests**
  - b. Field Trip Requests**
  - c. Religious Venue Requests**

### **Action Agenda**

#### **I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

## **1. Surplus 022119**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

## **2. Quarterly Custodial Report 02/21/19**

*ABM District Manager Steve Sport came forward to introduce ABM staff attending the meeting.*

*Mr. Sport introduced John Brand, ABM Regional Director of Operations, and Ryan Brock, Regional Vice President. Mr. Brand presented the Quarterly Custodial Report as follows.*

*Mr. Brand shared that all ABM meetings begin with a "Moment for Safety" and so he pointed out that everyone in this meeting should look around the room and note where emergency exits are located.*

*He continued with the purpose, vision, and mission of ABM. The purpose is to take care of the people, spaces, and places that are important to us (the customer). The vision is to be the clear choice in the industries served through engaged people. The mission is to make a difference - every person, every day.*

*Mr. Brand talked about the organizational structure of ABM - Mike Morris, President; Trey Brock, Senior Vice-President; Ryan Brock, Regional Vice-President; John Brand (himself), Regional Director; and Steve Sport, District Manager.*

*Current staffing updates include 167 custodians and 8 landscapers. The Management Team consists of one District Manager, two Grounds Leads, one Operations Manager, three Area Managers, and one Lead Custodian (at each location).*

*Mr. Brand shared some positive notes received from Locklin Technical College (regarding clean up of the campus and landscape areas) and Milton High School (regarding how clean and well kept the restroom is at MHS sporting events).*

*In closing he talked about the services ABM is capable of providing.*

## **3. DAG Agenda Items**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda*

*Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following change orders:*

- *A twenty-three (23) day extension of time due to weather*
- *A \$14,000 deductive change order to cover liquidated damages assessment*

*The Board reviewed the status of current DAG Architects construction projects.*

*Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*The Board approved final payment for the Navarre High School North Concession Stand in the amount of \$39,518.96 to Larry Hall Construction, Inc. and \$1,681.47 to DAG Architects, Inc.*

#### **4. McKim & Creed Agenda Items**

*The Board reviewed current McKim & Creed construction projects.*

#### **5. Schmidt Consulting Group Agenda Items**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Board approved A.E. New, Jr. Inc. as the low bidder for the King Middle School HVAC Renovation Phase B.*

#### **6. Direct Purchasing Change Orders**

*Motion to Approve was moved by Linda Sanborn, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following direct purchasing change order decreasing the project payable below to the appropriate contractor by the amount shown. This decrease is to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.*

- *Jay Elementary School - 6 Classroom Addition*  
*A. E. New Jr.*  
*\$18,493.77*

### **J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources**

#### **1. Action Agenda**

*None*

## **2. Student Trip Packet**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*The Board approved the revised/updated Student Trip Packet.*

## **K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction**

### **1. Alternative Placements**

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Chairman asked if anyone wanted to address the Board regarding any of the expulsions/alternative placements and no one came forward.*

### **2. Funding Request for Contracted Services 2018-2019**

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*There was some discussion regarding the need for additional funding to cover expected expenditures for contracted services and salary purchase orders due to the shortage in direct hires and the increase of eligible ESE students that require these services as indicated in their Individual Education Plans.*

### **3. Kia Autosport Affiliation Agreement**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

### **4. 2nd Quarter SAC Minutes**

*Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

### **5. MHS Spring Athletic Schedules**

*Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

### **6. Head Start/Early Head Start COLA 2019 Grant Synopsis**

*Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

## **L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

None

#### **M. Items from Board Members**

*Mrs. Ueberschaer expressed appreciation to Mr. Lowrimore and Woodlawn Beach Middle School for hosting tonight's Board meeting.*

*Mrs. Sanborn shared that she continues to visit schools which she thoroughly enjoys as well as teaching Spanish to first graders. Mr. Baugus recently invited her to a Flight Adventure Deck activity which was very impressive. "Flight Adventure Deck Teacher on Special Assignment Diana Hayden is a consummate teacher." Mrs. Sanborn also attended a parent involvement night hosted by Dr. Karen Barber; she was impressed with the engagement shown.*

*Mrs. Sanborn noted that as she reviewed the submitted field trip requests she was amazed. These teachers have taught their classes for 7.5 hours a day and are asking permission to give up their evening or weekend to do extra; she applauds them for taking on additional responsibility.*

*She is looking forward to the Board workshop on Tuesday morning; she will be seeking clarification on some topics. Superintendent Wyrosdick stated that the workshop will show where we are - and where we are headed.*

*Mrs. Granse recently attended a School Advisory Council meeting at Santa Rosa Adult High where she learned about a new program they have for those who need to acquire their GED called "GED Boot Camp." Students can attend on Saturday for eight hours, Sunday for four hours, and complete the GED test on Tuesday. Currently we have ten students enrolled in the program.*

*Mr. Hinote expressed appreciation to Mr. Thorpe and other individuals who participated in set up for this evening's meeting; he wishes that more community members would take advantage of observing a School Board meeting. He encouraged those in attendance to go back and talk within the community to further publicize the south end meetings. He is looking forward to the Board workshop next week (February 26).*

*Mrs. Boston thanked Mr. Lowrimore for hosting the meeting; she stated that she is thrilled we're having meetings on the south end. She attended the senior arts awards on Tuesday - the talent is phenomenal. Mrs. Boston is also looking forward to the Board workshop on February 26.*

#### **N. Items from Board Attorney**

*Mr. Green stated that Board members will be receiving correspondence from him within the next few weeks regarding the Governor's grand jury convening on safety and the process we may expect. Mr. Green pointed out that he cannot tell us what the outcome will be but it will be helpful to be advised of the process.*

**O. Items from Superintendent**

**1. Administrative Raises for SY 2018/19**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The request for Administrative raises was approved as submitted.*

*Superintendent Wyrosdick stated that this is consistent with years past in that administrative raises are brought to the Board after all contracts are settled.*

*Superintendent Wyrosdick also thanked Mr. Lowrimore and staff for hosting this Board meeting as well as Chris Archangel for providing technical set up and support.*

*He continued that the purpose of the Board workshop on February 26 is to educate and answer questions. No decisions will be made at the workshop but it will help to determine how we move forward.*

*He then expressed appreciation to Mr. Joey Harrell for serving in his place at the February 5 Board meeting and to the Board for allowing him the time to spend with his family during his brother's illness.*

**P. Adjournment**

*Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 21st day of February, 2019.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

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Chairman

ATTEST:

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*Superintendent and Secretary*