

Memorandum

TO: Superintendent Tim Wyrosdick

School Board Members

From: Jason W. Weeks, Director of High Schools

Date: October 5, 2018

RE: Afternoon bell schedule for after school care

Santa Rosa County has recently had an influx of students enter our District with intensive behavioral needs in which cannot be met in our traditional continuum of ESE self-contained settings, to include SAIL, our most restrictive environment. There are now two group homes located in the Pace area that house students with special needs whom have been removed from their permanent residence for various reasons. Because we do not currently have a setting that can serve their unique academic and intensive behavioral needs, we have developed supports that will allow them to integrate slowly into their zoned schools. All decisions were made through the IEP process to ensure appropriate services, supports, and facility accommodations were developed in a collaborative approach, to include permission from the school-based administrators. The following provisions have been made to ensure a Free Appropriate Public Education is provided for these students, in a non-traditional format:

2 Board Certified Behavior Analysts

1 Paraprofessional educator - Currently is a paraprofessional in the CBSA classroom at PHS

1 ESE Teacher

1 SRO

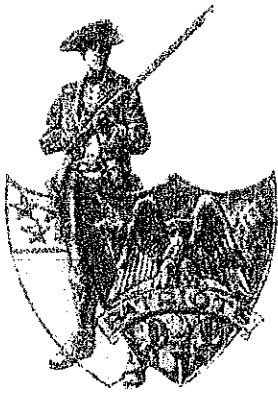
Monday through Thursday from 4:00 - 6:00

Special transportation will be provided

This model works similarly to a homebound/home instruction model. Students will earn 3 credits in this schedule initially, with the additional, required courses added once fully-integrated in the regular school day and setting. Students are in a secluded, well-supervised classroom away from activities and other students. An additional IEP review will be held, prior to making adjustments to services to make a determination regarding readiness to transition to a traditional day.

I am requesting approval of the afternoon schedule to accommodate these students.

Thank you for your consideration.



**PACE HIGH SCHOOL
GUIDANCE OFFICE**

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Stephen Shell
Principal
Dustin Gray
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Dee Kelly
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Jenny Ashford
Counselor (L-Q)
Cindy Peaden
Counselor (R-Z)

October 2, 2018

Mr. Weeks,

I am respectfully requesting permission for Pace High School to operate on an after school schedule, starting on Wednesday, October 3, 2018. Pace High has traditionally incorporated all students learning into our educational world and would like to continue with this tradition. The bell schedule is attached to this document.

If this request can be accommodated, transportation has already been contacted to schedule the late bus pick-up times. Thank you in advance for your consideration of this tradition!

Sincerely,

Stephen Shell
Principal
Pace High School

Dustin Gray, Assistant Principal



Pace High School After School Schedule with Student Dismissal at 6:00pm

3:45 Teachers Report (no bell)

4:00 Warning Bell

4:00 – 4:40 Seventh Period

4:40 – 5:20 Eighth Period

5:20 – 6:00 Ninth Period

6:00 Students Released

6:15 Teachers Released/School Closed