

**AGREEMENT FOR CONSULTANT SERVICES  
SANTA ROSA COUNTY DISTRICT SCHOOLS**

This Agreement is made and entered into the 1<sup>st</sup> day of June, 2019 by and between the Santa Rosa County District Schools (District) and Rutledge-Ecena, PA (Firm). In consideration of the mutual covenants and agreements set forth herein, the parties hereto agree as follows:

1. Agreement. The District hereby retains the Firm and the Firm hereby agrees to represent the Board in accordance with this Agreement. The contact for the Firm responsible for representation of the District in this Agreement will be Jessica Janasiewicz, Governmental Consultant.
2. Term. The term of this Agreement shall begin on July 1, 2019 and expire on June 30, 2020. This Agreement shall be automatically renewed for an additional year commencing July 1, 2020, unless amended or terminated with three months' notice prior to July 1, 2020.
3. Scope of Services. The scope of services to be rendered by the Firm shall be as set forth in "Performance Criteria, Attachment A" which is attached hereto and made a part hereof.
4. Compensation. Compensation to the Firm shall be made by the District as follows:
  - a. Fees. The amount due from the District to the Firm for the term of the Agreement shall be \$24,800 for twelve (12) months. Such fees will be billed by the Firm on a pro-rata monthly basis.
5. Relationship Between the Parties. The parties to this contract agree that the Firm is neither an agent nor an employee of the District, and neither it nor its employees are entitled to the benefits provided by the District to its employees, including but not limited to, salary, insurance and unemployment compensation insurance.
6. Entire Understanding. This Agreement represents the entire understanding and agreement between the parties with respect to the subject matter hereof, and supersedes all other negotiations (if any) made by and between the parties.

SCHOOL BOARD OF SANTA ROSA  
COUNTY

By: \_\_\_\_\_  
Chairman

RUTLEDGE-ECENIA, PA

By: \_\_\_\_\_  
Jessica Janasiewicz

ATTEST

By: \_\_\_\_\_  
Superintendent

## **ATTACHMENT A PERFORMANCE CRITERIA**

- A. Assist the District in advocating for priority items in the legislative recommendations of the Commissioner of Education and Governor.
- B. Obtain copies of bills related to education for review by the District, the Superintendent and district staff, and to assist the staff in presenting before the legislature. Inform the Superintendent and district staff regarding legislative calendars, events, legislative committees, and regular and special legislative sessions which would have an impact on the District's educational initiatives, instructional programs, operating and/or capital outlay revenue.
- C. Meet with the District and the Superintendent and facilitate their contacts with legislators, the Department of Education staff, Governor's Office and members of the State Board of Education.
- D. Provide enhanced support for the District and Superintendent through the Firm's Pensacola based associate, James P. Hamilton, Ph.D., including meeting with the Board and Superintendent to meet the needs of the District for services related to legislative affairs and activities, based on respective schedules.
- E. Communicate with the Superintendent, Board Chairperson and Board Legislative Chairperson on a regular basis and during the legislative session conduct weekly conference calls with the District to determine the District's position on legislation being considered.
- F. Represent the Superintendent, Board and District at meetings with the Commissioner of Education, Governor's staff and agency staff to discuss positions and priorities of the District when needed.
- G. Meet with District administrative staff and the Board annually to answer questions and review priorities regarding legislative activities.
- H. Monitor or attend, and report to the District, results of appropriate Revenue Estimating, Lottery Estimating and FTE Estimating Conferences and with the Department of Education when the interests of the District are at issue.
- I. Maintain regular and appropriate contact with District administrative staff as directed by the Superintendent by telephone and provide a written report to the District of the activities of the Legislature throughout session. After session ends, provide the Superintendent and the District with a summary of the actions of the Legislature that are relevant to the District.

- J. Collaborate with the Superintendent to determine the impact of, and strategies for, influencing legislative funding proposals and establish a link with the District so that legislative funding alternatives can be analyzed by District staff to determine impacts on the District.
- K. Request and arrange through the Superintendent for district staff to testify on issues before the Legislature when such testimony would be advantageous to the District.