

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
September 27, 2018-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Dr. Diane Scott, Chairman, Mrs. Carol Boston, Vice-Chairman, Mr. Buddy Hinote, Mrs. Jennifer Granse, and Mr. Scott Peden. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mr. David Gunter led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Approval of School Board Meeting Minutes of September 10, 2018

Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

None

E. Recognitions/Resolutions/Proclamations

None

F. Public Hearing

None

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

School Board Chairman Dr. Diane Scott reviewed the protocol for the Public Forum; presentations are limited to approximately five minutes; the Board cannot take action on requests.

For a complete word for word transcript of the public forum, please see

the video. The following presentations to the Board have been condensed.

The Chairman opened the floor for the public forum and asked if anyone wanted to address the Board regarding any item not on the agenda.

Gerald E. Burgess III came forward to address the Board regarding his child who attends Jay Elementary and recently received a flu shot without parental consent. Mr. Burgess requested the Superintendent's job description as it relates to overseeing the vaccination program at school sites. Superintendent Wyrosdick responded that the Memorandum of Understanding is between Healthy Schools, LLC and the Health Department. Santa Rosa School District has and will continue to review the process. Vaccinations have been stopped at this time.

Kelvin Cannington came forward to express concerns regarding the Navarre High concession stand project. Mr. Cannington has issues with the entire process. He feels that the project should be completed by now and costs exceed what they should be and what was originally approved. (Mr. Cannington passed a detailed list of his concerns to Board members and Superintendent.)

Maria Jones, parent of a Pace High freshman, addressed the Board regarding a recent pep rally before the Choctaw High School football game. Ms. Jones felt that the music played at the activity was inappropriate in language and message; that it was stereotypical. She feels that there is a lack of oversight at school functions and has shared her concerns with Pace High Principal Stephen Shell, Director of High Schools Jason Weeks, and Superintendent Wyrosdick.

The next speaker (Lacy Cahalin) stated that her daughter received the vaccine in 2016 against her parents' wishes while she was a student at Dixon Intermediate. At that time Ms. Cahalin spoke with the Principal and Assistant Principal of Dixon Intermediate as well as Superintendent Wyrosdick. Recently, as a PTO member, she assisted with the process at Sims Middle School (where her daughter now attends school). She shared that there were no school employees present; there were a few parents assisting in student control and observation after the vaccine was administered. She requested that a school employee be present to oversee the program and verify completion of forms.

Alene Ray addressed the Board regarding a trespassing order issued to her on the campus of Milton High School at a recent football game. Ms. Ray feels that she is being unduly targeted. Dr. Scott and Superintendent Wyrosdick responded that it would not be appropriate to discuss in a public live-streamed meeting the specifics of the trespass warning. They thanked Ms. Ray for being at the meeting this evening. Ms. Ray

continued and Superintendent Wyrosdick explained that individuals who have been issued trespass warnings have exhibited behavior that creates a dangerous environment or have threatened others.

Jennifer Pugh came forward to share her concerns about administration of flu shot vaccinations at schools. Ms. Pugh stated that she is surprised vaccines are administered at school; mistakes and unexpected reactions may occur. She suggested that it be mandatory for a parent to be present if a student is receiving a vaccine.

The Chairman asked if anyone else wished to address the Board. There were no further requests and the forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved all Administrative Agenda items H. 1, 2, and 3 as submitted below.

- 1. Human Resource items**
 - a. Administrative Agenda**
 - b. Leaves and Out of State Temporary Duty**
 - c. 18-19 Annual Fire and Safety Inspections**
- 2. Curriculum/Instruction Items**
 - a. Suspensions**
 - b. Student Reassignment Requests**
 - c. School Volunteers**
 - d. Business Partners**
- 3. Administrative Operational Items**
 - a. Field Trip Requests**
 - b. Facility Use Requests**
 - c. Religious Venue Requests**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Exceed the Limit 092718

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

2. Food Service Quarterly Report 092718

Leslie Bell, Child Nutrition Director with Sodexo, came forward to present the Food Service quarterly report highlights:

- As part of the Summer Food Program, Sodexo provided meals to 33 locations throughout the county; expanding the program with mobile stops at designated "bus stops." The number of meals served increased at mobile stops but decreased at school sites.*
- Online meal transaction volume has increased by 28% over the previous year.*
- Ms. Bell shared information from the "Taste 4" food lines that were introduced last year. The pilot program began at Pace High last year; it has now been introduced at Gulf Breeze High. One of the advantages of this program is that any student (whether on free/reduced or not) can go to any serving line for their food; there is no differentiation. Numbers for the program show an increase in meals being served.*
- The nutrition education class shows good results; Sodexo is looking at extending the classes out to the community.*

3. DAG Agenda Items

Mike Martin with DAG Architects came to the podium. Mr. Martin began by providing information on the Navarre High North Concession Stand. DAG received an update today that the building should be delivered on October 8 and the contractor committed to having a substantially completed building by December 3.

