

# Santa Rosa County School District Head Start/Early Head Start/Voluntary Pre-Kindergarten Programs

## Monthly Report for the months of January and February 2019 Submitted to the School Board

### PROGRAM DESIGN AND MANAGEMENT (PDM)

- The Policy/School Advisory Council met on January 11 and February 8.
- In January, the council engaged in Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) training which was facilitated by the ERSEA Specialist. The Head Start/Early Head Start Selection Priority Criteria 2019-2020 was discussed and approved by the council.
- In February, the Environmental Health and Safety (EnvHS) Specialist conducted a training on Health, Nutrition, Dental and Safety. The Cost of Living Adjustment Grant for FY 2019/20 was approved by the council.
- The Office of Head Start Region IV Program Specialist, Sherice Horton visited the program January 29 – 31. She met with the Pre-K Director and Management Team, Policy Council members, Superintendent, Faculty and Staff and visited some classrooms. She also answered questions and assisted with grant information for the Supplement to Increase Program Hours in Early Head Start.

### Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)/ Disabilities

- Attendance  
Attendance information reported to the Office of Head Start was as follows:

<u>January</u>	<u>February</u>
Early Head Start – 86%	Early Head Start – 84%
Head Start – 88%	Head Start – 89%
VPK – 89%	VPK – 90%
- Enrollment  
The Head Start program has maintained the required full funded enrollment of 40 Early Head Start students and 240 Head Start students for the months of January and February.
- Disabilities  
Santa Rosa county Head Start/VPK Program has 20% (62) of our students with a diagnosed disability written in an IFSP or IEP.

### Fiscal

- The Head Start Non-Competitive 5 Year Continuation Notice of Grant Award was received on February 21 for grant period of March 2019 – February 2020. Seven schools in Santa Rosa County receive Head Start funding for Pre-K to provide a quality program to serve children and families.
- The Head Start program received submission requirements for the 1.77 percent Cost-of-Living Adjustment (COLA) supplemental grant. The FY 2019 Head Start amount is \$33,160 and the Early Head Start amount is \$8,928. The submission application is due March 1, 2019 and must be submitted in the Head Start Enterprise System (HSES). This will assist in increasing staff salaries and fringe benefits and offset higher operating costs for the program.

### EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

#### Education

- During *Just Read, Florida* week, special guests were invited to read to the children. The guest list included Mr. Tim Wyrosdick, Mr. Bill Emerson, Ms. Liz West, as well as military and community guests. Ms. Sherice Horton, Head Start Program Specialist, was also a guest reader.
- Mr. Brett Beckett, Lakeshore Regional Manager, facilitated a parent literacy training during the month of January. The training topic was *dialogic reading*. Thirty parents attended the training. A survey indicated that parents who attended have been using this method to read to their children at home.
- The second observational period indicated that although students are making progress, that degree of progress was minimal. As the table below indicates, student baseline **scores** (1<sup>st</sup> observational period) were low therefore, strategies have been put in place to ensure that students will have a higher level of progress for the third observational period.

- **Outcomes Report**

Domain	October 2018	January 2019
Approaches to Learning	19%	26%
Cognitive Development	7%	33%
Language and Literacy	8%	28%
Physical Development	6%	21%
Social and Emotional Development	7%	26%

## **Environmental Health and Safety**

- All 7 Head Start Centers are in compliance with their **School-Site Safety Reporting**
- Our monthly **Fire Drill** was conducted on January 17<sup>th</sup> and February 22<sup>nd</sup>. We used the regular primary route for both drills.
- The School Health Advisory Council met on January 30<sup>th</sup>. Mr. Gracey brought back some great information from the meeting.
- Our old AED was replaced with a new AED in January which was mounted in the same location in Roberts' Hall/cafeteria.
- On February 5, Mr. Gracey and Mrs. Alt held a special safety meeting with the entire staff where they viewed a reenactment of the Parkland school incident. This really gave our staff some great information on this incident and the approval for any of our staff members to call a school-wide lockdown should they see a threat on campus.
- On February 26, Mrs. Alt and Mr. Gracey completed a 6 hours course and are now certified in Youth Mental Health First Aid USA. They are now trained to provide initial help to young people experiencing mental health problems such as depression, anxiety disorders, psychosis, and substance use disorders.
- We are continually tracking and monitoring compliance of all student's physicals, immunizations, lead, hemoglobin, and dental treatment plans. Letters have been mailed to the parents whose children are not in compliance in any of these areas.

## **Nutrition**

Here is a brief summary of nutrition activities that are on-going or have been completed:

- Monthly **Nutrition Lessons** for our 2-year-old Early Head Start students and our 3-year-old Head Start students began in January and will continue monthly throughout the school year
- On February 19, our teachers enjoyed the Spring Potato Planting training provided by the Florida Extension Office. They were all provided with Container Gardens, potting soil, pine straw, and potatoes to plant. They are using white laundry baskets as the container garden.
- **Lunch and Breakfast Recap and Reconciliation Totals – January/February 2018**

T.R. Jackson Pre-K	Total # Free/Reduced	Total # Full Paid	GRAND TOTAL
<b>BREAKFAST</b>			
JANUARY	(F) 3,003 (R) 14	57	3,074
FEBRUARY	(F) 3,143 (R) 31	50	3,228
<b>GRAND TOTAL</b>			<b>6,302</b>
<b>LUNCH</b>			
JANUARY	(F) 3,022 (R) 18	54	3,094
FEBRUARY	(F) 3,143 (R) 52	52	3,226
<b>GRAND TOTAL</b>			<b>6,320</b>

### Dental

- We now have completed all large group/class dental trips. Students are now in the treatment phase of their dental program. We are now tracking and making sure parents comply in the completion of their child's dental treatment plan.

### School (TRJ) Clinic Totals by Holly Ledbetter, Registered Nurse

	<b>JANUARY 2019</b>	<b>FEBRUARY 2019</b>	<b>YEARLY TOTALS</b>
<b>TOTAL MEDICATIONS ADMINISTERED</b>	<b>30</b>	<b>42</b>	<b>190</b>
Minor Injuries	19	26	141
Major Injuries	0	0	0
<b>TOTAL FIRST AID ADMINISTERED</b>	<b>19</b>	<b>26</b>	<b>141</b>
Physical Complaints	69	105	527
Intentional Injuries	0	0	0
Chronic Conditions	0	0	0
Head Lice & Scabies (screening only)	2	2	21
Head Lice & Scabies (positives only)	0	0	4
Other	34	29	678
Medication Intake	5	4	32
<b>TOTAL PARAPROFESSIONAL VISITS</b>	<b>159</b>	<b>208</b>	<b>1,593</b>
<b>Dispositions</b>			
Returned to Class	133	168	1,345
Sent Home	21	36	216
Medication Intake (to the clinic)	5	4	32
Emergency Response (911)	0	0	0
<b>TOTAL DISPOSITIONS</b>	<b>159</b>	<b>208</b>	<b>1,593</b>

(The AED is checked and documented weekly by our Registered Nurse)

### **PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE) / MENTAL HEALTH**

- Our Family Advocates and Teachers completed 170 family conferences to review the academic progress of their children and to review progress towards their family goal plans.
- We finished this year's Seven Basic Parenting Skills classes. The parents that attended have expressed how they enjoyed the class and would like to find ways for more families to participate.
- We continue to see increased concerns among the children we serve related to challenging behaviors both at school and home. An important task ahead is identifying additional resources that appropriately serve children with young families.