

**MEETING MINUTES**  
**SCHOOL BOARD OF SANTA ROSA COUNTY**  
**August 2, 2018-6:30 PM**

**A. Call to Order and Roll Call**

*The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Dr. Diane Scott, Chairman, Mrs. Carol Boston, Vice-Chairman, Mr. Buddy Hinote, Mrs. Jennifer Granse, and Mr. Scott Peden. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.*

**B. Pledge of Allegiance**

*The Chairman called the meeting to order and Mr. David Gunter led us in the Pledge of Allegiance to the Flag and in a moment of silence.*

**C. Approval of Minutes**

**1. Approval of 2018-19 Budget Workshop Minutes of July 24, 2018**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

**2. Approval of School Board Meeting Minutes of July 24, 2018**

*Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

**D. Oral Written Communications**

*Superintendent Wyrosdick addressed the issue of the recent sale of Munson School property (to provide clarification and accurate information). The Superintendent shared that this was a fiscal decision as well as one that will benefit the community. The cost of owning the property (to the School Board/tax payers) was approximately \$10,000-12,000 per year to maintain it; additional investment would be needed to make the property safe.*

*The Superintendent explained the difference between assessed value and an appraisal. The property appraiser's website shows the (Munson) building "valued" at \$1.7 million (using a formula of \$250 per square foot). The Property Appraiser's office places a value on the property dictated by a schedule that is set by the State of Florida. After Hurricane Ivan when so many government buildings were damaged, the value given was replacement value not the value of the current structure.*

*Prior to selling the property we had an appraisal done that valued the property at \$200,000. Through our Request for Proposal public bid process we received numerous phone calls and inquiries. There were two bids on the property and we accepted one of them. We're excited about the potential for the community with the individual who placed the bid we accepted.*

*Superintendent Wyrosdick pointed out that over the last nine years we have offered the property to Forestry and the Board of County Commissioners; no one indicated interest in purchasing it. The property was labeled by some as a "money pit."*

*School Board Attorney Paul Green pointed out that another consideration is the liability the School Board had in owning the property. We had no property insurance on it and there's a huge liability if someone got hurt on the property. There is a fiscal responsibility to do something with it; to either invest money in improvements so that it could be insured or end ownership of the property.*

**E. Recognitions/Resolutions/Proclamations**

*None*

**F. Public Hearing**

**1. Conduct Public Hearing for the 2018-2019 Code of Student Conduct**

*Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Chairman opened the floor for the public hearing on the 2018-19 Code of Student Conduct. There was no response and the Board approved the 2018-19 Code of Student Conduct.*

**2. Conduct Public Hearing for the 2018-2019 Student Progression Plan**

*Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

*The Chairman opened the floor for the public hearing on the 2018-19 Student Progression Plan. There was no response and the Board approved the 2018-19 Student Progression Plan.*

**3. Conduct Public Hearing on SB Policy Updates**

*Motion to Approve was moved by Carol Boston, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Chairman opened the floor for the public hearing on the School Board Policy updates. There was no response and the Board approved*

*the School Board Policy Revisions and Updates as submitted.*

**4. Conduct First Public Hearing on the Proposed/Tentative 2018-19 Budget**

*The Chairman opened the floor for the first public hearing on the proposed/tentative 2018-2019 budget. There was no response.*

*Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Required Local Effort Millage at 4.151 Mills.*

*Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Basic Discretionary Operating Millage at 0.7480 Mills.*

*Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.*

*The Board approved the Discretionary Capital Millage at 1.4000 Mills (for a total Millage of 6.299 Mills).*

*Motion to Approve was moved by Carol Boston, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Board approved a 2018-19 total Operating Budget of \$247,850,558.61 and a total budget of all budget parts of \$366,360,505.19 and to hold a final public hearing on the Millage and Budget on September 10, 2018, at 6:30 p.m.*

*Dr. Scott called attention to the Board workshop held on July 24 to review the budget presentation for 2018-19. A great deal of discussion has taken place prior to this evening's first public hearing on the 2018-19 budget.*

*Superintendent Wyrosdick expressed appreciation to the Board for going through this budget carefully - line by line. He stated that we could do more but it would require levying more taxes and we've made a commitment to tax payers (in exchange for approving the half-cent sales tax) that we would not increase the Basic Discretionary Capital Millage (of 1.4000).*

**G. Public Forum- (Request to address the School Board regarding an item not on the agenda)**

*The Chairman opened the floor for the public forum and asked if anyone wanted to address the Board regarding any item not on the agenda. There was no response, the forum was closed.*

**Administrative Agenda**

**H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by**

**request of the Board member/Superintendent**

*Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

*The Board approved all Administrative Agenda items H. 1, 2, 3, and 4 as submitted below.*

- 1. Human Resource items**
  - a. Administrative Agenda**
  - b. Leaves and Out of State Temporary Duty**
  - c. Private Instructional Provider Requests**
- 2. Curriculum/Instruction Items**
  - a. Student Reassignment Requests**
- 3. Financial Items**
  - a. Internal Funds Check Signer Position for Santa Rosa Adult School**
- 4. Administrative Operational Items**
  - a. Facility Use Requests**

***Action Agenda***

**I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services**

**1. DAG Agenda Items**

*The Board reviewed the status of current DAG Architect construction projects.*

**2. Jehle-Halstead Agenda Items**

*The Board reviewed the status of current Jehle-Halstead construction projects.*

**3. Schmidt Consulting Group Agenda Items**

*The Board reviewed the status of current Schmidt Consulting Group projects.*

#### **4. Prequalified Contractors**

*Motion to Approve was moved by Carol Boston, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.*

