

**Santa Rosa County  
School District**



**"A Tradition of Excellence"**

**Judson C. Crane**

CPPO, CPPB

Director of Purchasing and Contract Administration

6544 Firehouse Road, Milton, Florida 32570-3411

Phone: 850/983-5130

Facsimile: 850/983-5133

E-mail: [cranej@santarosa.k12.fl.us](mailto:cranej@santarosa.k12.fl.us)

Website: <https://sites.santarosa.k12.fl.us/purchasing/>

July 23, 2019

Mr. Tim Wyrosdick  
Superintendent of Schools  
6032 Highway 90  
Milton, Florida 32570

Dear Mr. Wyrosdick

Please inform the Board of the exceed the limit purchase(s) listed on the attached sheet. This is in compliance with School Board Policy 7.70 (2).

Sincerely,

Judson C Crane

JCC/bdg

Att: 8

DISTRICT 1  
Linda Sanborn

DISTRICT 2  
Clifton L. Hinote

DISTRICT 3  
Carol Boston

DISTRICT 4  
Jennifer Granse

DISTRICT 5  
Wei Ueberschaer

Vendor	Amount	P.O. #	Purchase	Requested by / Dept.	Justification
Constangy Brooks & Smith LLC	\$50,000.00	729184	Legal Fees for Fiscal Year 2019-2020 for School Board	Susan McCole, Assistant Superintendent of Finance	Exempt per FS 287.057(3)(E) Legal Services
School Board of Bay County	\$75,000.00	729270	Beacon ESOL Hours (15,000)	Patti McKnight, Coordinator of Literacy	Exempt per DOE 6A-1.012(11)(B) Educational Services from Educational Institution
HY Holdings	\$100,000.00	729295	Telemedicine Program for July 2019-June 2020	Pam Smith, Coordinator of Risk Management	Exempt per FS 287.057(3)(E)(5) Health Services
Partners Managing General	\$840,000.00	729296	Monthly Stop Loss Premiums July 2019-December 2019	Pam Smith, Coordinator of Risk Management	Exempt per FS 287.057(3)(E)(5) Health Services
Sniffen & Spellman PA	\$75,000.00	729298	District and School Board Legal Services for Fiscal Year 2019-2020	Susan McCole, Assistant Superintendent of Finance	Exempt per FS 287.057(3)(E)(4) Legal Services
Paul R Green PA	\$70,000.00	729299	Legal Expenses for Fiscal Year 2019-2020	Susan McCole, Assistant Superintendent of Finance	Exempt per FS 287.057(3)(E)(4) Legal Services
Northwest Regional Data Center	\$157,924.32	729301	Annual Charges for Fiscal Year 2020 Mainframes Services	David Hicks, Manager of Data Processing	Exempt per 6A-1.012(14) Information Technology

\*\*\*DO NOT EXCEED QUANTITIES OR PRICE WITHOUT PRIOR APPROVAL\*\*\*

# SANTA ROSA COUNTY SCHOOL DISTRICT

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729184

## PURCHASE ORDER NUMBER:

### FLORIDA SALES TAX EXEMPTION NUMBER:

85-8012622341C-0

NO SUBSTITUTIONS WITHOUT PRIOR APPROVAL  
PURCHASE ORDER VOID IF NOT FILLED WITHIN 60 DAYS

COLLECT SHIPMENTS WILL BE REFUSED  
PAYMENT WILL BE MADE ONLY TO VENDOR LISTED BELOW

DATE: 07/10/19

V-000015304  
TO: CONSTANGY BROOKS & SMITH LLC  
200 WEST FORSYTH ST  
STE # 1610  
JACKSONVILLE FL 32202

SHIP/INVOICE TO:  
SCHOOL BOARD LEGAL FEES  
5086 CANAL STREET  
MILTON FL 32570-6706  
PHONE (850) 983-5018

### SPECIAL INSTRUCTIONS:

STOCK#	MAKE/MODEL/DESCRIPTION OF ITEMS	QTY	UNIT PRICE	TOTAL PRICE
	BLANKET P.O. FOR LEGAL FEES FOR FY 2019-20 FOR SCHOOL BOARD	1	50,000.00	50,000.00
EXEMPT FROM BID PER FS 287-057 (3) (E)LEGAL SERVICES *INFORM THE BOARD JULY 23, 2019 SHIPPING INCLUDED IN TOTAL PRICE				

