

**MEETING MINUTES**  
**SCHOOL BOARD OF SANTA ROSA COUNTY**  
**February 5, 2019-6:30 PM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 6:30 P.M. with the following members present: Mrs. Carol Boston, Chairman, Mr. Buddy Hinote, Vice-Chairman, Mrs. Jennifer Granse, Mrs. Linda Sanborn, and Mrs. Wei Ueberschaer.*

*Paul R. Green, Board Attorney, was also present. Timothy S. Wyrosdick, Superintendent of Schools, was unable to attend due to family illness. Assistant Superintendent for Administrative Services Joey Harrell served in Superintendent Wyrosdick's absence.*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and Assistant Superintendent Conni Camley led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. Approval of School Board Meeting Minutes of January 22, 2019**

*Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

**D. Oral Written Communications**

*None*

**E. Recognitions/Resolutions/Proclamations**

**1. 2019 Sunshine State Scholars**

*Jeffery Baugus, Coordinator of Math and Science, came forward to present the Sunshine State Scholar nominees. The Sunshine State Scholars Program targets juniors interested in STEM related fields. Each district is asked to submit one district scholar to attend a two-day program in Orlando where they meet with Florida colleges and universities, hear from motivational speakers, and attend professional development sessions. Each school is asked to submit their most outstanding junior to be considered for the award. All these students hold a weighted GPA of 3.9 or higher and are on track according to current guidelines for Bright*

*Futures Scholarships. All nominees are incredible students with a track record of hard work and dedication to academic excellence and community service.*

*This year's nominees were recognized:*

*Lynsey Dunlap - Central School  
Bickston Laenger - Gulf Breeze High School  
Connor Roberts - Jay High School  
Preston Randolph - Milton High School  
Kurt Urban - Navarre High School  
Lydia Thies - Pace High School*

*Mr. Baugus congratulated each of these outstanding students for being nominated to represent their school in the district selection process. Special congratulations were offered to Bickston Laenger from Gulf Breeze High School who will represent the district as our 2018-2019 Sunshine State Scholar and to Lydia Thiese from Pace High School who is this year's alternate.*

## **2. Art in the Capital Award**

*Assistant Superintendent for Curriculum and Instruction Bill Emerson presented this year's Art in the Capital Recognition to Sydnee Robinett. Sydnee is a student at King Middle School in Lindsay Pharo's class. Also present to assist in the presentation was Sabrina McLaughlin from Representative Jayer Williamson's office.*

*In 2016 the Florida Legislature passed and Governor Rick Scott signed House Bill 701 related to the Art in the Capital Competition. The Art in the Capital Competition is a statewide visual arts competition that requires each school district to annually hold an art competition for all students grades 6 through 8 attending public schools, private schools, and home education. The winning selection from each district is to be given to the legislator of the district in which the student resides no later than sixty days prior to the start of the regular legislative session.*

## **F. Public Hearing**

### **1. Public Hearing on SB Policy updates**

*Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*Before the vote, the Chairman asked if anyone wanted to speak regarding any of the School Board Policy updates; no one came forward.*

## **G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*The Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board about an item not on the agenda.*

*For a complete word for word transcript of the public hearing, please see the video. The following presentation to the Board has been condensed.*

*Lydia Delrosario came to the podium to express her concerns regarding her granddaughter who is enrolled in three regular classes at Milton High School and three classes through Florida Virtual School. Milton High provides a Virtual Lab for students who are enrolled in Virtual School with a Paraprofessional in charge. She feels that her granddaughter is experiencing a lot of stress trying to complete all her assignments. She said that online school is not meant to be done in a congregate place but is meant to be done one on one.*

*Ms. Delrosario was encouraged to meet with Mr. Emerson to further discuss her concerns.*

### ***Administrative Agenda***

#### **H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinate. Motion Passed by a Vote of 5 - 0.*

- 1. Human Resource items**
  - a. Administrative Agenda**
  - b. Leave & TD's**
  - c. 2018-2019 Annual Inspection**
- 2. Curriculum/Instruction Items**
  - a. Suspensions**
  - b. Student Reassignment Requests**
  - c. School Volunteers**

- d. **Business Partners**
- 3. **Administrative Operational Items**
  - a. **Field Trip Requests**
  - b. **Facility Use Requests**

### ***Action Agenda***

#### **I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

##### **1. Exceed the Limit 020519**

*Motion to Approve was moved by Linda Sanborn, Seconded by Clifton Hinote. Motion Accepted by a Vote of 5 - 0.*

##### **2. Surplus 020519**

*Motion to Approve was moved by Linda Sanborn, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

##### **3. DAG Agenda Items**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*Pace High School Softball Fieldhouse: DAG Architects has completed the Phase III review for this project. The result along with an opinion of cost is submitted for Board approval.*

