

**MEETING MINUTES  
SCHOOL BOARD OF SANTA ROSA COUNTY  
February 18, 2016-6:30 PM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present Mrs. Jennifer Granse, Chairperson, Mr. Scott Peden, vice-Chairman, Dr. Diane Scott, Mrs. Carol Boston and Mr. Hugh Winkles. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Mr. Paul Green, Board Attorney.*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and Mr. Tim Wyrosdick led us in the Pledge of Alliance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. School Board Meeting Minutes 1-21-16**

*Motion to Approve was moved by Scott Peden, Seconded by Diane Scott. Motion Passed by a Vote of 5 - 0.*

**2. Workshop Minutes - January 21, 2016**

*Motion to Approve was moved by Scott Peden, Seconded by Diane Scott. Motion Passed by a Vote of 5 - 0.*

**D. Oral Written Communications**

*The Superintendent mentioned that he hopes the board members will have the opportunity to attend some of the STEAM activity invitations and see what amazing things are happening in the schools.*

**E. Recognitions/Resolutions/Proclamations**

**1.2016 Sandy Sansing Spelling Bee**

*Mr. Wyrosdick asked Mr. Floyd Smith, Director of Middle Schools to come forward and make the next presentation.*

*Mr. Smith shared with the audience that the 1st Place winner in the 8th Grade Middle School Division of the 2016 Sandy Sansing Spelling Bee was Bailey Bouk. Bailey is an 8th grade student at Gulf Breeze Middle School. Mr. Smith presented her with a Certificate of Academic Achievement.*

**2. SUNSHINE STATE SCHOLAR 2015-2016**

*The Superintendent asked Mr. Jeff Baugus, Coordinator of Math and Science to come forward for the next presentation. Mr. Baugus is recognizing the 2015-16 Sunshine State Scholar Nominees and the SRCDS Sunshine State Scholar for 2016. Santa Rosa high schools had the opportunity to nominate their school's top outstanding junior in the area of Science, Technology, Engineering, and Mathematics (STEM). District winner was Josiah Pool, Milton High School, and District Alternate, Christia Victoriano, Pace High School. Congratulations to the other nominees, Nikolas Bindi, Gulf Breeze High School, Dalton Bradley, Jay High School, and Britney Rengert, Navarre High School.*

### **3. 2015-2016 BEST Robotics**

*Mr. Jeff Baugus, Coordinator of Math and Science recognized the Pace High School Best Robotics Team's First Place win in the 2015 Emerald Coast Best Robotics Award in November 2015. The Robotics Award is awarded to the teams whose machines finish first, second and third in the tournament bracket. The first place team, Pace High School advanced to the 2015 South's Best Regional Championship in Auburn, AL. Congratulations to Kelsey Wornack, Pace High's Best Robotics Team Coach and the Pace High Best Robotics Team: Loarann Hinson, Lacey Littleton, Gavin Ollis, Blake Russell, and Ryan Snow. BEST: Boosting Engineering Science and Technology.*

### **4. FHSAA Academic Team State Champions**

*Mr. Wyrosdick asked Jason Weeks, High School Director to come forward for the next presentation. Mr. Weeks shared with the board that Gulf Breeze High School has won the Florida High School Athletic Academic Team State Championship 4 years in a row in two different sports. The following students and coaches were recognized.*

*The following students were the Fall 2015 FHSAA Academic Team State Champions. In Girls Cross Country Class 3A (with a 3.855 GPA) Tabitha Labrato and Anna Gentry, Coach JoAnna Johnson. Boys Swimming Class 2A - (3.73 GPA) Nick Bindi, Carl Lehman, and Jared Doverspike, Coach Katharine Edwards. Volleyball - Class 6A (3.771 GPA) Julia Denby, and Grace McCurdy, Coach Ryan Davenport. Football - Class 6A (3.350 GPA) Chase Blake, Richard Alexander, Coach Chris Nemith.*

### **5. Outstanding Volunteers of the Year Recognition**

*Mrs. April Martin, Elementary School Director came forward to recognize the Outstanding Volunteers of the Year. She called each of the following winners up to the podium so they could be recognized and express the board's appreciation for their service to Santa Rosa County Schools.*

*Outstanding Volunteers of the Year*

*Youth:*

- 1st - Molly Archangel-Rhodes Elementary*
- 2nd - Shannon Durbin - Berryhill Elementary*
- 3rd - Trevor Robinson - Oriole Beach Elementary*

