



Conni L. Carnley  
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## ACTION AGENDA

November 15, 2018

### MEMORANDUM

**TO:** Mr. Tim Wyrosdick, Superintendent of Schools  
**FROM:** Conni L. Carnley, Assistant Superintendent for Human Resources  
**RE:** Human Resource Items for Action Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

#### I. ADMINISTRATIVE APPOINTMENTS

NONE

#### II. DISCIPLINARY ACTIONS

##### A. UNAPPROVED LEAVES

NONE

##### B. OTHER DISCIPLINARY ACTIONS

NONE

#### III. OTHER ADMINISTRATIVE ACTIONS

1. Johnson, Charles, Teacher, Milton High, Temporarily reassignment to Office of Professional Learning, effective 10-24-18
2. Johnson, Charles, Teacher, Milton High, return to school site, effective 10-30-18

#### IV. JOB DESCRIPTIONS

1. Pre-K Education and Assessment Specialist (revised)
2. Teacher on Special Assignment for Social Media and Communications (new)

#### V. OTHER ITEMS

1. Human Resources Procedure Manual (revised)

DISTRICT 1  
Diane Scott

DISTRICT 2  
C. Buddy Hinote

DISTRICT 3  
Carol Boston

DISTRICT 4  
Jennifer Granse

DISTRICT 5  
Scott Peden