

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
September 6, 2012-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Hugh Winkles, Chairman, Joann Simpson, Vice-Chairman, Diane Coleman, Dr. Diane Scott and Scott Peden. Also, present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mr. David Johnson lead us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of August 23, 2012 School Board Meeting Minutes

Motion to Approve was moved by Diane Coleman , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

D. Oral Written Communications

None

E. Recognitions Resolutions Proclamations

1. National History Day Competition

Mr. Youngblood, Social Studies Coordinator came forward and introduced former Avalon Middle School students, Joseph Herring and Evan Adams. and their teacher, Mr. Dale Anderson.

Evan and Joseph won the History Fair at both their school and the county level to compete at the state level where they came in 1st place. This allowed them to advance to the national level. They took home special recognition at the National History Day competition sponsored by the Museum of Florida History in College Park, Md. Their entry, "Bay of Pigs: The United States" Response to Communism in the West, won them the opportunity to display their project at the Smithsonian Museum of American History.

Both Evan and Joseph were presented with awards and congratulations from Mr. Youngblood and Mr. Anderson expressed how proud he was of his students.

F. Public Hearing

1. Conduct 2nd Public Hearing and approve 2012-13 Budget and Millage

Motion to Approve was moved by Diane Scott , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

Board approved Required Local Effort Millage at a total of 5.5200 Mills (5.5040 Required Local Effort plus 0.0160 Prior Period Funding Adjustment Millage) and raising \$43,223,564.00.

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

Board approved Discretionary Millage at .7480 Mills raising \$5,857,107.00.

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

Board approved Capital Outlay Millage at 1.4000 Mills raising \$10,962,498.00 (for a total Millage of 7.6680 Mills).

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

Board approved a total Operating Budget of \$186,599.477 and a total budget of all budget parts of \$262,470.925.

2. Conduct Public Hearing and approve 2012-13 District Technology Plan and Acceptable Use Policies

Motion to Approve was moved by Diane Scott , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

The Chairman opened the floor for the public hearing on the 2012-13 District Technology Plan and Acceptable Use Policies. There was no response and the hearing was closed. Board approved 2012-13 District Technology Plan and Acceptable Use Policies as submitted.

3. Conduct Public Hearing and approve Student Progression Plan 2012-13

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

The Chairman opened the floor for a public hearing on the 2012-13 Student Progression Plan. There was no response and the board approved the 2012-13 Student Progression Plan.

- G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The chairman opened the floor for a public forum and asked if anyone wanted to address the board regarding any item not on the agenda. There was no response and the public forum was closed.

Administrative Agenda

- H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

Board approved Administrative Agenda Items H. 1,2, 3 and 4. as submitted.

1. Human Resource Items
 - a. Administrative Personnel Board Agenda
 - b. Out-of-State Temporary Duties
2. Curriculum/Instruction Items
 - a. Reassignment Requests
 - b. School Volunteers
3. Financial Items
 - a. June Budget Amendment, Monthly Financial Statement, & Bills/Payroll

4. Administrative Operational Items
 - a. Field Trip Requests
 - b. Facility Use Requests

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Surplus List 090612

Motion to Approve was moved by Scott Peden , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

2. Custodial Quarterly Report 090612

Ryan Brock, Southern Management distributed the Quality Control Scores for each school site. He stated their goal was to receive scores of 3 and are very proud of the 4's they received.

Southern Management had a very successful summer cleaning 3,663,830 square feet. They used 605 gallons of stripper and 3,155 gallons of wax which took 40,000 labor hours. He is proud of the good work his employees did getting the schools ready for the new year.

Mr. Brock recognized his "Employee's of the Quarter" and asked Marie Lee, Operations manager, Lonny Ennis, South End Manager, David Howard, Milton/Pace Manager and Ryne Jernigan, North End Manager to come forward.

The board members thanked Southern Management for all their hard work this past summer. Mr. Winkles mentioned that as he travels around Florida he has noticed that our schools are amazingly cleaner than other counties.

3. DAG Architects Agenda Items

The Board reviewed the status of the DAG construction projects.

4. Pinder Martin Agenda Items

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

Final Construction Payment:

**** R. D. Ward Construction Company, Inc. - Gulf Breeze Elementary 6 Classroom Addition \$84,590.17***

The board reviewed the status of the Pinder-Martin Associates construction projects.

5. DIRECT PURCHASING CHANGE ORDERS

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

****Gulf Breeze Elementary - 6 Classroom Addition***

R. D. Ward Construction \$5,350.47
***West Navarre Intermediate - 5 Classroom Addition**
Hewes & Company, LLC \$2,441.13

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

Board approved Staffing Plan Revisions as submitted.

Motion to Approve was moved by Scott Peden , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

Board approved Human Resource Procedures Manual (HRPM) Revision - Payment for Advanced Degrees as submitted.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Santa Rosa Athletic Coaching Add-On Endorsement Plan

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Scott. Motion Passed by a vote of 5-0.

The Athletic Coaching Add-On Endorsement provides an opportunity for our coaches to take online or face to face coursework to be certified to meet FL Statute requirements.

Dr. Scott asked if our newly hired coaches are required to have this coursework as well and Mr. Wyrosdick responded they do.

2. New ESE In-Service components

Motion to Approve was moved by Diane Coleman , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

3. Gifted Budget for 2012/2013

Motion to Approve was moved by Diane Coleman , Seconded by JoAnn Simpson. Motion Passed by a vote of 5-0.

4. 2012-2014 School Health Plan

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

1. Annual Financial Report and GASB 34

Motion to Approve was moved by JoAnn Simpson , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

Marilyn Brown, Accounting Supervisor and Kathy Strickland, Accountant came forward to review the Annual Financial Report and GASB 34 for school year July 1, 2011 thru June 30, 2012. Ms. Brown began by noting that we had a decrease in base student allocation, tax roll and the General School Fund. She pointed out that transportation costs increased and were \$12,230,322 this year. We were funded only \$5,737,681.00. The remaining \$6.4 million had to come from the general

fund. School Food Services experienced fewer expenditures this year. She reviewed the different categories of funds and asked the board if they had any questions. The board thanked her for her presentation.

M. Items from Board Members

None

N. Items from Board Attorney

None

O. Items from Superintendent

1. Capstone Academy Audit Report dated June 30, 2012

Motion to Approve was moved by JoAnn Simpson , Seconded by Scott Peden. Motion Passed by a vote of 5-0.

2. Hurricane Make Up Days

Mr. Wyrosdick shared with the board that it can't be understated how important the two days of instruction lost to Hurricane Issac are to our students. He reminded the board that our calendar has built in two days to use as make-up days, Oct. 22nd and January 18th. He also stated it is never good to take planning time away from the teachers but every minute of instruction time is important to our student success. He asked the board for some direction on how they wanted to handle this. Mr. Winkles, Mrs. Coleman and Mrs. Simpson felt we should stay with the make-up days already built in to the calendar. The calendar committee worked hard to put it together and we need to stick with the current schedule. Mr. Emerson explained that we cannot ask for forgiveness of the days unless we offer more than the 900 hours of instruction time currently offered. We are required to use the planning days if they are in place on the calendar. Mrs. Scott mentioned she disliked seeing the loss of planning time and training for our teachers because that is important too. Mr. Wyrosdick stated we will possibly move planning days to other times to get in the two days for teachers planning and training.

P. Adjournment

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 5-0.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 6th day of September, 2012 A. D.

***SCHOOL BOARD OF
SANTA ROSA COUNTY***

Chairman

ATTEST:

Superintendent and Secretary