

**MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
June 11, 2015-6:30 PM**

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Mr. Hugh Winkles, Chairman, Mrs. Carol Boston, Mrs. Jennifer Granse, and Mr. Scott Peden. Dr. Diane Scott informed the Board at the May 21 Board meeting that she would be out of town on June 11 and would be unable to attend. (Dr. Scott is traveling to Harvard University on behalf of the University of West Florida.) Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Superintendent Wyrosdick asked Mike Thorpe, Director of Inservice and Instructional Technology, to lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Minutes from the May 21, 2015 School Board Meeting

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

D. Oral Written Communications

None

E. Recognitions/Resolutions/Proclamations

1. 2015 Duke University Talent Search District Winners

*(Mr. David Gunter, Director of Middle Schools, had another commitment this evening and asked Mr. Buddy Hinote to make this presentation.)
Mr. Buddy Hinote, Director of High Schools, recognized the students listed below for their participation in the Duke University Talent Identification Program. In order to receive this recognition from Duke University these seventh grade students must score a 95 percentile or above on a grade level standardized assessment (FCAT) in three different areas. Once the students are identified by Duke University, they are registered to take the ACT or SAT college entrance exam and are offered a plethora of opportunities including additional coursework as well as educational workshops.
Gulf Breeze Middle (with Assistant Principal Tonya Leeks-Shepherd) - Bailey Bouk, Brooke Davis, Megan Gordon, Genna Hoitt, Courtney King, Bickston Laenger, Adelyn Lewter, Margaret Messer, and Tulla Picardi
Sims Middle (with Principal Sharon Patrick) - Erin Ennis, Bo Gehrke, E. J. Monforton, Jacob Pruse, and Sarah Rabinowitz
Jay High (with Principal Brad Marcilliat - Tara Nevels
Hobbs Middle (with Principal Floyd Smith) - Sara Boles and Alexander De Angelis King Middle (with Principal Darren Brock) - Amelia Akins
Woodlawn Beach Middle (with Principal Victor Lowrimore) - Noah Ardoin, William Collins, Trevor Isakson, Alexis King, Isaac Long, Juliana Lucas, Kevin Miranda, Andrew Neville, Mary Russell, and Juan Vergara-Diaz*

2. Tropicana Speech Contest

Mrs. April Martin, Director of Elementary Schools, came forward to recognize the winners of the Tropicana 4H Speech Contest Winners. Every year more than 150,000 young people in grades 4-6 in over 50 Florida counties participate in this contest on writing and delivering a speech. The top winners in our district are as follows: Grade 4 - Jeslyn Salort (with Assistant Principal, Tina Howard), Holley Navarre Intermediate

Grade 5 - Ethan Jarskey (with Assistant Principal, Tina Howard), Holley Navarre Intermediate

Grade 6 - Jackson Arnold (with Principal Danny Carnley), Chumuckla Elementary

3. GEO Group/Blackwater Correctional Facility Scholarship Presentation

On behalf of the GEO Group Foundation and Blackwater Correctional Facility, Mr. Scott Milbrooks presented the Santa Rosa School Board with a check for \$20,000 to be used for student scholarships. Mr. Milbrooks shared that he is a product of Milton schools and is happy to be back in this area. Superintendent Wyrosdick expressed appreciation on behalf of the Board for this generous contribution and partnership.

F. Public Hearing

1. Request to Advertise Public Hearing on the 2015-2016 Student Progression Plan

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

The Board approved advertising for a public hearing on the 2015-2016 Student Progression Plan to be held on August 20, 2015 at 9:00 A.M.

2. Request to Advertise for Public Hearing the Instructional Materials Adoption-World Languages K-12

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

The Board approved advertising for a public hearing on the Instructional Materials Adoption - World Languages K-12 to be held on July 23 at 6:30 P.M.

3. 2015-2016 School Choice Plan (Updates)

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

The Board approved the advertising for public hearing on the 2015-2016 School Choice Plan (updates and final draft) to be held on June 25 at 6:30 P.M.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the public forum and asked if anyone wanted to address the Board regarding any item not on the agenda. There was no response; the forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

Board approved all Administrative Agenda items H. 1, 2, 3, 4 as submitted below.

- 1. Human Resource items**
 - a. Personnel Board Agenda**
 - b. Leaves and Out of State Temporary Duty**
 - c. Fire and Life Safety Inspections**
- 2. Curriculum/Instruction Items**
 - a. Suspensions**
- 3. Financial Items**
 - a. Budget Amendment #15/08, Bills and Payroll, and Monthly Financial Statement for April 2015**
- 4. Administrative Operational Items**
 - a. Facility Use Requests**
 - b. Field Trip Requests**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

Board approved Action Agenda Items I. 1, 2, 3 as submitted below.

1. Property Inventory Audits 061115

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

Board approved Action Agenda Items I. 1, 2, 3 as submitted.

2. Surplus 061115

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

Board approved Action Agenda Items I. 1, 2, 3 as submitted.

3. Exceed the Limit 061115

*Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.
Board approved Action Agenda Items I. 1, 2, 3 as submitted.*

4. RFP 15-04 Science, Technology Engineering, Art and Math Teacher Administrator Training 061115

*Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.
The board approved the RFP 15-04 Science, Technology Engineering, Art and Math Teacher Administrator Training as submitted. Superintendent Wyrosdick commented on the work done by our Directors/Coordinators in developing this and what an exciting opportunity it is.*

5. 2015-16 Starting and Dismissal Times Revised 061115

*Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.
This is a correction to the prior dismissal time of 1:45 P.M. for T. R. Jackson Pre-K Center and includes corrections to the early dismissal times for West Navarre Primary and Intermediate Schools.*

6. Custodial Quarterly Report 061115

Steve Sport with Southern Management came forward to present the Custodial Services quarterly update. Mr. Sport began by sharing Quality Control scores: Pre-K and elementary averaged 3.25; intermediate, middle and high are also 3.25. On June 4 he brought all custodians together for annual POD training which includes carpet care, how to strip and re-wax tile floors, bathroom/classroom cleaning, safety (including slips, trips and falls), proper lifting, etc.