*Adult:*

- 1st - Brian Nall - B.C. Russell Elementary*
- 2nd - Amy Boudreux, Oriole Beach Elementary*
- 3rd - Billy Price - Milton High School*
- Honorable Mention - Wendy Godwin - Chumuckla Elementary*

*Senior:*

- 1st - Bob Smith - Locklin Technical Center*
- 2nd - Penny Dillon - Berryhill Elementary*
- 3rd - Joy Grace - Oriole Beach Elementary*

### **F. Public Hearing**

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*None*

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**G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*Ms. Denise Ray, mother of a 10th grade student at Milton High School came forward. She mentioned that she was proud to be here tonight when we were honoring our volunteers. She shared with the board that she has filled out applications to volunteer at both Milton High School and King Middle School. She would like to hear from them regarding her desire to volunteer. If the district denies her applications, she would like to receive a letter from the board attorney explaining the reason. Ms. Ray thanked the board for allowing her to speak.*

**Administrative Agenda**

**H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent**

1. **Human Resource items**
  - a. **Human Resource Administrative Agenda**
  - b. **Leaves and Out of State Temporary Duty**
  - c. **2015-2016 Annual Inspections**
2. **Curriculum/Instruction Items**
  - a. **Student Transfer Requests**
  - b. **Suspensions**
  - c. **School Volunteers**
3. **Financial Items**
  - a. **Budget Amendment #15/03, Bills and Payroll, and Monthly Financial Statement for November 2015**
  - b. **Budget Amendment #15/04, Bills and Payroll, and Monthly Financial Statement for December 2015**
4. **Administrative Operational Items**
  - a. **Facility Use Requests**
  - b. **Field Trip Requests**
  - c. **Business Partners**
  - d. **Change of Venue**

**Action Agenda**

**I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

1. **Surplus 021816**

*Motion to Approve was moved by Diane Scott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

**2. RFB 16-01 Maintenance, Carpentry & Repair Services 021816**

*Motion to Approve was moved by Diane Scott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

**3. Property Inventory Audits 021816**

*Motion to Approve was moved by Diane Scott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

**4. E-RATE rebates 021816**

*Motion to Approve was moved by Diane Scott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

**5. Visa Rebate 021816**

*Motion to Approve was moved by Diane Scott, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

**6. National BuyBoard Resolution 021816**

*Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

**7. Custodial Quarterly Report 021816**

*Mr. Steve Sport, Project Manager with ABM came forward to make the quarterly custodial presentation. Mr. Sport began by reviewing the scores that ABM received from the Elementary Schools (3.50); Middle Schools (3.25) and the High Schools (3.00). Safety is very important to ABM and he shared with the board they conduct monthly safety meetings and also distribute weekly safety tips to employees.*

*ABM has been busy with post quarter activity such as scrubbing VCT tile in the main hallways and cafeterias, applying 3 coats of wax, taking care of winter cleanup and recoating gym floors. During the winter clean up they trim trees, prune hedges, edging sidewalks, removing leaves, weed eating, trimming holding ponds both inside and out and trimming fence lines.*

*Mr. Sport recognized Mr. Larry Dixon, Gulf Breeze Elementary School as the Employee of the Year and recognized Ms. Jackie Cedeno, West Navarre Intermediate School as their Employee of the Quarter.*

*Mr. Sport asked if the board had any questions or comments.*

**8. DAG Architects Agenda Items**

*Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The board approved the request for Central School - Agricultural Lab/Classroom Addition Phase I.*

*The board reviewed the status of the current DAG Architect construction projects.*

**9. Pinder Martin Agenda Items**

*The board reviewed the status of the current Pinder Martin Associates, Inc. construction projects.*

**10. Schmidt Consulting Agenda Items**

*The board reviewed the status of the current Schmidt Consulting Co. construction projects.*

**11. Direct Purchasing Change Orders**

*Motion to Approve was moved by Hugh Winkles, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

*The board approved the following change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.*

*\*Central School - Gym/HVAC/Locker Room  
>A. E. New, Jr., \$13,012.60*

*\*Gulf Breeze High School - Chiller Ph. III  
>A. E. New, Jr., \$92,201.84*

*\*Gulf Breeze Middle School - Kitchen/Cafeteria  
> A. E. New, Jr., \$43,464.44*

*\*Holley Navarre Middle School - Kitchen/Cafeteria  
>Jack Moore & Company \$13,317.57*

