

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
February 15, 2018-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Dr. Diane Scott, Chairman, Mrs. Carol Boston, Vice-Chairman, Mr. Buddy Hinote, Mrs. Jennifer Granse, and Mr. Scott Peden. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Superintendent Wyrosdick led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of January 16, 2018

*Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.
Approval of School Board Meeting minutes January 16, 2018*

D. Oral Written Communications

Superintendent Wyrosdick spoke about what a difficult week this has been for education in Florida; he has talked with other school districts throughout the state and has expressed our condolences. This is cause for reflection and addressing areas of vulnerability; we are looking at that transparently and always searching for ways to stand between harm's way and our students. This is not one thing we need to address - it is about hardening schools, addressing mental health issues, finding ways to reach students, holistically addressing school security, adding school resource officers. It is a large problem that we need to conquer one piece at a time. He continued that he has been in discussion with Assistant Superintendent Joey Harrell over the last 24-48 hours on different ways to address school security; to look at what we're currently doing and looking at additional measures such as school hardening and school access. Parent access will change in some ways and this may make people uncomfortable. We have looked at adding almost a million in technology to protect our children; Superintendent Wyrosdick shared that he's had multiple conversations with parents across Santa Rosa County who have shared that there are vulnerabilities at our schools; he pledged that this has become our highest priority. We will do due diligence; this is not a

one-time thing but something that will be constantly readdressed.

The Superintendent stated that he's had great conversation with County Commissioners as well as the Sheriff. Sheriff Johnson is a former School Resource Officer and has a passion for taking care of schools. Meetings are scheduled next week for further discussion.

Dr. Diane Scott added that the partnership with the Board of County Commissioners was very apparent in today's workshop. The BOCC showed recognition that this is a shared problem - not just a school district problem.

Superintendent Wyrosdick shared that he appreciates the partnership with the Board of County Commissioners and that they see the need to address this from a community standpoint; these issues will need to be addressed statewide and nationally.

Dr. Scott suggested reconvening the CEO Round Table; this brought together a lot of great minds and decision makers. Superintendent Wyrosdick agreed that at a minimum we need to continue discussion with the Sheriff's Department.

Mrs. Boston stated that this is not reactionary; she was invited to join a meeting three weeks ago regarding new safety procedures and lockdown systems. New technology was already being evaluated.

Superintendent Wyrosdick added that this is a constant process but there is a new vigor in his mindset. He wants the Board to know where we are; we will be having discussion community wide.

E. Recognitions/Resolutions/Proclamations

1. Sunshine State Scholar 2017-2018

Jeff Baugus, Coordinator of Math and Science, came forward to recognize the Santa Rosa County School District's 2017-18 Sunshine State Scholar Nominees and Sunshine State Scholar for 2018. Mr. Baugus explained that the Sunshine State Scholar Program recognizes the top outstanding junior in the area of Science, Technology, Engineering, and Mathematics (STEM). There is one nominee from each high school as follows: Central School - Caitlin Retzlaff, Gulf Breeze High - Carter Sheppard, Jay High - Caleb Blackman, Milton High - Riley Kirby, Navarre High - Katalina Cunningham, and Pace High - Drake Pankonin-Lloyd.

Mr. Baugus announced that Katalina Cunningham from Navarre High will represent the District as our 2017-2018 Sunshine State Scholar and

Carter Sheppard from Gulf Breeze High is this year's alternate.

F. Public Hearing

1. Request to Advertise for Public Hearing on the 2018-2019 School Choice Plan

Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved the request to advertise for a Public Hearing to be held at the April 5, 2018 (6:30 P.M.) School Board meeting on the 2018-2019 School Choice Plan.

2. Request to Advertise for Public Hearing on the K-12 Science Adoption for 2018-2023

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved the request to advertise for a Public Hearing to be held at the April 5, 2018 (6:30 P.M.) School Board meeting on the 2018-2023 adoption of Instructional Materials for Science, K-12.

3. Conduct Public Hearing and Request Adoption of School Board Policy Updates

Motion to Approve was moved by Carol Boston, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

School Board Chairman Dr. Diane Scott reviewed the process for the Public Forum. Dr. Scott explained that each speaker would be allowed approximately five minutes to address the Board. She then called on the following people who indicated they wanted to address the Board.

For a complete word for word transcript of the public hearing, please see the video. The following presentations to the Board have been condensed.

Mr. Jerry Couey came to the podium and stated that he is a proud graduate of Santa Rosa schools and has served as a volunteer in our schools. Mr. Couey feels compelled to speak on school security in light of the Parkland tragedy. "Fixing society's problems is not within our scope but we must do a better job of protecting our staff and students." Mr. Couey feels that gun free zones are an invitation to bad guys. He continued that we have many retired veterans in our community who would volunteer to serve at schools (as added security). He stated that the upcoming election is about this one issue in his mind - will we allow volunteer security - yes or no. Mr. Couey concluded that this is a time of

reflection but also a time for action; he thanked the Board and Superintendent for the opportunity to speak.