Superintendent Wyrosdick asked Mr. Martin what differentiates the structure of the concession stand from a metal building? Why is it more than a metal building? Mr. Martin responded that it's driven by what the Health Department requires of a kitchen; those requirements have become more stringent over the years. The walls have to be lined, the cooking area must be screened, and the ceiling must be scrubbable, Additional outside work included installing water lines from High School

Boulevard, electrical had to be run from the old concession stand site, a lift station had to be installed for sewage. The electrical portion of the job was close to \$100,000. Mr. Martin alluded to the bid process; there were four bidders and they were all within 10% of each other; the low bid was selected. Nothing was inflated. The job has been done in accordance with Title IX using the boys concession stand as a design template (to ensure the girls have the same items).

David Luttrell with DAG provided additional cost information on the Navarre High North Concession Stand project. Site work was 40% of the project cost. There are 62 sections in the specification including site clearing, demolition, termite and pest control, geotechnical trenching and excavation, water distribution, pumping lift station, storm water drainage, paving, chain link fencing, sodding, etc. Mr. Luttrell provided a breakdown of items by percentage; the building itself was only ten percent of the cost - at \$40,000. This is not just a metal building.

The Board reviewed the status of current DAG Architects construction projects including Navarre High north concession stand, Elkhart K8 School, Milton High School energy upgrades, and Jay Elementary six-classroom addition.

4. Jehle-Halstead Agenda Items

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved Phase 1 Woodlawn Beach Middle School basketball and drainage rehab plans and opinion of costs for a total of \$255,980.

The Board reviewed the status of current Jehle-Halstead construction projects including Milton High track replacement, Pace High tennis courts replacement, and Woodlawn Beach Middle basketball court and drainage repairs.

5. Schmidt Consulting Group Agenda Items

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved Phase 1 King Middle School HVAC Renovation Phase B at a total estimated project cost of \$1,801,258.

The Board reviewed the status of current Schmidt Consulting construction projects.

6. Direct Purchasing Change Orders

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

- *Douglas Dillon Administrative Center
Hewes & Company
\$33,211.27*
- *Milton High School - Chiller
Comfort Systems
\$63,336.06*
- *Navarre High School - North Concession
Larry Hall Construction
\$1,820.42*

7. Prequalified Contractors

*Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.
The Board approved B and W Utilities, Inc. as a Certified Educational Facility Contractor.*

8. Gulf Power Tree Trim, Cut and Removal Easement

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.
The Board approved the Gulf Power tree trim, cut and removal easement as submitted.*

9. Five Year Work Plan

*Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.
The Board approved the 2018-2019 Five Year Work Plan. Assistant Superintendent for Administrative Services Joey Harrell pointed out that at the Superintendent's request the plan includes a new school in the Pace area; it is unfunded at this time. This is not the same as survey approval but shows that we are working in that direction. (The plan must be updated each year; it runs in conjunction with the five-year facility survey.)*

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Carol Boston, Seconded by Scott

Peden. Motion Passed by a Vote of 5 - 0.

The Board approved the following administrative appointment:

Ann Thompson, Assistant Principal, Holley Navarre Intermediate, effective September 28, 2018

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinate. Motion Passed by a Vote of 5 - 0.

The Board approved the employee unpaid suspension as submitted.

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved the employee administrative leave with pay and return from administrative leave with pay as submitted.

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved the new job description, Audiology Assistant, as submitted.

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved as submitted the contract proposal with Better Lesson as part of the 2018-19 Instructional Leadership Faculty Development Grant.

2. Health Insurance and Benefits Renewal

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

Pam Smith, Coordinator of Risk Management and Benefits, came forward to present the Health Insurance and Benefits Renewal for 2019. Ms. Smith pointed out that this process begins in May each year with cost analysis of claims, study of loss ratios, and trends. She introduced Mike Carraway with Fisher Brown Bottrell to provide further details.

Mr. Carraway pointed out that this is our fifth year of being self-funded. We didn't start out well but have progressively gotten better; this year looks good through July but August was not as good. We want to close this renewal as quickly as possible.

- The total renewal cost is \$21,747,498.*
- Total number of contracts (employees on health coverage) are estimated at 2,029.*
- Maximum funding level percentage is 95% which will set an estimated \$20,720,345 in premium collections (from Santa Rosa School District and employees).*
- Our ASO (Administrative Services) fees increased by 2.87% for 2019. We recently signed a long-term contract through 2022 locking this cost in.*
- Stop loss premiums increased by 3.24%.*

Mr. Carraway noted that we are recommending U.S. Fire as our stop loss carrier since enrollment begins in thirty days. Gerber (our current carrier) won't give us a firm quote until we have more data.