- - - - - AREA BELOW RESERVED FOR ACCOUNTS PAYABLE USE ONLY - - - - -  
FND-FUNC-OBJ-CNTR-PROJECT-PGM AMOUNT  
REQUEST: 90321530 PO: 729184 100 7100 310 9032 902 50,000.00  
BLANKET

### COMMENTS:

REQUISITIONED BY:

APPROVED BY:

P.O. TOTAL: 50,000.00

RECEIVED IN GOOD ORDER BY:

M. SUSAN MCCOLE  
DEPARTMENT HEAD

CINDY LAMBETH  
PURCHASING AGENT

DATE RECEIVED:

It is a condition of this purchase order contract that the vendor will comply with all Federal, State and Local laws, ordinances and rules, including but not limited to self reporting if listed on the Federal Suspension and Debarment list and if convicted of Public Entity Crimes.

\*\*\*DO NOT EXCEED QUANTITIES OR PRICE WITHOUT PRIOR APPROVAL\*\*\*

# SANTA ROSA COUNTY SCHOOL DISTRICT

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729270

## PURCHASE ORDER NUMBER:

### FLORIDA SALES TAX EXEMPTION NUMBER:

85-8012622341C-0

NO SUBSTITUTIONS WITHOUT PRIOR APPROVAL  
PURCHASE ORDER VOID IF NOT FILLED WITHIN 60 DAYS

COLLECT SHIPMENTS WILL BE REFUSED  
PAYMENT WILL BE MADE ONLY TO VENDOR LISTED BELOW

DATE: 07/12/19

V-000002767  
TO: SCHOOL BD OF BAY COUNTY  
1311 BALBOA AVE  
ATTN: CATHY STARLING  
PANAMA CITY FL 32401

SHIP/INVOICE TO:  
LANGUAGE ARTS  
6032 HIGHWAY 90  
MILTON FL 32570  
PHONE (850) 983-5045

### SPECIAL INSTRUCTIONS:

STOCK#	MAKE/MODEL/DESCRIPTION OF ITEMS	QTY	UNIT PRICE	TOTAL PRICE
	INCLUDE ATTN:BEACON ON ENVL P BEACON ESOL HOURS	15,000	5.00	75,000.00

PURCHASE IS FOR EDUCATIONAL  
SERVICES & IS PROCURED FROM AN  
EDUCATIONAL INSTITUTE  
EXEMPT FROM BID 6A-1.012(11)(B)  
\*INFORM BOARD JULY 23, 2019  
SHIPPING INCLUDED IN TOTAL PRICE

----- AREA BELOW RESERVED FOR ACCOUNTS PAYABLE USE ONLY -----  
FND-FUNC-OBJ-CNTR-PROJECT-PGM AMOUNT  
REQUEST: 90172080 PO: 729270 100 6400 312 9017 907173 75,000.00

COMMENTS:  
REQUISITIONED BY:

APPROVED BY:



P.O. TOTAL: 75,000.00  
RECEIVED IN GOOD ORDER BY:

PATTI MCKNIGHT  
COORDINATOR

CINDY LAMBETH  
PURCHASING AGENT

DATE RECEIVED:

It is a condition of this purchase order contract that the vendor will comply with all Federal, State and Local laws, ordinances and rules, including but not limited to self reporting if listed on the Federal Suspension and Debarment list and if convicted of Public Entity Crimes.

