

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
January 22, 2019-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 A.M. with the following members present: Mr. Buddy Hinote, Vice-Chairman, Mrs. Jennifer Granse, Mrs. Linda Sanborn, and Mrs. Wei Ueberschaer. Mrs. Carol Boston, Chairman, arrived later in the meeting due to unforeseen traffic conditions related to an accident.

Also present were Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Vice-Chairman called the meeting to order and Superintendent Wyrosdick led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of December 13, 2018

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

D. Oral Written Communications

Superintendent Wyrosdick recognized Daniel Hahn, Jr. who attended the meeting as part of the Boy Scout merit badge requirements.

The Superintendent also pointed out that the week of February 4-9 is National School Counselors Week. These individuals take care of our students emotionally as well as the huge academic lift of their jobs.

E. Recognitions/Resolutions/Proclamations

1. National Academic Quiz Tournament Participant's Recognition

Mr. Floyd Smith, Director of Middle Schools, came forward to recognize King Middle School Academic Team members. He was joined by Carol Spice, Academic Interventional Specialist for Middle Grade Math, and Academic Club Coach/Sponsor. The King Middle School Team placed

third in the National Academic Quiz Tournaments and qualified for the 2019 NAQT National Championship in Chicago, Illinois.

Students on the Academic Team who will be participating at Nationals are as follows: Destini Ard, Christina Carpenter, Abigail Crosby, Gabriel Josephs, Matthew Josephs, Kristen Lowery, and Eli Schatz.

The Superintendent congratulated the Team and wished them luck - "luck is what happens when preparation meets opportunity."

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the Public Forum and asked if anyone would like to address the Board about an item not on the agenda.

For a complete word for word transcript of the public hearing, please see the video. The following presentation to the Board has been condensed.

Mr. Bill Vincent, with Santa Rosa Educators Association, came forward to talk about the contract for educational support employees. (The contract is on today's Human Resource Action agenda for approval pending ratification.) The ratification vote will take place next week.

Mr. Vincent shared that this has been a year long process. While SREA and SRCSD negotiators did not always agree they worked toward a common goal of moving to one salary schedule. This will allow employees more opportunity to see where they're going.

Mr. Hinote thanked Mr. Vincent for his hard work. Superintendent Wyrosdick expressed appreciation for the relationship with SREA; one salary schedule will enable us to plan better.

There being no further requests the public forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted.

1. **Human Resource items**
 - a. **Administrative Agenda**
 - b. **Unpaid Leave and TD's**
 - c. **18-19 Annual Fire and Safety Inspections**
2. **Curriculum/Instruction Items**
 - a. **Suspensions**
 - b. **Student Reassignment Requests**
 - c. **School Volunteers**
3. **Financial Items**
 - a. **Budget Amendment #18/03, Bills and Payroll, and Monthly Financial Statement for November 2018**
4. **Administrative Operational Items**
 - a. **Field Trip Requests**
 - b. **Facility Use Requests**
 - c. **Religious Venue Requests**

Action Agenda

- I. **Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**
 1. **RFP 18-12 Security System Monitoring, Maintenance and Repair 012219**

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The selection committee recommended Security Engineering, Inc. as the top company to be awarded for RFP 18-12 Security System Monitoring, Maintenance and Repair. The selection committee consisted of the following: Richard Laing, Supervisor of Building Maintenance; Rufus Phillips, Foreman II; Richard Grimes, Foreman I; Ric Bethea, Electronic Tech II; and Tom DelaCruz, Electronic Tech II.

2. **Food Service Quarterly Report January 2019**

Leslie Bell, Child Nutrition Director, came forward to present the Food Service quarterly report.

She began by discussing the smoothie program which has been introduced in a few south end schools. Food Service is using large immersion blenders to make smoothies in bulk quantity. They are partnering with the athletic program to see if it provides the extra nutrition and protein they need.

Ms. Bell continued by talking about student engagement activities including career day - focusing on culinary arts. They are also engaging students more in the menu process with special foods for Oktoberfest such as German potato salad. Most recently they put three different pizzas on the menu and asked students to pick their favorite; the winning pizza will be added to the menu rotation going forward.

Food Service partnered with Beth Mosley at Holley Navarre Intermediate for the Fine Dining Event which includes etiquette classes prior to the event as well as a five-course meal. Coaches are there to interact with students through out the event.