Expected medical claims and aggregate claims costs increased by 5.46% (from \$17,770,854 to \$18,532,386). We are not required to fund to 100% since we are self-insured.

The total re-occurring premium increase is \$1,000,000 with the School Board recommended portion at \$698,635 (70%) and employees/retirees collectively sharing a recommended \$301,405 (30%).

Dr. Scott expressed appreciation to the committee for their work; it is very detailed.

The total 2019 recommended School Board cost for our medical plan, including HSA contributions, is \$17,429,697 (84% of the total cost of our health care benefits).

The Self-Funded Sub Committee, after review of the renewal increases, made recommendations to the Insurance Committee; both committees approved the following options for renewal and recommendation to the School Board for consideration of approval:

- Providing for an overall renewal premium increase in the amount of \$1,000,000 (funding 2019 to 95% of maximum)*
- In cost sharing the premium increases, the School Board portion recommended is \$698,635 (70%) and the employees/retirees portion collectively would be \$301,405 (30%)*
- Plan designs and offerings (PPO and HDHP/HSA) would be the same plans offered in the 2018 school year*
- The committee also recommends the School Board continue the increased HSA contributions for 2019; recommended contributions would be \$1,150 single contribution and \$2,300 family contribution for the plan year*
- The Committee also recommended to the School Board to implement for 2019 a pharmacy carve out program through Crumdale Partners in partnership with Express Scripts. This is a change from our current pharmacy benefit manager which offers projected 2019 rebating below that of Crumdale/Express Scripts. Additional rebates are projected to be near \$442,474 annually. The district will request to maintain Florida Blue as our pharmaceutical claims administrator.*

Additional plan renewals include Dental (United Health Care), Flex Spending Plans, Vision (Davis Vision), Basic Life and Supplemental Life

(VOYA), Long Term Disability Plan (Florida Combined Life - FCL), continuation of Healthiest You Telemedicine Program, and renewal with TSA Consulting.

Additional benefits from our partner providers includes Florida Blue continuing to provide \$100,000 in wellness dollars to our Self-Insured Health Fund (these dollars are being used to fund our Healthiest You Telemedicine Program).

United Health Care (part of our dental products added this year) has credited our district \$75,000 toward our benefits platform, Web Benefits Design; and has agreed to an added \$35,000 in years two and three of the dental adoption.

**K. Curricular and Instructions Recommendation – Bill Emerson,
Assistant Superintendent for Curriculum and Instruction**

1. Early Terminations

Motion to Approve was moved by Carol Boston, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

2. Alternative Placements

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Chairman asked if anyone wanted to address the Board regarding any of the alternative placements; there was no response.

3. 2017-2018 End of Year Reports

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

4. Strategic Improvement Plan 2018-2019

Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

5. CareerSource Okaloosa Walton CareerSkills Program

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

6. Adult ED & Family Literacy, Adult General ED Grant 2018-2019

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

7. Northwest Florida HVAC Contractors Apprenticeship Program Agreement

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

8. Adult Education & Family Literacy, Corrections ED Grant 2018-2019

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

9. Adult ED & Family Literacy, English Literacy/Civics ED Grant 2018-2019

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

10. Homecoming Early Release

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Items from Board Members

1. 2018-19 School Board Member Salaries

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

Chairman Dr. Diane Scott recommended that School Board member salaries remain the same. The 2018-19 School Board member salary recommendation from the Office of Economic and Demographic Research is \$36,202; Board members voted to keep their current salary of \$32,450. Superintendent Wyrosdick noted that Board member salary has remained the same since July 2011.

Dr. Scott called attention to the FSBA legislative platform that was recently sent out. Superintendent Wyrosdick shared that we usually try to work with FSBA and FADSS to develop our recommendation. He commented that the legislative season is beginning already.

Dr. Scott noted that even though Amendment 8 no longer exists there were items within Amendment 8 that we will need to keep our sights on to be sure our interests are addressed; the items may be reintroduced during the upcoming legislative session.

N. Items from Board Attorney

None

O. Items from Superintendent

1. Elkhart School

Superintendent Wyrosdick announced that we need guidance from the Board regarding the cost per student station issue on the new Elkhart school. He asked the Board to consider a work session in which we provide specific cost analyses and the Board provides guidance regarding what is necessary. We cannot build the entire school in one year - but we can build it in phases. The Superintendent shared that we need the work session sooner rather than later and he suggested that Board members submit dates by e-mail they are not available so the work session request may be submitted at the October 16 meeting.

Dr. Scott stated that she thinks a work session is a great idea. She also noted that two Board members will be absent at the October 16 meeting; it's important that three Board members attend in order to conduct business.

P. Adjournment

There being no further business the meeting was adjourned.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 27th day of September, 2018.

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent and Secretary