\*\*\*DO NOT EXCEED QUANTITIES OR PRICE WITHOUT PRIOR APPROVAL\*\*\*  
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# SANTA ROSA COUNTY SCHOOL DISTRICT

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**PURCHASE ORDER NUMBER:**

729295

**FLORIDA SALES TAX EXEMPTION NUMBER:**

85-8012622341C-0

**NO SUBSTITUTIONS WITHOUT PRIOR APPROVAL**  
PURCHASE ORDER VOID IF NOT FILLED WITHIN 60 DAYS

COLLECT SHIPMENTS WILL BE REFUSED  
PAYMENT WILL BE MADE ONLY TO VENDOR LISTED BELOW

DATE: 07/12/19

TO: HY HOLDINGS  
5350 E HIGH STREET  
SUITE 350  
PHOENIX AZ 85054

SHIP/INVOICE TO:  
RISK MANAGEMENT  
6032 HWY 90  
MILTON FL 32570  
PHONE (850) 983-5007

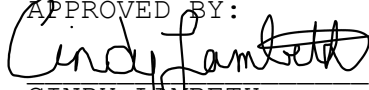
SPECIAL INSTRUCTIONS:

STOCK#	MAKE/MODEL/DESCRIPTION OF ITEMS	QTY	UNIT PRICE	TOTAL PRICE
	TELEMEDICINE PROGRAM FOR EMPLOYEES CURRENTLY ENROLLED	1	100,000.00	100,000.00
	IN MEDICAL BENEFITS WITH DISTRICT JULY 2019 - JUNE 2020 INFORM THE BOARD JULY 23, 2019 EXEMPT PER FS 287.057(3)(E)(5) HEALTH SERVICES SHIPPING INCLUDED IN TOTAL PRICE			

- - - - - AREA BELOW RESERVED FOR ACCOUNTS PAYABLE USE ONLY - - - - -  
FND-FUNC-OBJ-CNTR-PROJECT-PGM AMOUNT  
REQUEST: 90240701 PO: 729295 712 9900 390 9024 712 100,000.00

COMMENTS: RETURN P.O. TO GWYNN RISK MGMNT  
REQUISITIONED BY:

APPROVED BY:



PAM SMITH  
DIRECTOR

CINDY LAMBETH  
PURCHASING AGENT

P.O. TOTAL: 100,000.00  
RECEIVED IN GOOD ORDER BY:

DATE RECEIVED: \_\_\_\_\_

It is a condition of this purchase order contract that the vendor will comply with all Federal, State and Local laws, ordinances and rules, including but not limited to self reporting if listed on the Federal Suspension and Debarment list and if convicted of Public Entity Crimes.

\*\*\*DO NOT EXCEED QUANTITIES OR PRICE WITHOUT PRIOR APPROVAL\*\*\*

# SANTA ROSA COUNTY SCHOOL DISTRICT

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729296

## PURCHASE ORDER NUMBER:

### FLORIDA SALES TAX EXEMPTION NUMBER:

85-8012622341C-0

NO SUBSTITUTIONS WITHOUT PRIOR APPROVAL  
PURCHASE ORDER VOID IF NOT FILLED WITHIN 60 DAYS

COLLECT SHIPMENTS WILL BE REFUSED  
PAYMENT WILL BE MADE ONLY TO VENDOR LISTED BELOW

DATE: 07/12/19

V-000020690  
TO: PARTNERS MANAGING GENERAL  
11811 N TATUM BLVD  
SUITE 3078  
PHOENIX AZ 85028

SHIP/INVOICE TO:  
RISK MANAGEMENT  
6032 HWY 90  
MILTON FL 32570-6706  
PHONE (850) 983-5007


### SPECIAL INSTRUCTIONS:

STOCK#	MAKE/MODEL/DESCRIPTION OF ITEMS	QTY	UNIT PRICE	TOTAL PRICE
-----	-----	-----	-----	-----
	MONTHLY STOP LOSS PREMIUMS JULY 2019 - DECEMBER 2019	1	840,000.00	840,000.00
	INFORM THE BOARD JULY 23, 2019 EXEMPT PER FS 287.057(3)(E)(5) HEALTH SERVICES SHIPPING INCLUDED IN TOTAL PRICE			

- - - - - AREA BELOW RESERVED FOR ACCOUNTS PAYABLE USE ONLY - - - - -  
FND-FUNC-OBJ-CNTR-PROJECT-PGM AMOUNT  
REQUEST: 90240702 PO: 729296 712 9900 390 9024 712 840,000.00

COMMENTS: RETURN PO TO GWYNN RISK MGMNT  
REQUISITIONED BY:

APPROVED BY:



P.O. TOTAL: 840,000.00  
RECEIVED IN GOOD ORDER BY:

PAM SMITH  
DIRECTOR

CINDY LAMBETH  
PURCHASING AGENT

DATE RECEIVED:

It is a condition of this purchase order contract that the vendor will comply with all Federal, State and Local laws, ordinances and rules, including but not limited to self reporting if listed on the Federal Suspension and Debarment list and if convicted of Public Entity Crimes.

