



**State of Florida  
Department of Children and Families**

**Ron DeSantis**  
Governor

**Chad Poppell**  
Secretary

**Courtney P. Stanford**  
*Interim Regional Managing  
Director  
Northwest Region*

June 25, 2019

Mr. Joey Harrell  
Assistant Superintendent  
C/O Santa Rosa County School District  
5086 Canal Street  
Milton, Florida 32570

Re: Disaster Food Stamp Program

Dear Mr. Harrell,

As my staff previously discussed with you, our department is asking to use W.H. Rhodes Elementary Site to issue Disaster Food Stamps to the citizens of Santa Rosa County in the event of a major catastrophe.

The information below is our best estimate of what this request entails:

- We need to accommodate 250 people at a time. We would average processing 2500 people per day for five continuous days of operation.
- The operation would begin at first light on a Tuesday and end at dark on the following Saturday or begin at first light on a Sunday and end at dark on the following Thursday. It is a federal requirement that the operation run for five consecutive days and must begin or end on a weekend day.
- Parking would be required for at least 500 cars at any given time.
- We would need to start within five days of the hurricane clearing the area and would need two days of setup before starting and two days to breakdown and clean up the facility at the end. A total of nine days would be required.

We appreciate your consideration of this request and thank you for partnering with us in aiding the citizens of Santa Rosa County who potentially could be left without food and electricity as a result of a major disaster.

Sincerely,

*Robert Gordon for Sheree Triplett-Roberts*

Sheree Triplett-Roberts  
Northwest Region ACCESS Director

Northwest Region  
407 Racetrack Rd NE Fort Walton Beach, Florida 32547