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**ADMINISTRATIVE**  
**Human Resource Board Agenda**  
January 22, 2019

**MEMORANDUM**

**TO:** Mr. Tim Wyrosdick, Superintendent of Schools  
**FROM:** Conni L. Carnley, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Administrative Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

**I. PERSONNEL RECOMMENDATIONS:**

**RETIREMENTS:**

1. Dykes, Linda, Paraprofessional I, King Middle, effective 02-01-19 (last day in paid status 01-15-19) [DROP exit]
2. Freeman, Sophia, Secretary II, Pace High, effective 01-01-19 (last day in paid status 01-31-19) [DROP exit]
3. Mathews, Marguerite, Paraprofessional II, Central School, effective 01-01-19 (last day in paid status 12-03-18) [DROP exit]

**DEFERRED RETIREMENT OPTION PROGRAM:**

1. Ellis, Janice, TSA, ESE Liaison, ESE Services, effective 12-01-18
2. Foster, Kelly, Teacher, Oriole Beach Elem., effective 01-01-19
3. Warner, Carol, Cert School Counselor 9-12, Navarre High, effective 12-01-18
4. Warner, Jr., Charles, Athletic Director, Pace High, effective 12-01-18

**RESIGNATIONS:**

1. Alford, Andrea, Teacher, Gulf Breeze Elem., effective 01-07-19 (last day in paid status 12-25-18)
2. Allred, Diana Joyce, Paraprofessional IW, Rhodes Elem., effective 01-11-19 (last day in paid status 01-10-19)
3. Ashford, Logan, Teacher, Pace High, effective 01-07-20 (last day in paid status 12-25-18)
4. Bane, Lori, Teacher, Gulf Breeze High, effective 01-08-19 (last day in paid status 01-07-19)
5. Barreras, Gianni, Clerical Data I, Gulf Breeze Elem., effective 01-07-19 (last day in paid status 12-20-18)
6. Birch, Tina, Paraprofessional I, Sims Middle, effective 01-28-19 (last day in paid status 01-25-19)
7. Brown, Lana, Paraprofessional IW, Avalon Middle, effective 01-07-19 (last day in paid status 12-20-18)
8. Bryars, Ola, Teacher, Gulf Breeze Middle, effective 01-14-19 (last day in paid status 01-11-19)
9. Cooper, Vanessa, Paraprofessional IW, Dixon Primary, effective 01-07-19 (last day in paid status 12-20-18)
10. Dellinger, Deena, Teacher, Locklin Tech, effective 12-03-18 (last day in paid status 11-30-18)
11. Desport, Lauri, Teacher, Rhodes Elem., effective 01-22-19 (last day in paid status 01-21-19)
12. Doumas, Annabella, Teacher, Gulf Breeze Elem., effective 01-21-19 (last day in paid status 01-18-19)
13. Hankins, Erica, Teacher, Holley-Navarre Int., effective 01-24-19 (last day in paid status 01-23-19)
14. Landfair, David, Teacher, Gulf Breeze High, effective 12-25-18 (last day in paid status 12-25-18)
15. Moore-Boyd, Tamara, Paraprofessional IW, ESE Dept, effective 01-09-19 (last day in paid status 01-09-19), Active Duty Military, will return to employment in 2021
16. Morato, Heather, Teacher, East Milton Elem., effective 12-17-18 (last day in paid status 12-17-18)

17. Mugno, Jenifer, Paraprofessional IW, West Navarre Int., effective 01-09-19 (last day in paid status 12-05-18)
18. Saterfield, Adrian, Paraprofessional IW, King Middle, effective 01-07-19 (last day in paid status 12-20-18)
19. Thompson, Krystal, Paraprofessional IW, ESE Dept, effective 12-04-18 (last day in paid status 12-03-18)
20. Tomlin, Roderick, Paraprofessional IW, ESE Dept, effective 12-18-18 (last day in paid status 12-17-18)
21. Whitenon, Lisa, Paraprofessional IW, Russell Elem., effective 12-20-18 (last day in paid status 12-21-18)