\*\*\*DO NOT EXCEED QUANTITIES OR PRICE WITHOUT PRIOR APPROVAL\*\*\*

# SANTA ROSA COUNTY SCHOOL DISTRICT

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729298

## PURCHASE ORDER NUMBER:

### FLORIDA SALES TAX EXEMPTION NUMBER:

85-8012622341C-0

NO SUBSTITUTIONS WITHOUT PRIOR APPROVAL  
PURCHASE ORDER VOID IF NOT FILLED WITHIN 60 DAYS

COLLECT SHIPMENTS WILL BE REFUSED  
PAYMENT WILL BE MADE ONLY TO VENDOR LISTED BELOW

DATE: 07/12/19

V-000018977  
TO: SNIFFEN & SPELLMAN PA  
123 N MONROE STREET  
TALLAHASSEE FL 32301

SHIP/INVOICE TO:  
SCHOOL BOARD LEGAL FEES  
5086 CANAL STREET  
MILTON FL 32570-6706  
PHONE (850) 983-5018

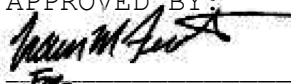
### SPECIAL INSTRUCTIONS:

STOCK#	MAKE/MODEL/DESCRIPTION OF ITEMS	QTY	UNIT PRICE	TOTAL PRICE
	BLANKET PO TO SNIFFEN & SPELLMAN PA FOR FY 2019-20 DISTRICT AND	1	75,000.00	75,000.00
SCHOOL BOARD LEGAL SERVICES EXEMPT PER 287.057 (3) (E) (4) LEGAL SERVICES INFORM THE BOARD JULY 23, 2019 SHIPPING INCLUDED IN TOTAL PRICE				

- - - - - AREA BELOW RESERVED FOR ACCOUNTS PAYABLE USE ONLY - - - - -  
FND-FUNC-OBJ-CNTR-PROJECT-PGM AMOUNT  
REQUEST: 90321897 PO: 729298 100 7100 310 9032 902 75,000.00  
BLANKET

COMMENTS:  
REQUISITIONED BY:

APPROVED BY:



P.O. TOTAL: 75,000.00  
RECEIVED IN GOOD ORDER BY:

M. SUSAN MCCOLE  
DEPARTMENT HEAD

CINDY LAMBETH  
PURCHASING AGENT

DATE RECEIVED:

It is a condition of this purchase order contract that the vendor will comply with all Federal, State and Local laws, ordinances and rules, including but not limited to self reporting if listed on the Federal Suspension and Debarment list and if convicted of Public Entity Crimes.

\*\*\*DO NOT EXCEED QUANTITIES OR PRICE WITHOUT PRIOR APPROVAL\*\*\*

# SANTA ROSA COUNTY SCHOOL DISTRICT

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729299

## PURCHASE ORDER NUMBER:

### FLORIDA SALES TAX EXEMPTION NUMBER:

85-8012622341C-0

NO SUBSTITUTIONS WITHOUT PRIOR APPROVAL  
PURCHASE ORDER VOID IF NOT FILLED WITHIN 60 DAYS

COLLECT SHIPMENTS WILL BE REFUSED  
PAYMENT WILL BE MADE ONLY TO VENDOR LISTED BELOW

DATE: 07/12/19

V-000019183  
TO: PAUL R GREEN PA  
5217 CANAL ST  
MILTON FL 32570

SHIP/INVOICE TO:  
SCHOOL BOARD LEGAL FEES  
5086 CANAL STREET  
MILTON FL 32570-6706  
PHONE (850) 983-5018

### SPECIAL INSTRUCTIONS:

STOCK#	MAKE/MODEL/DESCRIPTION OF ITEMS	QTY	UNIT PRICE	TOTAL PRICE
	BLANKET PO TO COVER LEGAL EXPENSES INCURRED WITH PAUL R.	1	70,000.00	70,000.00
GREEN, P.O. FOR FY 2019-20 BD APPROVED EFFECTIVE 01/12/17 - 01/13/21 EXEMPT: F.S. 287.057 (3) (E) (4) LEGAL SERVICES INFORM THE BOARD JULY 23, 2019 SHIPPING INCLUDED IN TOTAL PRICE				