Tara Rutland, mother of a Holley Navarre Primary student, came forward to address the Board. She shared that her son is a special child and they like the school but due to security concerns she is considering withdrawing him from Holley Navarre Primary and home schooling him. Ms. Rutland shared that her son is a free bleeder; he would not survive a school shooting if he were hit. Ms. Rutland asked the Board to please consider giving elementary students a school resource officer; she feels they deserve the same protection that older students receive. She also requested that doors to the school be locked after the tardy bell rings.

Kelly Kessler came up next to address the Board and offer his services as a security volunteer. Mr. Kessler stated that he has a son at Curious Apples; a daughter at Holley Navarre Primary and another daughter at Holley Navarre Intermediate. Mr. Kessler shared that he is a three-tour Iraqi war veteran. He has noticed (while sitting in the pick up line) that a number of people come and go freely through the doors of Holley Navarre Primary (he specifically mentioned high school students). Mr. Kessler spoke to the guidance counselor during open house and was told that there is one resource officer shared among three schools - Holley Navarre Primary, Intermediate, and Middle Schools. He does not feel that security is adequate at the schools; a lockdown procedure will not help in an elementary school setting where young children don't know how to react to a shooter.

School Board Chairman Diane Scott asked if anyone else would like to address the Board; no one responded and the public forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1, 2, 3, 4 as submitted below.

- 1. Human Resource items**
 - a. Administrative Agenda**
 - b. Leaves and Out of State Temporary Duty**
 - c. Annual Fire and Life Safety Inspections 2017-2018**

2. **Curriculum/Instruction Items**
 - a. **Student Reassignment Requests**
 - b. **Suspensions**
 - c. **School Volunteers**
 - d. **Business Partners**
3. **Financial Items**
 - a. **Budget Amendment #17/03, Bills and Payroll and Monthly Financial Statement November 2017**
 - b. **Budget Amendment #17/04, Bills and Payroll and Monthly Financial Statement December 2017**
4. **Administrative Operational Items**
 - a. **Facility Use Requests**
 - b. **Field Trip Requests**
 - c. **Religious Venue Request**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Surplus 021518

Motion to Approve was moved by Carol Boston, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

2. RFP 17-14 HVAC Test and Balance 021518

*Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.
The Board approved a dual award of RFP 17-14 HVAC Test and Balance to Baldwin Air Design and Southern Balance.*

3. RFP 18-02 Demolition and Site Preparation 021518

*Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.
The Board approved a dual award of RFP 18-02 Demolition and Site Preparation to Lonnie Joiner Fill Dirt, Inc., and Walker Construction, Inc.*

4. Visa Rebate 021518

Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board was informed that the District received a check in the amount of \$64,697.59 from Sun Trust Bank which represents the rebate for the District's VISA Card program for the year of 2017.

It was requested and approved by the Board that \$2,000 of the rebate be used to fund this year's VISA Incentive Program, which has been established to reward those School Board Personnel who have the responsibility of purchasing, paying and monitoring the School Board VISA Program at their site. It was also requested that \$7,500 be set aside for special training on P-Card administration and program expenses for the VISA Card Administrators.

5. Custodial Quarterly Report 021518

Mr. Steve Sport with ABM came forward to provide the Custodial Quarterly Report. Before beginning the report, Mr. Sport pointed out that custodians are the last ones leaving schools at night and usually the first to arrive in the morning. If they need to do anything in their procedures (related to security), we just need to let them know.

The District Services Survey conducted in October 2017 reflected an average score of 3.79. Mr. Sport stated that he would have preferred more "4's" but will continue working toward that goal in 2018.

There have been questions asked about flu prevention measures; mechanical fogging is the main prevention used but they also do some aerosol fogging and manual cleaning and wipe down. Mr. Sport talked about a disinfectant wipe that is appropriate for school use called "Oxivir" that may be very beneficial. Dr. Scott asked if this cleaner could be used on keypads and other common touch areas; Mr. Sport responded these wipes would be ideal for that use.

Post-quarter activity (over Christmas break) included carpet extraction, top scrub and recoat of cafeteria and main hallways, gym floor refinish, and grounds work at some sites.

The Custodial Employee of the Year, Windy Holley, was recently honored at an activity and will also be recognized at the SREY Banquet.

6. DAG Architects

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

Chumuckla Elementary School/Classroom Addition - The Board

approved Change Order Number 010 adding a twenty-six (26) day extension of time due to adverse weather. The date of substantial completion as of the date of this change order is February 25, 2018. Mike Martin pointed out that the Change Order Number is actually "10" but is marked Change Order Number 008 in tonight's paperwork.

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved Phase III Navarre High School North Concession Stand.

Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved King Middle and Milton High Energy Upgrades project bids. Joy Gordon Construction was the (awarded) low bid for King Middle energy upgrades and A. E. New submitted the (awarded) low bid for Milton High School energy upgrades. Assistant Superintendent Joey Harrell pointed out that we will be taking the base bid (\$633,000) on Milton High School since Cindy Lambeth will be utilizing direct purchasing for the science table purchase which will result in this savings to the District.

Dr. Scott noted that the Milton High project appeared to have four bids initially but then only had two companies submit bids. Mr. Martin responded that this should not be a cause for concern; this is good work for A. E. New, Jr., Inc. Mr. Harrell stated that he had spoken with Joy Gordon Construction and they didn't want to over extend (they were already awarded the King Middle job).

The Board reviewed the status of current DAG construction projects.

7. Schmidt Consulting Group, Inc.

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved Change Order 1 for modification to chilled and hot water insulation - Milton High School HVAC Renovation Phase B.

The Board reviewed the status of current Schmidt Consulting Group construction projects.

8. Prequalified Contractors

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved Daikin as a Certified Educational Facility Contractor.

9. Direct Purchasing Change Orders

Motion to Approve was moved by Jenny Granse, Seconded by Scott

Peden. Motion Passed by a Vote of 5 - 0.

The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown below. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing. Details are printed on spreadsheets as presented.

*Chumuckla Elementary - Classrooms/Lab/Resource Room Addition
- Larry Hall Construction
- \$2,991.59*

*Douglas A. Dillon Administrative Center
- Hewes & Company
- \$188,518.60*

*Sims Middle - Resource Room Addition/Kitchen Expansion/Renovation
- Hewes & Company
- \$457.02*

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved the employee disciplinary action as submitted.

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

*The following revised job descriptions were approved as submitted:
Computer/Programmer/System Analyst I, Computer Programmer/System Analyst II, Senior Computer Programmer/System Analyst.*

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved the employee temporary reassignment to Professional Development Center.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

2. Alternative Placements

Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Chairman asked if anyone wanted to address the Board regarding any of the expulsions/alternative placements and no one came forward.

3. Class Size Compliance Plan GBMS

Motion to Approve was moved by Carol Boston, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

4. Agreement with FSCJ

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

5. Increase in In County Travel Funds

Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

6. Workforce Escarosa Addendum to MOU that was Board Approved on 7/6/2017

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

7. 2017-2018 1st Semester SAC Minutes

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

8. Spring Athletic Schedules 2017-18

Motion to Approve was moved by Clifton Hinote, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

9. School Calendar Revisions 17-18, 18-19, 19-20

Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

10. Summer Session 2018 Funds Request

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

Superintendent Wyrosdick pointed out that this is a wise investment providing opportunities for students.

11. Pensacola Bay Center Contract Agreement

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

12. High School By Laws Revisions 2017-18

Motion to Approve was moved by Carol Boston, Seconded by Jenny

Granse. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Items from Board Members

Mrs. Granse shared that she attended an outstanding STEAM event at West Navarre Intermediate; students were having a good time and she was glad to be there.

Mrs. Boston expressed appreciation to Assistant Superintendent Mr. Harrell and Mr. Martin (DAG Architects) for including her in the K8 school planning session.

Mrs. Boston also stated that she enjoyed the joint meeting this afternoon with the Board of County Commissioners; she looks forward to working with them in the future.

Mrs. Boston added that she and other School Board members recently attended the Legislative Days session in Tallahassee where they met with our local legislative delegation to discuss some of our needs and request their support.

Dr. Scott agreed that the joint meeting with the Board of County Commissioners today was very productive; anything we can do to work together and share responsibility for the betterment of our community is a good thing.

N. Items from Board Attorney

None

O. Items from Superintendent

1. Grant Submission Approval

Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved Superintendent Wyrosdick's request to submit two grants - one for Santa Rosa Adult and one for Santa Rosa High School.

Superintendent Wyrosdick expressed appreciation to the Board for their participation in the joint workshop today with the Board of County

Commissioners. He added that he appreciates their active involvement in our schools and the legislative process.

2. Property Appraisals

Superintendent Wyrosdick provided the Board with confidential property appraisals on two different pieces of property that are currently being evaluated as potential school sites. The Board has previously given permission to negotiate on these pieces of property; the Superintendent stated that he is requesting the Board review the appraisals and provide input. The appraisals will remain confidential until the conclusion of negotiations.

3. Re-Schedule March 8, 2018 School Board Meeting

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved the request to reschedule the March 8, 2018 School Board meeting to March 15, 2018 (same time - 9:00 A.M.). The request is being made to accommodate the RFP process for transportation.

P. Adjournment

Motion to Approve was moved by Clifton Hinote, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 15th day of February, 2018 A.D.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent of Schools