Mr. Sport reviewed a presentation that Debbie Price with the Santa Rosa County Health Department recently made to the custodial employees on diabetes, insect bites, epipen procedures, and how to quit smoking.

Mr. Sport shared that Larry Dixon at Gulf Breeze Elementary was the first "home stand hero" and was recognized at a recent Blue Wahoos game. Larry has been an employee with Southern Management for approximately ten years; has served as president of the Gulf Breeze Youth Sports Association for twelve years; and is an Air Force veteran.

Southern Management is "rebranding" to "ABM" (name change).

Last, he recognized Southern's Employee of the Quarter, Ms. Windy Holley, from Dixon Primary.

7. Growth Management

*Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.
Assistant Superintendent Joey Harrell came forward to provide information regarding the request for Board approval for the cost allocation of Phase 2 (in the amount of \$25,000) for the School Planning and Concurrency Management - Program for Resource Efficient Communities, University of Florida (Growth Management).*

Superintendent Wyrosdick noted that one page of the handout changed and provided a copy for Board members of the corrected page 5.

This is Phase 2 of the partnership the Board approved in February with the University of Florida for the development of a School Facilities Planning "Geodatabase" and assistance in the application of the "Geodatabase" to school planning decisions. This is data driven and will enable the District to have facilities ready when students arrive to adequately house them. Phase II will culminate in a Board workshop at which Gene Boles, Senior Fellow and Project Coordinator for the Center for Better Communities, will present their findings and recommendations.

Board Member Carol Boston noted that the information presented refers to communicating with local government officials in cities but Pace and Navarre are not incorporated. Mr. Harrell confirmed that there would be communication with those community leaders also. This is the data collection phase to see where needs are, transfer into usable form, and tailor it for Santa Rosa.

8. Schmidt Consulting Agenda Items

The Board reviewed the status of the Gulf Breeze High School HVAC Renovation Phase II and Phase III.

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Job Descriptions (Administrative and Instructional)

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

The Board approved the Administrative and Instructional job descriptions as submitted.

Superintendent Wyrosdick noted that the Principal of Santa Rosa Blended Academy job description is not new but is a reorganization/consolidation of job responsibilities.

2. Fingerprinting Requirements

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.

The Board approved the procedures including re-fingerprinting of current employees and fingerprinting of contracted employees under the Jessica Lunsford Act as submitted.

3. Administrative Appointments

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

The Board approved the administrative appointment of Jeffery Baugus as Coordinator of Math and Science, effective June 15, 2015.

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

The Board approved the administrative appointment of Shana Dorsey as Principal of West Navarre Intermediate School, effective June 12, 2015.

4. FSBIT Insurance Renewals

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

Pam Smith, Coordinator of Risk Management and Benefits,, shared with the Board it is time for the renewal of the following 2015-2016 insurance policy:

Property, Casualty & Ancillary Lines of Insurance Coverage

Florida School Boards Insurance Trust (FSBIT) -

\$2,024,281.00

Flood Insurance

American Bankers - \$13,649.00

Storage Tank Insurance

Liberty International Underwriters (LIU) - \$19,256.00

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Alternative Placements

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

The Chairman asked if anyone wanted to address the Board regarding any of the expulsions/alternative placements; there was no response.

2. Renewal of Services Blackboard Connect

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

3. Family Intervention Resource Services through Children's Home Society, Inc. Grant

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

4. Cooper Foundation Collaboration Grant

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

5. Master Inservice Plan/Professional Development System

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

6. WIOA Youth Services Contract 2015-16

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

7. 15-16 Carl D. Perkins Secondary Grant

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

8. IDEA 2015-2016 Grant

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

9. Second Semester Referrals - The Learning Academy of Santa Rosa

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

1. Internal Funds Check Signer

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

M. Items from Board Members

1. Florida School Labor Relations Service 2015-16 Membership Dues

*Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 4 - 0.
The Superintendent recommended Option II at a cost of \$2,900.*

Mrs. Boston noted that Navarre High teacher Gail Gonzalez is retiring; Navarre High teacher Roxanna Ford is moving to Milton High; and the entire community has suffered the loss of Dan Labrador, who recently lost his battle with cancer.

Mr. Peden thanked Southern Management/ABM for their recognition of Larry Dixon.

N. Items from Board Attorney

None.

O. Items from Superintendent

1. Teacher/Minority Recruitment

Superintendent Wyrosdick shared that a group will be coming together to focus on teacher recruitment in Santa Rosa School District; specifically minority teacher recruitment. He passed to Board members information that had been compiled and given to him by the Men of Vision at a recent meeting that he and Mr. Winkles had with these local community leaders and he also expressed appreciation to the Men of Vision.

2. MOU with UWF 2015-16 K-12 Math & Science Partnership (MSP) Stem

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 4 - 0.

3. Test Results

The Superintendent shared that we have just received FSA results - we are in the very top section of the state. Assistant Superintendent for Curriculum and Instruction Bill Emerson recognized the elementary area, including Pam Smith and April Martin, for this achievement since this was new to that grade level. Santa Rosa School District is ranked second in the state.

P. Adjournment

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 4 - 0.

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 11th day of June, 2015 A. D.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent of Schools