

MEETING MINUTES  
SCHOOL BOARD OF SANTA ROSA COUNTY  
March 22, 2012-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Hugh Winkles, Chairman, JoAnn Simpson, Vice-Chairman, Diane Coleman, Scott Peden and Diane Scott. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and David Johnson lead us in the Pledge of Allegiance to the Flag and a moment of silence.

C. Approval of Minutes

1. Minutes from February 23, 2012 School Board Meeting

Motion to Approve was moved by Scott Peden , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

D. Oral Written Communications

Mr. Wyrosdick reminded the Board that FCAT is coming up and we are about the business of preparing. He also shared that the District Accreditation Quality Assurance Team will be here Sunday to begin their review and report on our district.

E. Recognitions Resolutions Proclamations

1. SkillsUSA

Mrs. Cheryl Smith, Director of Workforce Education and Ms. Charlene Knight, Principal of Locklin Technical Center came forward and recognized the 2012 Regional SkillUSA Winners. Mrs. Smith shared with the board that Locklin won the most awards at the 2012 Regional SkillsUSA competition and many of our winners will go on to compete at the State competition the 1st week in May at the Pensacola Civic Center. She also shared that Mr. Jim Sullivan received the inaugural "Jim Sullivan" award which is named after him. This award will be given out each year to the instructor who shows the most dedication and support for SkillsUSA.

F. Public Hearing

1. 2011-2012 Code of Conduct Amendment

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

The board watched a video produced by Pace High School about the dangers of using "Spice."

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the public forum and asked if anyone wanted to address the board regarding any item not on the agenda. There was no response and the public forum was closed.

*Administrative Agenda*

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

1. Human Resource Items

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

- a. Administrative Personnel Board Agenda
- b. Educational Support Substitute List
- c. Leaves: Without Pay, Illness In Line Of Duty, Military Leave; Out-of-State Temporary Duty Requests
- d. Fire and Life Safety Inspections

2. Curriculum/Instruction Items

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

- a. Student Reassignments/Transfers
- b. Suspensions - 3-22-12
- c. School Volunteers

3. Financial Items

- a. Finance Items

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

- \* Bills/Payroll for February 2012
- \* Budget Amendment #12/05 for Feb. 2012
- \* Monthly Financial Statement for Feb. 2012

4. Administrative Operational Items

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

- a. Class/Club Trip Requests
- b. Facility Use Approval
- c. Request for Use of Religious Venue
- d. Facility Use-The Florida Department of Children and Family Services
- e. Human Resource Action Agenda

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

\*Mr. David Crissey, Principal of West Navarre Intermediate School, effective May 1, 2012

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

\*Employee Disciplinary Actions as presented

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

\*McKinney-Vento Summer Enrichment Program - Teacher (Revision) Job Description

### *Action Agenda*

#### I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

##### 1. Pur-Surplus List 032212

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

No present or future need can be found within the Santa Rosa County School System for these items.

##### 2. Pur-Visa Rebate 032212

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

Board informed of the receipt of a rebate check in the amount of \$83,554.04 from Sun Trust Bank which represents the rebate for the district's VISA Card program for the year 2011.

Request approved that \$2,000 be used to fund this year's VISA Incentive Program and \$5,000 be set aside for special training on P-Card administration and program options for the VISA Card Administrators for the 2012/2013 school year.

##### 3. Dag Architects Agenda

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

\*Change Orders as presented

The board reviewed the status of DAG construction projects.

##### 4. Pinder Martin Agenda 03.22.12

\*The board reviewed the status of the Pinder-Martin construction projects.

##### 5. STOA Agenda 03.22.12

Motion to Approve was moved by Scott Peden , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

\*Change Orders and Final Construction payments as presented

##### 6. Direct Purchasing Change Orders

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

##### 7. FISH Certification

Motion to Approve was moved by Scott Peden , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

#### J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

Item moved to immediately after Administrative Items

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placement Terminations

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

2. Alternative Placements

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 0-0.

3. Memo of Understanding USC/2tor

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

4. Delayed Entry for Juniors and Seniors during FCAT testing

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

5. Delayed Entry Addendum

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

6. Santa Rosa High School FCAT Letter

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

Approved delayed entry for students on April 10-12, 2012 who are not scheduled to take the FCAT Retake on specific days and students who have passed the FCAT.

7. Approval of Revised Exceptional Student Education Policies & Procedures (SP&P)

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

8. Elementary School Supply Lists 2012-2013

Motion to Approve was moved by Scott Peden , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

9. PE/HOPE waiver

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

10. Request for Funding Summer Session

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

Estimated Costs for Summer Session 2012

Course/Credit Recovery \$38,000; Algebra I Remediation \$18,000; Acceleration Course Work (FLVS Virtual Laboratory) \$38,000; On-Line Course Requirement (Locklin Technical Center) \$8,000; and Transportation \$42,000 for an estimated total of \$144,000.00.

11. Early Head Start/Head Start Monthly Report Feb 2012

The board reviewed the Early Head Start/Head Start Monthly Report Feb. 2012

12. Unaccompanied Youth Challenge Grant - MOU

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

1. Finance Item

Motion to Approve was moved by Diane Coleman , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

Request that the Assistant Principal be added as a check signer to the internal funds account at Pea Ridge Elementary School.

2. In-County Travel Increase

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

M. Items from Board Members

Mrs. Scott shared with the board that she was glad everyone got through the new agenda program. She requested we check into breaking down the HR items into the categories we used previously instead of lumping them all together as Human Resource Items.

Mr. Winkles mentioned he attended Milton High School's Discovery Education and was amazed. We have a a lot of good things going on and he was impressed with the technology.

N. Items from Board Attorney

None

O. Items from Superintendent

None

P. Adjournment

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 22nd day of March, 2012 A.D.

School Board of Santa Rosa County

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Chairman

Attest:

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Superintendent of Schools