The Food Service Department also participates in Nights of Blessings providing food and gifts to local families during the holiday season (instead of an internal gift exchange).

During National School Breakfast Week (March 4-8) the highlight will be the importance of breakfast - the most important meal of the day.

The 2019 Future Chef Culinary Competition will be held on March 7; it's amazing to see what these children can create.

3. DAG Agenda Items

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved Change Order #4 - Navarre High School North Concession Stand; six-day extension of time due to weather.

The Board reviewed current DAG Architects construction projects.

4. McKim & Creed Agenda Items (formerly Jehle Halstead)

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved the Superintendent's recommendation to approve the contract transfer from Jehle-Halstead to McKim & Creed.

Patrick Jehle with Jehle-Halstead came to the podium to talk about the joining of forces with McKim & Creed. Mr. Jehle will remain the point of contact for Santa Rosa School District. He explained that all Jehle-Halstead employees will remain in place as the two firms join forces. He feels that this will be beneficial to clients as they will provide more robust engineering services as well as additional personnel resources to meet customer needs.

School Board Attorney Paul Green noted that he has been asked to review this and has done so. He stated that when you hire an engineering firm you go through a certain process; he referenced the Competitive Negotiations Act. Mr. Green shared that he feels we are on safe and correct grounds allowing the assignment of a contract since this is joining of an existing firm with a larger firm.

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved Pace High School Tennis Courts Replacement - Change Order #1; request additional days (23.5) due to inclement weather.

The Board reviewed current McKim & Creed construction projects.

5. Schmidt Consulting Group Agenda Items

Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved Phase III design for King Middle School HVAC Renovation Phase B.

The Board reviewed current Schmidt Consulting Group construction projects.

6. Elkhart Drive Paving

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved accepting the offer made by the County (School District expense of \$40,600 materials-only) to pave 1,890 feet of Elkhart Drive which is adjacent to the Elkhart K-8 School. This portion of Elkhart Drive is currently a dirt road and must be upgraded. The County will furnish the labor and equipment required for the project and will manage all aspects of the project.

7. Direct Purchasing Change Orders

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

The Board approved change orders decreasing the projects payable

below to the appropriate contractor by the amounts shown below. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing. Details are printed on spreadsheets as presented.

- *Jay Elementary School - Six Classroom Addition
A. E. New Jr.
\$24,537.82*
- *Navarre High School - North Concession
Larry Hall Construction
\$8,530.00*
- *Pace High School - Tennis Court
Larry Hall Construction
\$38,761.20*

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Wei Ueberschaer, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved the administrative actions (employee placed on administrative leave with pay and return to work) as submitted.

Motion to Approve was moved by Wei Ueberschaer, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

The Board approved the revised Data Processing Manager job description as submitted.

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

The Board approved the revised Network Systems Engineer job description with one correction; under Principal Duties and Responsibilities "Windows 2003 based network" should be replaced with "Windows 2012 based network."

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

2. Alternative Placements

Motion to Approve was moved by Linda Sanborn, Seconded by Jenny

Granse. Motion Passed by a Vote of 4 - 0.

Bill Emerson, Assistant Superintendent for Curriculum and Instruction, came forward to address the Board regarding Student A19-0272-06. This student's parents are on their way to the meeting to address the Board and request leniency but are stuck in traffic due to an accident. Therefore, this recommendation will be tabled.

The Vice-Chairman asked if anyone wanted to address the Board regarding any of the expulsions/alternative placements; no one came forward.

Superintendent Wyrosdick read the remaining alternative placements/expulsions and the Board approved them as submitted.

Mr. Hinote pointed out that on more serious offenses the recommendation is "for no less than one calendar year" which means the student will not be eligible for early termination of alternative placement.

3. West Florida Regional Medical Center Affiliation Agreement

Motion to Approve was moved by Linda Sanborn, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

4. Community School Salary Schedule Proposal

Motion to Approve was moved by Jenny Granse, Seconded by Wei Ueberschaer. Motion Passed by a Vote of 4 - 0.

5. In-County Travel Increase for Federal Programs

Motion to Approve was moved by Linda Sanborn, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

6. High School Spring Sports Schedules

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

7. Central School Early Release for Homecoming

Motion to Approve was moved by Jenny Granse, Seconded by Linda Sanborn. Motion Passed by a Vote of 4 - 0.