**INVOLUNTARY TERMINATIONS:**

1. Beatley, Martha, Teacher, Hobbs Middle, effective 12-03-18 (last day in paid status 11-30-18), Contract Expired
2. Carter, Cynthia, Teacher, Gulf Breeze High, effective 01-07-19 (last day in paid status 12-25-18), Contract Expired
3. Moates, Shirley, Teacher, Russell Elem., effective 12-17-18 (last day in paid status 12-14-18), During probationary Period

**APPOINTMENTS:****1. INSTRUCTIONAL**

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA</u>	<u>CERTIFICATIONS</u>	<u>EFF. DATE</u>
1. Coale, Kaitlyn	Hobbs Middle	ESE Inclusion	Biology 6-12*	12-03-18
2. Copeland, Erin	ESE Dept/SAIL	ESE	ESE K-12	01-08-19
3. Cuilik, Caroline	Gulf Breeze High	Math/Science	Math 6-12*	01-07-19
4. Dunn, Darla	Student Services	Certified School Counselor – TSA	Guidance and Counseling	12-17-18
5. Frobenius, Ashley	SS Dixon Intermediate	Interventionist	Elem. Ed/ESE	01-14-19
6. Hepler, Jessi	West Navarre Primary	ESE	ESE K-12	01-07-19
7. Hobbs, Maura	Gulf Breeze High	English	English 6-12*/Social Science 6-12*	01-07-19
8. Hoffmann, Margaret	Pea Ridge Elem.	1 <sup>st</sup> Grade	Elem Ed K-6, ESOL	01-07-19
9. McMorro, Sarah	Gulf Breeze High	Math	Elem Ed K-6*	01-07-19
10. Parrish, Shayna	Russell Elem.	1 <sup>st</sup> Grade ESE	Elem. Ed K-6	12-17-18
11. Smith, John A II	Berryhill Elem.	Guidance Counselor	Elem. Ed K-6*	01-07-19
12. Stanton, Tiffany	East Milton Elem.	1 <sup>st</sup> Grade	Pre-K/Primary Ed PK-3	01-07-19
13. Vasquez, Amanda	Pea Ridge Elem.	4 <sup>th</sup> Grade	Elem Ed K-6, ESE K-12	01-07-19
14. Ware, Ronald	Gulf Breeze Middle	Science	Social Science	01-07-19

**2018-2019 INSTRUCTIONAL TRANSFERS:**

1. Bearden, Merideth, Teacher, from English at Milton High to Reading at Hobbs Middle, effective 12-03-18
2. Gieger-Britt, Belinda, Teacher, from ESE at ESE Department to Language Arts at Hobbs Middle, effective 01-07-19
3. McKeithen, Rebecca, Pre-K HS/VPK Teacher, from TR Jackson to WH Rhodes Elem., effective 01-08-19

**CHANGE IN STATUS:**

1. Vollmer, Tiffany, Instructor, Locklin Tech, from Part Time Salary to Part Time Hourly, effective 11-07-18

**2018 – 2019 HOSPITAL/HOMEBOUND INSTRUCTORS:**

1. Binder, Timothy, Pea Ridge Elementary, effective 12-05-18
2. Bohannon, Ashley, East Milton Elementary, effective 08-13-18
3. Cabaniss, Debbie, Berryhill Elementary, effective 01-08-19
4. Cousins, Alysha, Holley-Navarre Middle, effective 10-19-18
5. Dreyer, Tracy, Woodlawn Beach Middle, effective 01-08-19
6. Fee, Ashley, East Milton Elementary, effective 12-04-18
7. Laurant, Latricia, Avalon Middle, effective 11-26-18
8. Martin, Jessica, Holley-Navarre Middle, effective 01-11-19

9. Moore, Christopher, Pace High, effective 12-06-18
10. Ramirez, Margaret, Pace High, effective 10-23-18
11. Tomlin, Gwendolyn, ESE Department, effective 11-26-18

