

Santa Rosa County School District Pre-Kindergarten Programs

Monthly Report for the month of October 2018

Submitted to the School Board

From Mrs. Dawn Alt, Director of Pre-K Programs

PROGRAM DESIGN AND MANAGEMENT (PDM)

The Policy/School Advisory Council met on October 12. Council members engaged in training on the Continuation Grant and the Training/Technical Assistance (T/TA) Plan. After discussion, the Transportation Waiver and Duration (Home Base Option) Waiver Request were approved. Also, each service area specialist gave a report on their respective area.

Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)/ Disabilities

- Attendance

Attendance information reported to the Office of Head Start was as follows:

- Early Head Start – 86%
- Head Start – 88%
- VPK – 90%

Fiscal Report

- The Head Start/Early Head Start Program Management Team is working to finish up on the Head Start/Early Head Start Continuation Grant Application for the 2019-2020 budget period. The Continuation Grant and the T/TA Plan will be submitted for approval at the November Policy Council meeting on 11/02/2018 and the November School Board Meeting. The application for the Head Start/Early Head Start grant is due 12/01/2018 and must be electronically submitted in Head Start Enterprise System (HSES).
- The Head Start/Early Head Start Program Management Team is working on the “Supplement to Increase Program Hours in Early Head Start” application. We are writing this application to apply for funding to increase hours of service with a combination model of classroom hours and home visits. (Eligibility Condition 6) This application proposal is to continue serving 40 children and families during the school year calendar and increase the hours of service by offering a home-based option in the summer for EHS children and families. This home-based option would begin June 2019, after the center-based school year schedule has concluded and will provide continuity of care for children and families, the program will provide home-based services during the summer break. This supplemental grant will be submitted for approval at the November Policy Council meeting on 11/02/2018 and the November School Board Meeting. The application for this Early Head Start supplemental grant is due on 12/01/2018 and must be electronically submitted in Head Start Enterprise System (HSES).

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

- The first observational period assessment has been completed. Head Start requires programs to establish readiness goals in the domains of approaches to learning, social and emotional development, physical development, language and literacy, and cognition. Programs are also required to track student outcomes within the Head Start Early Learning Outcomes Framework (HSELOF). The table below shows student results for the first baseline assessment:

Learning Domains	Readiness Goal Outcomes	Head Start Early Outcomes Framework Outcomes
Approaches to Learning	19%	22%
Cognition and General Knowledge	7%	7%
Language and Literacy	8%	20%
Physical Health Development	6%	12%
Social and Emotional Development	7%	20%

Environmental Health and Safety

- All 7 Head Start centers are in compliance with their School-Site Safety Reporting.
- Two Fire Drills were conducted during the month of October. The first was conducted on October 18th and the 2nd drill was conducted on October 30th which was at the request of the Department of Children and Families.
- The School Health Advisory Council met on Wednesday, October 3rd. Mr. Gracey brought back some great information from the meeting. One of the items was a free Car Seat check and the other was a Rabies Vaccine “Drive Through” Clinic where dogs and cats could get vaccinated for only \$10.00. They were also offering free Flu Shots to all ages at this “Drive Through” Clinic.
- We had a Threat Assessment Team meeting on Tuesday, October 23rd.

Nutrition

Here is a summary of nutrition activities that we have either completed or have planned:

- Monthly Nutrition Lessons for our 4 year old Head Start students began in October and will continue monthly through the school year.
- October 15 – 19, was National School Lunch Week. Parents joined us for lunch on Thursday, October 18th. Personnel from the Florida Extension Office and the Santa Rosa County Health Department participated during this lunch, providing healthy snacks and they dressed up as Fruit and Vegetables! It was a fun day for everyone!!
- October 30th was T. R. Jackson Storybook Parade. This was a great day for all students, parents, and staff!!
- On October 31st, all our staff participated in a training “Let’s Wiggle with 5-2-1-0”! The training focused on promoting physical activity and healthy eating in childcare settings. This was an awesome training and our staff received some great information, materials, and resources to use in their classrooms!
- November 8th – The Florida Extension Office will have a Canning Workshop for T. R. Jackson staff.
- December (TBA) – The Florida Extension Office will have a “Make It & Take It” Workshop for Parents.
- Lunch and Breakfast Recap and Reconciliation Totals for October:

<i>T.R. Jackson Pre-K</i>	<i>Total # Free/Reduced</i>	<i>Total # Paid</i>	<i>GRAND TOTAL</i>
BREAKFAST	(F) 3,412 (R) 0	49	3,461
LUNCH	(F) 3,406 (R) 0	46	3,452
GRAND TOTAL			7,913

Dental

- We completed all large group/class dental trips on Thursday, October 25th. Students are now in the treatment phase of their dental program. We are now tracking and making sure the parents comply in the completion of their child’s dental treatment plan.

School (TRJ) Clinic Totals: Registered Nurse – Holly Ledbetter

	OCTOBER	YEARLY TOTALS
TOTAL MEDICATIONS ADMINISTERED	18	51
Minor Injuries	34	78
Major Injuries	0	0
TOTAL FIRST AID ADMINISTERED	34	78
Physical Complaints	77	245
Intentional Injuries	0	0
Chronic Conditions	0	0
Head Lice & Scabies (screening only)	8	12
Head Lice & Scabies (positives only)	0	4
Other	199	432
Medication Intake	4	17
TOTAL PARAPROFESSIONAL VISITS	340	840
Dispositions		
Returned to Class	271	694
Sent Home	65	129
Medication Intake (to the clinic)	4	17
Emergency Response (911)	0	0
TOTAL DISPOSITIONS	340	840

The AED is checked and documented weekly by our Registered Nurse

PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE)

- The parent and family information board has been restarted outside of the PFCE office. The board provides information to families about jobs, work assistance, housing, food assistance, etc. A parent from our parent committee is maintaining this board and keeping it full of valuable information for our families. Many families have found the information helpful.
- Through the assistance of community partners, we were able to secure Thanksgiving boxes for twenty-nine (29) families in our program.
- We have changed our approach to Christmas assistance for our program with a focus on families at TR Jackson. We have asked other school sites to include their students from our classrooms in their school's programs. We have secured donors for Christmas assistance to serve twenty-nine (29) families representing sixty-four (64) children.
- The Pairs and Spares Sunday School Class at Christ United Methodist Church has adopted the Head Start Program. They delivered twenty (20) pairs of shoes, socks and underwear to serve our students and families. Annually we provide 60-100 pairs of shoes to our children. This gift and promise of more to come has come at a most opportune time.