8. Head Start Monthly Report for November and December 2018 - Review Only

This item was submitted for review only.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Items from Board Members

Mrs. Ueberschaer shared that she is continuing to meet with schools and faculty; everyone has been very welcoming. Gulf Breeze High students took it upon themselves recently to have a dance marathon to benefit Childrens Miracle Network; they exceeded their goal of \$5,000 raising a total of more than \$11,000; we're very proud of them.

Mrs. Sanborn also has been visiting schools and departments within the District in addition to volunteering at Rhodes Elementary where she works with a first grade reading group and teaches Spanish. She also recently attended the Sandy Sansing Spelling Bee.

Mrs. Granse recently attended a Santa Rosa Ed Foundation meeting in preparation for the Teacher of the Year Banquet on March 1. She also toured the Dillon Administrative Center which exceeded her expectations - it's impressive and beautiful. People need to know what can be done with an empty building.

Mr. Hinote, Mrs. Sanborn, and Mrs. Ueberschaer were at Central this past week for homecoming activities; the culture of this school is changing - good things are happening. Mr. Hinote is looking forward to the All County Band Concert this Friday night - we have talented educators in our district.

N. Items from Board Attorney

None

O. Items from Superintendent

1. Insurance Committee

Superintendent Wyrosdick requested a Board member volunteer to serve on the District Insurance Committee. It is important to have the Board presence on the committee and it's an eye-opening experience to see the millions of dollars that flow through insurance as well as the escalating costs associated with insurance.

At this time (10:02 A.M. Central) Mrs. Boston arrived and assumed the Chairmanship of the meeting.

Superintendent Wyrosdick repeated his request that the Board self-select a member to serve on the Insurance Committee. Mrs. Wei Ueberschaer volunteered to serve and the Board approved.

2. Security Task Force

Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

Superintendent Wyrosdick shared that we have a District Security Task Force which deals with specific, confidential information; it is important that we have a Board member share in this work. The Task Force deals with issues related to health and welfare, mental illness, network and business security - it's pretty exhaustive.

Mr. Hinote volunteered to serve on the Security Task Force.

3. Santa Rosa Education Association CBA - Tentative Agreement

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved the Santa Rosa Education Association Collective Bargaining Agreement (tentative agreement - pending ratification) as submitted. Superintendent Wyrosdick stated that it's important to move quickly; we need to get employees paid.

Superintendent Wyrosdick discussed the government shutdown and how this affects all federal programs - especially Food Services. We have enough fund balance to operate for a while; we do not anticipate problems through the remainder of this school year. We may need to come to the Board to request accommodations but not at this time. The Superintendent commended Leslie Bell and Jud Crane for monitoring our fund balance so well; it is critical that we maintain our fund balance. Mrs. Boston stated that it's so important that we have these reserves.

Superintendent Wyrosdick pointed out that we are in the midst of the FTE audit for the 2017-2018 school year. Deficiencies have been noted but we are not sure what it means monetarily right now.

The latest revenue report from the legislature shows that we are 71 under in projections. We are not growing as fast as we anticipated in elementary; may need to start managing this differently. The Superintendent explained that we are projecting now for next November; a lot can take place in that time period. He explained that one troublesome area is the state's "recalibration." This means that if a student leaves our system and goes to private or charter school, the funding follows the student; we must pay the private school. We try to be

as conservative as possible in our projections but we are bound to follow models provided by the state.

Superintendent Wyrosdick traveled to Tallahassee this past Friday for pre-committee meetings that included discussion on cost per student station calculation; districts need some flexibility in how local dollars are used. We have petitioned the legislature for some relief in that arena; if relief is granted it may help us build our next school.

Mrs. Granse asked if we've heard anything regarding the property purchase at Tiger Point; Mr. Green responded that we are waiting on the seller's attorney to provide information back to us.

Superintendent Wyrosdick asked if the Board would consider having an open house at the Douglas A. Dillon Administrative Center. The Board thought it would be a great idea so the Superintendent will put a group together to organize.

P. Adjournment

*Motion to Approve was moved by Clifton Hinote, Seconded by Linda Sanborn. Motion Passed by a Vote of 5 - 0.
There being no further business the meeting was adjourned.*

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 22nd day of January, 2019.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary