

**MEETING MINUTES**  
**SCHOOL BOARD OF SANTA ROSA COUNTY**  
**January 16, 2018-9:00 AM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Dr. Diane Scott, Chairman, Mrs. Carol Boston, Vice-Chairman, Mr. Clifton (Buddy) Hinote, Mrs. Jennifer Granse, and Mr. Scott Peden. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and Mr. David Gunter led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. Approval of School Board Meeting Minutes of December 14, 2017**

*Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

**D. Oral Written Communications**

*Superintendent Wyrosdick spoke of the expected weather activity over the next few days and requested Assistant Superintendent Joey Harrell to provide an update. Mr. Harrell came forward and shared that he will be attending a 10:00 a.m. briefing at the Emergency Operations Center and will provide information to the Superintendent after that meeting. He also pointed out that student drop off/pick up times are being reviewed in relation to the anticipated weather to ensure safety of our students.*

*Dr. Scott asked about extracurricular activities for the evening and Mr. Harrell responded that will be decided by each school site.*

**E. Recognitions/Resolutions/Proclamations**

*None*

**F. Public Hearing**

*None*

**G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*The Chairman opened the floor for the public forum and asked if anyone wanted to address the Board regarding any item not on the agenda. There was no response; the forum was closed.*

**Administrative Agenda**

**H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

*Motion to Approve was moved by Carol Boston, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.  
The Board approved all Administrative Agenda items H. 1, 2, 3, 4 as submitted below:*

- 1. Human Resource items**
  - a. Administrative Agenda**
  - b. Leaves and Out of State Temporary Duty**
- 2. Curriculum/Instruction Items**
  - a. Student Reassignment Requests**
  - b. Suspensions**
  - c. School Volunteers**
- 3. Financial Items**
  - a. Budget Amendment #17/02, Bills and Payroll and Monthly Financial Statement October 2017**
- 4. Administrative Operational Items**
  - a. Field Trip Requests**
  - b. Facility Use Requests**

**Action Agenda**

**I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

- 1. RFP 13-01 Management of Custodial Services Renewal 011618**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.  
The Board approved RFP 13-01 Management of Custodial Services contract renewal with ABM.*

## **2. Surplus 011618**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

## **3. Food Service Quarterly Report Jan 2018**

*Leslie Bell, Child Nutrition Director with Sodexho, came forward to present the quarterly food service update.*

*Ms. Bell stated that since the A-Z Fresh Offerings began last year there has been a significant increase in consumption of fresh fruits and vegetables. She feels that it's important to continue this program since it will allow students an opportunity to try additional fresh fruits and vegetables.*

*Sodexho donated twenty turkeys this year for a community dinner through Nights of Blessings. This activity typically provides a nice holiday meal and gifts for approximately 300 community members.*

*Local Sodexho office staff participates in "Adopt-A-Family" at Christmas. Instead of an internal gift exchange, the staff provides gifts for a needy family within our own community.*

*The Food Truck is also extending visits to middle schools for after-school activities.*

*Ms. Bell talked about the upcoming National School Breakfast Week (March 5-9, 2018) and how important it is to raise awareness of the School Breakfast Program and the benefits of a healthy school breakfast.*

*She continued that the Future Chef Culinary Competition will be held on March 15 at 6:00 P.M. at Russell Elementary School. This is a fun activity with students and usually includes participation by one or more Board members and district administration.*

*Dr. Scott asked if parents are sampling food that students are served at the Food Truck activities. Ms. Bell responded that parents are sampling the same foods and are pleasantly surprised at the food choices and selection. She also pointed out that A La Carte choices are available to all students regardless of status or eligibility.*

*Mrs. Boston pointed out that she has seen the positive effects the A-Z Fresh Offerings program is making in foods students are eating at the schools she visits; she sees students encouraging each other to try different offerings.*

#### **4. DAG Agenda Items**

*Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

*The Board approved Change Order Number 014, Sims Middle School Kitchen Renovation and Classroom Addition, which does not affect the contract sum but increases the contract time by twenty-one (21) days.*

*Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

*The Board approved Change Order Number 007, Chumuckla Elementary School Classroom Addition, which does not affect the contract sum but increases the contract time by twenty-nine (29) days.*

*Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

*The Board approved Phase 2 documents (including opinion of cost) for the Navarre High Concession Building (North Stand).*

*The Board reviewed the status of all current DAG Architect projects.*

#### **5. Schmidt Consulting Group Agenda Items**

*The Board reviewed the status of current Schmidt Consulting Group projects.*

#### **6. Lease Agreement with Capstone**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Board approved the lease agreement renewal with Santa Rosa School Board and Capstone Adaptive Learning Therapy Centers.*

#### **7. Direct Purchasing Change Orders**

*Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following Direct Purchasing Change Orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.*

- *Chumuckla Elementary - Classroom/Lab/Resource Room Addition  
Larry Hall Construction*

\$54,787.64

- *Doug Dillon Administrative Center*  
*Hewes & Company*  
\$329,464.76
- *Milton High Chiller & HVAC Renovation*  
*Comfort Systems USA*  
\$27,903.37
- *Sims Middle - Resource Room Addition/Kitchen*  
*Expansion/Renovation*  
*Hewes & Company*  
\$235,669.25

**J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources**

**1. Action Agenda**

*Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

*The Board approved the administrative appointment of Roselyn Curtis as Assistant Principal at Avalon Middle School, effective January 15, 2018.*

*Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

*The Board approved the administrative appointment of Ashley Flowers as Assistant Principal at Hobbs Middle School effective January 17, 2018.*

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Level II School Principal Preparation Program as submitted.*

*Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Revised Best and Brightest Scholarship Program for 2017-18.*

*Superintendent Wyrosdick provided explanation of the revision request based on the Auditor General's office interpretation of Florida Statute 1012.01(2)(a) - definition of classroom teacher. Based on this interpretation the number of instructional employees who will be eligible to receive the scholarship will decrease. Superintendent Wyrosdick and several Board members stated that while they don't agree with the AG interpretation we must follow the law.*

**K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction**

**1. Thrif-T Drugs Affiliation Agreement**

*Motion to Approve was moved by Jenny Granse, Seconded by Carol*

*Boston. Motion Passed by a Vote of 5 - 0.*

**2. SAC By-Laws for West Navarre Intermediate (Revised)**

*Motion to Approve was moved by Clifton Hinote, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

**3. Head Start Monthly Report for November and December 2017-Review Only**

*This item was submitted for review only.*

**L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

*None*

**M. Items from Board Members**

*None*

**N. Items from Board Attorney**

*School Board Attorney Mr. Paul Green addressed an issue that was discussed earlier in the meeting, the revision to the Best and Brightest Scholarship Program. Mr. Green shared that there is pending litigation on this law that may provide some relief to school districts.*

**O. Items from Superintendent**

**1. Request to Place JHS Auditorium On the National Register of Historic Places**

*Superintendent Wyrosdick discussed the request from Jay Historical Society to place Jay High School Auditorium on the National Register of Historic Places. He pointed out that Santa Rosa School District has done due diligence to follow the process. Counsel has been sought and provided from the University of West Florida Historic Trust to determine the historical significance of the building. The Superintendent shared that Assistant Superintendent Joey Harrell will continue to research the architectural and cultural significance of the building; no recommendation will be made at this time.*

*Dr. Scott suggested that there is a state level designation that is much easier to obtain and may be something the Jay Historical Society could look into; UWF provides assistance with this.*

**2. Recommendation from Seven-Period Day Task Force**

*Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Board approved Superintendent Wyrosdick's recommendation to remain on a six-period day for the 2018-19 school year but to continue to explore the seven-period day schedule.*

*Superintendent Wyrosdick discussed the recommendation from the Seven-Period Day Task Force. He pointed out the Task Force includes facilitators Mr. Mike Thorpe and Ms. Carlene Anderson as well as students, parents, teachers (including union representatives), and administrators. This group sought information from Assistant Superintendents and district staff in the areas of transportation, curriculum and instruction, as well as finance.*

*Superintendent Wyrosdick read the recommendation of the Task Force:*

***The 7-Period School Day Task Force recently completed a four-month study on the feasibility of moving to a 7-period day in Santa Rosa County District Schools (SRCDS). The Task Force determined that a 7-period day would benefit Santa Rosa County students. However, we concluded that changing to a 7-period day is neither financially feasible nor sustainable at this time. We therefore recommend to the Superintendent that SRCDS stay on the current 6-period day schedule for 2018-2019.***

