

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the months of November and December 2018

Submitted to the School Board

From Mrs. Dawn Alt, Director of Pre-K Programs

PROGRAM DESIGN AND MANAGEMENT (PDM)

The Policy/School Advisory Council met on November 2 and did not meet in December. In November, the council engaged in School Readiness Training and received reports from each service area specialist. The council also approved the funding for the Continuation Grant FY 2019-2020 and the Supplemental to Increase Program Hours grant application.

Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)/ Disabilities

- **Enrollment**

The Head Start program has maintained the required full funded enrollment of 40 Early Head Start students and 240 Head Start students for the months of November and December.

Fiscal

- The Head Start Continuation Grant 2019-2020 and the Supplement to Increase Program Hours in Early Head Start 2019-2020 grant applications were approved at the School Board Meeting in November and submitted electronically to the Office of Head Start through Head Start Enterprise System.

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

- The first Readiness Team Meeting was held in November. Readiness baseline scores were low in all domains however, the expectations are that there will be considerable progress during the second assessment period.
- Santa will visit during the month of December and all the children will receive a book and a pair of gloves.

Environmental Health and Safety

- All 7 Head Start centers are in compliance with their School-Site Safety Reporting.
- Our monthly Fire Drill was conducted on Tuesday, November 13th and December 4th.
- The School Health Advisory Council met on November 7th and December 5th. Mr. Gracey brought back some great information from the meeting.
- We had a Threat Assessment Team meeting on Friday, November 30th.
- We are continually tracking and monitoring compliance of all of our student's physicals, immunizations, lead, hemoglobin, and our dental treatment plans.

Nutrition

- Here is a brief summary of nutrition activities that we have either completed or have planned for the future:
 - Monthly Nutrition Lessons for our 4-year-old Head Start students began in October and will continue monthly throughout the school year.
 - On November the 8th the Florida Extension Office conducted a Canning Workshop for our TRJ staff. We had 12 staff members attend the workshop.
 - On December 11th the Florida Extension Office had a "Make It & Take It" Workshop for Parents. This workshop focused on giving the parents arts and craft ideas to do with their children at home and also prepare a healthy meal for them. The parents were also provided a healthy meal recipe booklet.

- Lunch and Breakfast Recap and Reconciliation Totals for November and December:

T.R. Jackson Pre-K	Total # Free/Reduced	Total # Paid	GRAND TOTAL
BREAKFAST			
NOVEMBER	(F) 2,684 (R) 0	44	2,728
DECEMBER	(F) 2,421 (R) 0	38	2,459
LUNCH			
NOVEMBER	(F) 2,683 (R) 0	46	2,729
DECEMBER	(F) 2,375 (R) 0	36	2,411
GRAND TOTAL			10, 327

November Average Daily Participation – Breakfast (171) Lunch (171)

December Average Daily Participation – Breakfast (176) Lunch (172)

Dental

- We have now completed all large group/class dental trips. Our students are now in the treatment phase of their dental program. We are now tracking and making sure the parents comply in the completion of their child's dental treatment plan.

School (TRJ) Clinic Totals: Registered Nurse – Holly Ledbetter

	NOVEMBER 2018	DECEMBER 2018	YEARLY TOTALS
TOTAL MEDICATIONS ADMINISTERED	31	35	118
Minor Injuries	12	6	96
Major Injuries	0	0	0
TOTAL FIRST AID ADMINISTERED	12	6	96
Physical Complaints	59	49	353
Intentional Injuries	0	0	0
Chronic Conditions	0	0	0
Head Lice & Scabies (screening only)	4	1	17
Head Lice & Scabies (positives only)	0	1	4
Other	124	0	615
Medication Intake	3	3	23
TOTAL PARAPROFESSIONAL VISITS	233	153	1,226
Dispositions			
Returned to Class	216	134	1,044
Sent Home	14	16	159
Medication Intake (to the clinic)	3	3	23
Emergency Response (911)	0	0	0
TOTAL DISPOSITIONS	233	153	1,226

(The AED is checked and documented weekly by our Registered Nurse)

PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE) / MENTAL HEALTH

Through the generosity of our community partners, staff, individuals and organizations associated with our staff, we were able to serve 31 families representing 78 children with gifts of shoes, clothes, and toys for Christmas. In addition, Food Raisers provided food boxes for each family and Men with Vision provided fully prepared Christmas dinners for five of our families. We are very grateful for the support of our community in serving our families.