**12. Civil Engineering-Continuing Contract**

*Motion to Approve was moved by Carol Boston, Seconded by Hugh Winkles. Motion Passed by a Vote of 5 - 0.*

*Three civil engineering firms responded to our legal advertisement soliciting proposals for a Five Year Continuing Contract. A review committee comprised of Cindy Lambeth, Purchasing Dept., Ricky Grimes and Kaleb Harris, Maintenance Department and Joey Harrell, Assistant Superintendent for Administration reviewed the qualifications of the proposers and placed them in rank order: 1. Jehle-Halstead, Inc., 2. Kenneth Home & Associates, 3. Preble-Rish, Inc. The board approved the request to proceed with negotiations with the first ranked firm. If terms cannot be negotiated, we will proceed with the second ranked firm, and so on.*

**J. Human Resource Recommendation- Conni Camley, Assistant Superintendent for Human Resources**

**1. Human Resource Action Agenda**

*Motion to Approve was moved by Carol Boston, Seconded by Diane Scott. Motion Passed by a Vote of 5 - 0.*

*The board approved the administrative appointment of Kasie Windfelder from Assistant*

*Principal at Holley-Navarre Primary to Assistant Principal, Navarre High, effective 2-19-16.*

*Motion to Approve was moved by Hugh Winkles, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

*The board approved the revisions to the Master Contract changes between Carpenters Industrial Council U.B.C. Local 1032 Milton, Florida and the Santa Rosa County School Board.*

**K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction**

**1. Alternative Placements/Expulsions**

*Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Chairman asked if there was anyone here who wanted to address the board regarding any of the Alternative Placements/Expulsions. There was no response and the Superintendent presented the student numbers, the reason and the recommendation of the disciplinary committee..*

*The board approved the student alternative placements/expulsions as presented.*

**2. Affiliation Agreement Allen Turner Automotive**

*Motion to Approve was moved by Diane Scott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

**3. Affiliation Agreement Royal Pharmacy**

*Motion to Approve was moved by Diane Scott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

**4. Cooperative Agreement with the Children's Home Society of Florida**

*Motion to Approve was moved by Diane Scott, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

**5. Driver's Education Fee**

*Motion to Approve was moved by Carol Boston, Seconded by Diane Scott. Motion Passed by a Vote of 5 - 0.*

**6. Early Head Start/Head Start Monthly Report for January 2016 - Review Only**

*The board reviewed the Early Head Start/Head Start Monthly Report for January, 2016.*

**L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

*None*

**M. Items from Board Members**

*Mr. Peden stated that he would like to thank Mr. Clark Youngblood for the wonderful job he did with the History Fair competition. Mr. Peden was one of the judges and he enjoyed working with the students and parents. He also wanted to recognize a young lady from Gulf Breeze Elementary School, Lily Rafferty. Lily raised over \$5,000 for the Jump Rope for Heart activity.*

*Mrs. Boston also served as a judge for the History Fair and wanted to thank Mr. Clark Youngblood as well. She was impressed with the students projects and the research that went into each one. She also thanked Mr. Mike Brannon for allowing the use of his school for the fair.*

*Mr. Winkles announced that he will not be seeking re-election this year as a board member. He has discussed it with family and friends and after 24 years of public service he has decided not to run again.*

*Mr. Wyrosdick called him a model board member and we are certainly going to miss him. There will be more discussion and plans for a retirement celebration will be forthcoming.*

**N. Items from Board Attorney**

*None*

**O. Items from Superintendent**

*Mr. Wyrosdick was informed that Santa Rosa County has 3 out of 70 students chosen nationally to compete for the Military Student of the Year. Mrs. Granse mentioned the student who wins will be given a \$10,000 scholarship. The Superintendent feels we have a good chance that one of our students may win.*

**1. Re-Schedule April 21, 2016 School Board Meeting**

*The board approved changing the April 21, 2016 school board meeting from 6:30 p.m. to 9:00 a.m. Mr. Peden's daughter is getting married and he needs to travel that day in order to attend the wedding.*

**P. Adjournment**

*There being no further business the meeting was adjourned.*

**DONE AND ORDERED IN LEGAL SESSION BY THE SCHOOL BOARD OF SANTA ROSA COUNTY THIS 18TH DAY OF FEBRUARY, 2016 A.D.**

SCHOOL BOARD OF  
SANTA ROSA COUNTY

\_\_\_\_\_  
Chairman

ATTEST:

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Superintendent of Schools