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*Elkhart K8 School: Dag Architects has completed the Revised Phase II review for this project. Revised floor plans and list of alternates in accordance with Board approved cost reductions are submitted for Board approval.*

*The Board reviewed current DAG Architects projects.*

##### **4. McKim & Creed Agenda Items**

*The Board reviewed current McKim & Creed construction projects including Pace High School tennis courts replacement and Woodlawn Beach Middle School basketball court and drainage repairs.*

##### **5. Avalon/Russell Retention Ponds**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*When the School District purchased the sites for Avalon Middle School and Bennett C. Russell Elementary School, the District agreed to construct retention ponds and roadways to County specifications and allow the ponds to be used jointly by future development surrounding the schools on property owned by the seller.*

*Following the completion of Bennett C. Russell Elementary School, the Santa Rosa School District received an e-mail from the Santa Rosa County Engineering Department containing a list of items the School District would be required to complete prior to deeding the retention ponds and roadways over to Santa Rosa County. The items were never completed by the School District so the retention ponds and roadways never met County specifications and were never deeded to the County as originally planned. Approval of this request will accomplish three goals: 1) bring the retention ponds to acceptable specifications as required by the County Engineering Department; 2) fulfill the School District's original obligation to the seller of the property; 3) release the School District from any future maintenance or liabilities concerning roadways, drainage infrastructure and retention ponds.*

*School Board Attorney Paul Green stated that this is in order. Since development did not occur around the schools as anticipated it was not unreasonable that the School District did not complete this earlier.*

## **6. Direct Purchasing Change Orders**

*Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown below. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing. Details are printed on spreadsheets as presented.*

- *Jay Elementary School - 6 Classroom Addition  
A. E. New Jr.  
\$17,391.73*
  
- *Navarre High School - North Concession  
Larry Hall Construction  
\$21,888.12*
  
- *Pace High School - Tennis Court  
Larry Hall Construction  
\$37,778.40*

## 7. Growth Management - Yearly Overview

*Gene Boles, the founder of Building Livable Communities and a Senior Fellow of the Program for Resource Efficient Communities at the University of Florida, presented the yearly Growth Management overview.*

*Mr. Boles began by explaining that he is here to show what happened in 2018 by linking enrollment to development. Key events in 2018 include 590 additional students and 1,734 new residential units.*

*Two years ago the Home Builders Association of West Florida (based on the Bureau of Economic and Business Research forecast for Santa Rosa County) projected 30,000 new residents from 2017 - 2025 with a 1.9% annual growth rate and an average of 1,500 new residential units per year.*

*Using the BEBR forecast the 2018 population estimate was 174,887; the 2025 population projection is 199,930. This shows an annual growth rate through 2025 of 1.9%. The 2030 population projection of 215,500 shows a 1.8% annual growth rate through 2030.*

*Mr. Boles presented a bar chart next which showed annualized growth rate from 2000-2007 of 4.6%. There was a downturn in the growth rate from 2008-2012 (1.2%) and 2013-2017 showed 2.1%. The growth rate in 2018 was 2.4%. This is fairly consistent with what we have projected.*

*Residential development in 2018 included 1,734 single family/mobile homes with 57% occurring in the north part of the county and 43% in the south end.*

*Mr. Boles continued by explaining that in linking residential homes to student enrollment a "student generation multiplier" is used. This shows (in the north county) that 100 single family homes will generate 17 elementary, 9 middle, and 11 high school students; while 100 multi-family units will generate 13 elementary, 5 middle, and 5 high school students. He shared that in the north end the vast majority are mobile and single family homes; single family produces the highest number of students.*

*The south end generates 18 elementary, 10 middle, and 13 high school students for 100 single family homes and 6 elementary, 3 middle, and 4 high school students for 100 multi-family homes. The lower student generation numbers for multi-family homes may be related to the number of retirees in this area.*

*The next slide showed the three different educational service areas with student capacity (number of student stations), enrollment, as well as the percent in use.*

*In 2018 the north county gained 74 elementary, 123 middle, and 56 new high school students.*

*During the next five years, using the projection model of 2% annual growth in urban areas and 1.4% annual growth in rural areas, the north county may gain 718 elementary, 364 middle, and 418 new high school students. New capacity may not be needed but redistricting will be required. Mr. Boles emphasized that this is a set of projections based on assumptions; we do have a robust growth rate. Even though we have capacity in the north end we may still have overcrowded schools.*

*During the next ten years (using the projection model) the north county will gain 1,527 new elementary, 771 middle, and 900 new high school students. A new elementary, middle and high school will be needed and redistricting will be required.*