***Though beyond the charge of this task force, we recommend further investigation of the 7-period day and practical variations (e.g., sunrise/sunset schedules, hybrid schedules), given the benefits. The district could potentially implement a plan as soon as the 2019-2020 school year.***

*In conclusion, Superintendent Wyrosdick shared that in discussion with staff the consensus is the same as the task force recommendation. He continued that he feels the seven-period schedule needs to be explored again in the future; it is beneficial for students to have the additional credits.*

*Board Member Mrs. Jennifer Granse shared that she does not fully understand the cost association (of adding instructional time back to the school day). Mrs. Granse stated that when the shorter school day was implemented several years ago it removed thirty minutes of instructional time per day for elementary school students (150 minutes per week). Mrs. Granse is very concerned about this. She also pointed out that she has heard from high school students who shared that they are unable to participate in yearbook and student government; this impacts the high school experience. Mrs. Granse is disappointed that she was not invited to the Task Force meetings.*

*Mr. Hinote added that this is not a reflection on the task force; he is just disappointed that we can't move more quickly to provide opportunities for our high school students to take additional classes. He mentioned the lower performing students who must take remedial classes.*

*Mrs. Boston noted that her daughter was affected by this - not being able to take the foreign language that she wanted to. We need to continue looking outside the box; perhaps consider hybrid scheduling as well as sunrise/sunset (holding extracurricular activities outside of the school day). She feels that team sports should not take up part of the academic day.*

*Mr. Peden agreed that we need to continue looking for solutions.*

*Dr. Scott stated that the Board recognizes and appreciates the efforts of the task force. She then asked if the same task force would stay together to continue looking at options.*

*Superintendent Wyrosdick responded that the task force could stay together at the discretion of the Board; they have done due diligence to look at options and feel they have done all they can. He then clarified that the Board and task force are in agreement; the seven-period day is important for all students. The Superintendent would not have asked the Board to set aside \$3 million if it wasn't important; the bottom line is we cannot afford it. He can't make a recommendation that will put the school district in a bind and cannot be sustained. The committee/task force including students, teachers, administrators, and community members have looked at this and said we cannot afford it.*

*In conclusion, Superintendent Wyrosdick expressed appreciation to Mike Thorpe for his work in facilitating this committee. Carlene Anderson (co-facilitator and retired Superintendent of Walton County) was unable to be here today.*

### **3. 2018 Legislative Platform**

*Motion to Approve was moved by Clifton Hinote, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.  
The Board approved the 2018 Legislative Platform as presented.*

*Superintendent Wyrosdick explained that this is a blend of the FSBA (Florida School Boards Association) and FADSS (Florida Association of District School Superintendents) platforms.*

*The Superintendent pointed out that hot topics are included in the platform. He will be traveling to Tallahassee this afternoon and will be in Tallahassee several times during the course of the legislative session.*



*Mr. Wyrosdick shared that this is a tumultuous time for public education; this platform represents what is best for Santa Rosa County.*

*Superintendent Wyrosdick continued that one of the issues within the platform clarifies that the DOE does not have the authority to restrict a school district's use of locally generated capital outlay dollars. Mr. Wyrosdick explained the process that we followed (from the Department of Revenue's website) when we asked Santa Rosa County citizens to vote on the referendum and support the half-cent sales tax. He does not feel that it's legally sound for the DOE to regulate those dollars.*

*The Superintendent pointed out that he has asked Mr. Harrell to hold on spending local option sales tax dollars.*

*This is a huge issue; there are many other districts who will be speaking to their legislative delegation about this. Superintendent Wyrosdick asked the Board members who will be attending the FSBA Day in the Legislature would include this in their discussion with our local legislative delegation.*

*Dr. Scott noted that she will be unable to attend the FSBA Day in the Legislature.*

*Board Attorney Mr. Paul Green shared with the Board that the upcoming trip to Tallahassee (FSBA Day in the Legislature) has been publicly noticed and treated as meeting. This will meet the requirement of the Sunshine Law.*

**P. Adjournment**

*Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 16th Day of January, 2018.*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

\_\_\_\_\_  
Chairman

ATTEST:

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Superintendent and Secretary