*The Board approved J. Miller Construction, Inc. as a Certified Educational Facility Contractor.*

#### **J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources**

##### **1. Action Agenda**

*Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

*The Board approved the following administrative transfers:*

- *Daniel Balsavich, Assistant Principal, from Dixon Intermediate to Holley Navarre Primary, effective July 30, 2018*
- *Melissa Floyd, Assistant Principal, from Holley Navarre Primary to Jay Elementary, effective July 26, 2018*

#### **K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction**

##### **1. Early Termination**

*Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.*

##### **2. Agreement with UWF**

*Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 2 - 0.*

*Dr. Scott recused herself from voting on this item due to her employment with the University of West Florida.*

##### **3. Student Financial Aid 2018-2019**

*Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

##### **4. Carl D. Perkins Secondary Grant 2018-2019**

*Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

##### **5. Carl D. Perkins Postsecondary Grant 2018-2019**

*Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

##### **6. Title IV Student Support and Academic Enrichment 2018-2019**

*Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.*

## **7. Florida Department of Health - Health Update**

*Leslie Adams, who works for the Santa Rosa County Health Department and serves as the School Nurse Coordinator, presented information on school health services in Santa Rosa County. These are the highlights.*

- The Florida Department of Health has four full-time, ten-month school nurses with one supervisor.*
- For school year 2017-18 there were 12,518 reported chronic disease conditions.*
- For school year 2016-17 271,549 deliverable services were provided in the form of 1,624 nursing assessments, 32,159 consultations; 1,400 care plans and health alerts; 20,968 immunization follow-ups; and 29,396 record reviews.*

*PSA (nursing contractor) employs 2 Registered Nurse supervisors, 1 Registered Nurse coordinator, 1 Registered Nurse, 33 Health Technicians, and 13 Licensed Practical Nurses.*

*Last school year alone they administered 53,815 medications and provided first aid to 13,891 students, with a grand total of 150,340 documented clinic visits and a total of 91% return to class dispositions.*

*Ms. Adams shared that in 2006-07 we had a student population of 25,392 and a nurse ratio of 1:1,628 with 3,538 reported health conditions and 3,240 medications/procedures. During school year 2016-17 we had a student population of 27,473 with a nurse ratio of 1:4,000 with 13,004 reported health conditions and 146,196 medications/procedures. The National Association of School Nurses recommends a nurse to student ratio (depending on the needs of the student populations) at 1:750 (general population) and 1:225 in student populations requiring daily professional school nursing. Florida has 1 RN:2,410 and Santa Rosa County is 1 RN: 7,250 students.*

*Santa Rosa School District is above the state average in screening compliance (vision, hearing, scoliosis, and BMI).*

*Ms. Adams concluded by sharing "stories from the field" from some of our school nurses. One involved a student who had been diagnosed with ADHD and some behavioral issues. After the student received a hearing, vision, growth and development screening, it was discovered that she had a significant hearing loss - including tinnitus and episodic dizziness. This provided answers to her unexplained behaviors; discovered during a simple hearing screening by a school nurse in a targeted grade.*

*Superintendent Wyrosdick shared that he has met parents (both as Superintendent and Principal) who have been positively affected by a school health professional. We are so appreciative of all they do.*

**L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance**

*None*

**M. Items from Board Members**

*Mr. Peden pointed out that the good thing about the Milton High track not being done yet is the band performed their sneak preview on the football field. The students put on a great show with a good turnout; he really enjoyed it.*

*Mrs. Granse shared that she recently attended the mental health symposium presented by Dr. Dow Blue at Avalon Middle; it was an awesome program. She hopes it will be presented again as she learned a lot.*

*Mr. Hinote noted that he also attended the Milton High Mighty Black and Gold band preview; they did an outstanding job. He thanked Mr. Rutledge and Mr. Short for allowing the band to use the football field at this particular time of year. Mr. Hinote looks forward to the start of another school year; it's an exciting time.*

*Mrs. Boston also attended the Milton High band preview; she enjoyed it immensely. "Mr. Weaver and Mr. Schmidt do a fantastic job!" She also had attended an activity at Holley Navarre Primary as well as the SPARK (new teacher orientation) this morning. She expressed appreciation to Mike Thorpe and his team for the amazing job they do with the new teachers and getting them started.*

*Dr. Scott pointed out that school buses will be doing "dry runs" next week; these will be new buses. We're excited about starting a new school year.*

**N. Items from Board Attorney**

*None*

**O. Items from Superintendent**

*Superintendent Wyrosdick thanked the Board members for attending multiple events. He then asked Mike Thorpe, Director of Inservice and Instructional Technology, to come forward and talk about SPARK (our*

*new teacher orientation). Mr. Thorpe shared that we had 297 new Santa Rosa employees participate in SPARK today. They had the opportunity to attend five different sessions during the day with twenty breakout sessions in each round. It was an excellent day. The most telling moment of the day was when Mr. Thorpe overheard a new teacher talking on her cell phone (walking by at the end of the day) say "I'm so inspired - I think I'm going back to my classroom and work a little longer."*

**P. Adjournment**

*Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.  
There being no further business the meeting was adjourned.*

*DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 2nd day of August, 2018*

SCHOOL BOARD OF  
SANTA ROSA COUNTY

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*Chairman*

ATTEST:

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*Superintendent and Secretary*