- - - - - AREA BELOW RESERVED FOR ACCOUNTS PAYABLE USE ONLY - - - - -  
FND-FUNC-OBJ-CNTR-PROJECT-PGM AMOUNT  
REQUEST: 90321918 PO: 729299 100 7100 310 9032 902 70,000.00  
BLANKET

### COMMENTS:

REQUISITIONED BY:

APPROVED BY:

P.O. TOTAL: 70,000.00

RECEIVED IN GOOD ORDER BY:

M. SUSAN MCCOLE  
DEPARTMENT HEAD

CINDY LAMBETH  
PURCHASING AGENT

DATE RECEIVED:

It is a condition of this purchase order contract that the vendor will comply with all Federal, State and Local laws, ordinances and rules, including but not limited to self reporting if listed on the Federal Suspension and Debarment list and if convicted of Public Entity Crimes.



\*\*\*DO NOT EXCEED QUANTITIES OR PRICE WITHOUT PRIOR APPROVAL\*\*\*

# SANTA ROSA COUNTY SCHOOL DISTRICT

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729301

## PURCHASE ORDER NUMBER:

### FLORIDA SALES TAX EXEMPTION NUMBER:

85-8012622341C-0

NO SUBSTITUTIONS WITHOUT PRIOR APPROVAL  
PURCHASE ORDER VOID IF NOT FILLED WITHIN 60 DAYS

COLLECT SHIPMENTS WILL BE REFUSED  
PAYMENT WILL BE MADE ONLY TO VENDOR LISTED BELOW

DATE: 07/12/19

V-000002779  
TO: NORTHWEST REGIONAL DATA CENTER  
2048 E PAUL DIRAC DRIVE  
INNOVATION PARK  
TALLAHASSEE FL 32310-3752

SHIP/INVOICE TO:  
DATA PROCESSING  
5086 CANAL ST - ANNEX BLDG  
MILTON FL 32570-6706  
PHONE (850) 983-5070

### SPECIAL INSTRUCTIONS:

STOCK#	MAKE/MODEL/DESCRIPTION OF ITEMS	QTY	UNIT PRICE	TOTAL PRICE
-----	-----	-----	-----	-----
	REPLACES PO 728039			
	ANNUAL CHARGES FOR 2020 MAIN-	1	157,924.32	157,924.32

RAMES SERVICES  
EXEMPT PER 6A-1.012(14) INFORMAT  
ION TECHNOLOGY 12 MO @ 13,156.13  
JULY 1, 2019-JUNE 30, 2020  
BASED ON FY 19/20 RATES  
THESE RATES APPROVED BY THE  
POLICY BD WILL BE EFFECTIVE  
JULY 1, 2019.  
\*INFORM THE BOARD JULY 23, 2019  
SHIPPING INCLUDED IN TOTAL PRICE

- - - - - AREA BELOW RESERVED FOR ACCOUNTS PAYABLE USE ONLY - - - - -  
FND-FUNC-OBJ-CNTR-PROJECT-PGM AMOUNT  
REQUEST: 90330001 PO: 729301 100 8200 390 9033 907333 157,924.32

COMMENTS: RETURN TO SUE GLASS

REQUISITIONED BY:

APPROVED BY:

P.O. TOTAL: 157,924.32

RECEIVED IN GOOD ORDER BY:

DAVID HICKS

DEPARTMENT HEAD

CINDY LAMBETH

PURCHASING AGENT

DATE RECEIVED:

It is a condition of this purchase order contract that the vendor will comply with all Federal, State and Local laws, ordinances and rules, including but not limited to self reporting if listed on the Federal Suspension and Debarment list and if convicted of Public Entity Crimes.