**CLASSIFIED APPOINTMENTS:**

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
1. Bentley, Jonathan	Avalon Middle	Paraprofessional IW	01-10-19
2. Black, Tanya	Woodlawn Beach Middle	Paraprofessional I	12-18-18
3. Burchett, April	Pea Ridge Elem.	Secretary I	01-07-19
4. Campbell, Shannon	WH Rhodes Elem.	Data Entry	01-08-19
5. Dinkins, Paige	SS Dixon Inter.	Behavior Interention Parapro	01-14-19
6. Gilbreath, Jennifer Candice	Jay Elem.	Paraprofessional IW	01-09-19
7. Grimes, Whitney	Pea Ridge Elem.	Paraprofessional IW	12-17-18
8. Hodges, Tiffany	ESE Department/SAIL	Teacher Assistant IW	12-06-18
9. Penunuri, Rosali	ESE Department/SAIL	Paraprofessional IW	12-19-18
10. Pritchett, Jeanette	ESE Department	Job Coach Paraprofessional IW	12-18-18
11. Reese, Krystal	TR Jackson	Paraprofessional IW	12-11-18
12. Trujillo, Kimberly	Gulf Breeze Elem.	Clerical Data I	01-07-19
13. Varnadore, Ray	Tech. Support Annex	Data Comm. Cabling Tech.	01-07-19
14. Washek, Kassidy	Oriole Beach Elem.	Paraprofessional IW LT	01-07-19

**EMPLOYEE FILLING VACANT POSITION:**

<u>NAME</u>	<u>SCHOOL/DEPARTMENT</u>	<u>APPOINTMENT</u>	<u>EFF. DATE</u>
1. Adkins, Barbara	ESE Department	Audiology Assistant	11-16-18
2. Hodge, Shana	Elem. Education Dept.	Secretary III	12-17-18
3. Smith, Kristen	SS Dixon Intermediate	Guidance Assessment Assitant	01-07-19

**2018 – 2019 PROMOTIONS:**

1. Hamilton, Donna, Locklin Tech, from Fiscal Assistant I to Fiscal Assistant II, effective 02-01-19
2. Hammer, Carrie, Oriole Beach Elem., Paraprofessional IW to Paraprofessional IIW, effective 02-01-19
3. Salter, Tammy J., Central School, from Paraprofessional IW to Paraprofessional IIW, effective 02-01-19

**2018 – 2019 PROMOTION CORRECTION:**

1. Bauldree, Regenia D., Jay Elem., from Internal Funds Bookkeeper II to Internal Funds Bookkeeper III, effective date should be 01-01-19 (on the 12-13-18 Board Agenda the effective date was incorrect.)

**EDUCATIONAL SUPPORT TRANSFERS:**

1. Glass, Sue, Secretary III, from Elem. Education Dept. to Data Processing, effective 12-17-18
2. Johnson, Sarah, Paraprofessional IW, from Gulf Breeze Middle to Holley-Navarre Middle, effective 01-07-19

**2018 – 2019 SUPPLEMENTS:**

1. Butler, Sierra, Pace High, Performing Dance, effective 08-06-18
2. Crossley, John, Navarre High, 9<sup>th</sup> Grade Baseball, effective 11-28-18
3. Cummings, Lisa, Bagdad Elem., ESE Teacher Asst., effective 01-07-19
4. Elmore, Lynn, Avalon Middle, Annual Sponsor, other, effective 08-06-18
5. Miller, Rick, Hobbs Middle, Math Department Chair, effective 12-13-18
6. New, James, Milton High, Boys and Girls Head Tennis, effective 12-18-18
7. Reese, Krystal, TR Jackson, ESE Teacher Asst., effective 12-11-18
8. Schafer, Mitzi, Gulf Breeze High, Boys and Girls Tennis Coach, effective 12-19-18

**CELL PHONE STIPEND:**

1. Burch, Karen, ESE Program Facilitator, ESE Services, effective 11-13-18

**COMMUNITY SCHOOL:**

1. Castelberry, Heather, Caregiver, effective 12-02-18