*The south end profile shows six elementary (5,789 student stations), three middle (3,218 student stations), and two high schools (4,114 student stations). In 2018 this educational service area gained 108 elementary, 50 middle, and 179 new high school students.*

*Over the next five years, using a 2% annual growth rate, this area will gain 507 new elementary, 314 middle, and 427 new high school students - requiring redistricting and the new K-8 school that is already being planned. The next ten years will bring 1,122 elementary, 771 middle, and 900 new high school students requiring redistricting and a new high school.*

*In summary, we will need to keep a close eye on the next five years; 2017 and 2018 exceeded the projected growth trend; if this continues we may need to increase our projection.*

*Mr. Harrell pointed out the expense of new schools; we will need to keep this in mind as we plan for the next five-ten years. How will we finance the new schools? Different options will be presented to the Board; redistricting is referenced in this review.*

**J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources**

**1. Action Agenda**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the administrative action as listed (employee temporary reassignment).*

*Motion to Approve was moved by Clifton Hinote, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

*The Board approved the revised job description for Director of Continuous Improvement and Alternative Academics.*

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved the administrative actions on the action addendum as listed (temporary reassignment of three employees).*

**K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction**

**1. Alternative Placements**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Chairman asked if anyone wanted to address the Board regarding any of the expulsions/alternative placements; no one came forward.*

**2. SRCS Salary Schedule Proposal REVISION**

*Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

*The Board approved this revision of the salary schedule that was approved at the January 22, 2019 Board meeting. This revision is based on a miscalculation that was identified after the meeting.*

**3. Suicide Prevention Protocol for School-Based Threat Assessment Teams**

*Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

*Mrs. Ueberschaer asked if all teachers would have this document. Sherry Smith, Director of Student Services, responded that it is being rolled out to threat assessment teams but all teachers need to be familiar with the protocol.*

**4. New MIP Component-Clinical Supervision for Educators**

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

**5. New MIP Component-Clinical Educator Training**

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.*

**6. High School Spring Sports Schedules**

*Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 5 - 0.*

**L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**



None

**M. Items from Board Members**

*Mrs. Ueberschaer shared how much she is enjoying interacting with students; they are so talented.*

*Mrs. Sanborn said that she is also enjoying visiting schools. She attended the STEAM career day at Santa Rosa Adult School. Mrs. Sanborn pointed out that she is using the picture ID security entrance and it appears to be working very well.*

*Mrs. Sanborn and Mrs. Ueberschaer are leaving on February 6 to attend a school finance workshop.*

*Mrs. Granse recently attended a reading program given by the ESE Department that was very beneficial; included lots of useful strategies for parents.*

*Mr. Hinote attended the All-County Honors Band Concert and enjoyed it immensely; those students are so talented.*

*Mrs. Boston echoed that there are many good things happening in our district. She attended the FSBIT conference recently. As we approach the first anniversary of the Marjory Stoneman Douglas school shooting she commended our Sheriff and Superintendent for their commitment and focus on school safety. Mrs. Boston also commented on teachers and administrators giving extra time during School Literacy Week.*

**N. Items from Board Attorney**

None

**O. Items from Superintendent**

*Mr. Harrell, acting on behalf of Superintendent Wyrosdick, presented several items as information for the Board.*

*The first item was a request for the Board to consider holding a Board Workshop to discuss alternate instructional student schedules; the financial and implementation impact including budgeting. Mr. Harrell informed the Board that it will likely be a 2-3 hour meeting; would it be best to do this before or after a regular meeting or on a special day? The Board agreed on scheduling the workshop at 9:00 A.M. on February 26 at the Canal Street Board room.*

*Mr. Harrell continued with items that will be in upcoming Board meetings:*

- *Mr. Gene Boles will return on March 12 to talk about impact fees.*
- *Director of School Safety Mr. Daniel Hahn and and Mr. Harrell will discuss school safety (the implementation of Senate Bill 7026) on April 11.*
- *Assistant Superintendent for Finance Ms. Susan McCole will review the budgeting process on April 25.*
- *Superintendent Wyrosdick would like to celebrate STEAM on June 20 along with Director of Instructional Technology Mr. Michael Thorpe and Coordinator of Math and Science Mr. Jeff Baugus.*

*Mr. Harrell shared that he has contacted Jay Glover regarding financing and has started the COPS/bonding process to begin the new Elkhart K8 school; it is moving forward.*

*In closing Mr. Harrell stated that while the Superintendent is out over the next few days, the senior staff (Assistant Superintendents) are available to help in any way needed; feel free to contact them.*

**P. Adjournment**

*There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 5th day of February, 2019.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

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*Chairman*

ATTEST:

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*Superintendent and Secretary*