

MEETING MINUTES  
SCHOOL BOARD OF SANTA ROSA COUNTY  
July 19, 2012-9:00 AM

A. Call to Order and Roll Call

*The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Hugh Winkles, Chairman, Diane Coleman, Scott Peden and Diane Scott. JoAnn Simpson was not in attendance due to a family commitment. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.*

B. Pledge of Allegiance

*The Chairman called the meeting to order and Mr. Wyrosdick led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

C. Approval of Minutes

1. Minutes from June 28, 2012 Workshop and Meeting

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

D. Oral Written Communications

1. Discuss rescheduling Aug. 9th and Sept. 13th board meetings

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

*The board approved adding a school board meeting, July 24, at 9:00 a.m. for the presentation of the 2012-13 budget. They also approved moving the August 9, 2012 meeting to August 2, 2012 for the first public hearing on the 2012-13 budget and the Sept. 13, 2012 meeting to Sept. 17, 2012 for the 2nd public hearings on the 2012-13 budget.*

E. Recognitions Resolutions Proclamations

1. Oriole Beach Elementary Odyssey of the Mind Team

*Mrs. Dawn Alt, Principal of Oriole Beach Elementary School spoke briefly about the Odyssey of the Mind team winners. Unfortunately, the team members could not attend the meeting tonight, but she wanted to say something special about her top performing students. She explained how the students first competed in Crestview and then traveled to Orlando and won the state competition. They went on to Iowa to compete in the World competition. The team members were all 5th grade students and she shared with the board this program is very difficult and parents are not allowed to help.*

F. Public Hearing

*None*

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

*The Chairman asked if anyone wanted to address the board regarding any matter not on the agenda, there was no response and the public forum was closed.*

*Administrative Agenda*

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

1. Human Resource Items

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

- a. Leaves: Without Pay, Illness In Line Of Duty, Military Leave; Out-Of-State Temporary Duty Requests
- b. Administrative Personnel Board Agenda

2. Curriculum/Instruction Items

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

- a. High School Reassignment Request 2012-2013

3. Financial Items

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

- a. Budget Amendment #12/09 (May), Monthly Financial Statement, May 2012, and Bills and Payroll, May 2012

4. Administrative Operational Items

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

- a. High School field trip request
- b. Facility Use

*Action Agenda*

- I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Transportation Quarterly Report June 071912

***Mr. Robert Downin came forward along with Angie Quinn to present the quarterly transportation update. He reviewed the report distributed to the board covering their operation information, such as the number of routes, bench ratios and monitor status. They are currently almost fully staffed with bus drivers and monitors using a 12% bench ratio. He reviewed the average cost of fuel, both diesel and unleaded and explained the Transportation Department is always monitoring fuel efficiency. They continue to evaluate corner stops and walk zones with the 400 and 1,000 ft. guidelines. They are also evaluating park outs (buses being parked at the driver's home).***

***Mr. Downin was asked what can be done about students and parents upset with how hot the bus is, especially during the first few months of school. He explained that EPA regulations do not allow them to operate a bus unless it is moving. No idling is allowed except for some special needs buses. Durham has been fined twice for allowing their buses to idle in order to try to keep the buses cool. He shared with the board that air conditioning in a bus is not like it is in a car. Under the best***

*of circumstances, buses cannot be as cool due to the passenger door being opened and closed so frequently and students opening or cracking a window releases the cool air.*

*Mr. Downin was asked about how the new sleep apnea policy was going to affect Durham. He responded they have identified 6 people so far that may be affected by the new policy. They are placed on medical hold until the problem is resolved. If it cannot be resolved for whatever reason, the driver is disqualified and will no longer be allowed to drive.*

*Mr. Downin reviewed the new Zonar System that is now being used in our buses. It not only keeps tabs on safety and mechanical issues with the bus, but also will allow the transportation department to monitor the speed of a bus, whether it stopped or not at a bus stop and what time these things happened. Angie Quinn informed the board the number of non-preventable accidents was 2 1/2 times greater this school year, while they once again reduced their number of preventable accidents. In the 09-10 school year they had 160 drivers and monitors qualify for the accident/injury free license plates. That number rose to 182 for the 10-11 school year and this year they had 213 drivers and monitors qualify.*

*Angie played a video for the audience "Kohlton's Big Day Out" which aired on EAR "Angels in our Mist" segment. Kohlton is 2 1/2 years old and has been diagnosed with Langerhans Cell Histiocytosis. Angie learned how fascinated he was with school buses and fire trucks and arranged a day for him to ride in a school bus to the local fire department.*

*Mr. Downin reviewed Durham's goals for the 2012-13 school year. He mentioned what great staff he has here in Santa Rosa County and thanked them for their hard work.*

*Mrs. Coleman asked if Durham is planning on conducting dry runs before school starts. He responded they will be doing dry runs and it will probably be on the Thursday or Friday before school starts.*

2. Facilities Name Committee

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

*Mr. Marcillat, Principal of Jay High School has requested the Facilities Name Committee convene and consider his request to name a portion of the school after a former teacher and valued community member, Teresa Gail May.*

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

- 1. Job Description, Behavior Intervention Specialist*
- 2. Revised School Principal Preparation Program*

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

2. Private School Contract - East Hill Academy

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

3. Private School Contract - Good Shepherd Lutheran 2012-13

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

4. Memorandum of Understanding Between SRSD and Families Count

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

5. Early Intervention Evaluation Project Agreement for Services with UWF

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 3-0.

***Dr. Scott abstained from voting on this item due to her employment with the University of West Florida.***

6. Revised COLA (Cost Of Living Ajustment)Grant Synopsis

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

7. Emergency Health Care Plan & Procedures for the 2012-2013 School Year

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

8. 2012-2013 Student Financial Aid

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

9. Annual Equity Report to DOE

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

1. Presentation of Tentative Budget for Fiscal Year 2012 - 2013

***This presentation was tabled and re-scheduled for July 24th at 9:00 a.m. and July 26th at 5:00 p.m.***

M. Items from Board Members

***Mr. Winkles informed the board that we will begin looking at September or perhaps October to schedule a workshop for presentations from the law firms that submitted RFP on representing the board regarding the BP oil spill.***

N. Items from Board Attorney

***None***

O. Items from Superintendent

***Mr. Wyrosdick shared with the board that for the last 3 days, Dr. Barber has facilitated a training entitled "Bridges to Poverty." The training has been very productive. It was difficult to identify what's available in our community to assist students and getting together with county, city, health***

*and faith based officials and the sheriff's office has helped. The information they are gathering will be brought to the CEO committee at a later date.*

*The Superintendent also shared that we received our school grade this week. He was proud to announce we are an "A" school district again. We are one of 6 districts in the state who have earned an "A" every year since 2004. He congratulated our students, parents, teachers, and administrators for all their hard work in making this another great year.*

P. Adjournment

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

***DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 19th day of July, 2012 A. D.***

***SCHOOL DISTRICT OF  
SANTA ROSA COUNTY***

\_\_\_\_\_  
*Chairman*

***ATTEST:***

\_\_\_\_\_  
*Superintendent and Secretary*