

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
June 7, 2018-9:00 AM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 9:00 a.m. with the following members present: Dr. Diane Scott, Chairman, Mrs. Carol Boston, Vice-Chairman, Mr. Buddy Hinote, Mrs. Jennifer Granse, and Mr. Scott Peden. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and Mr. Floyd Smith led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

1. Minutes for School Board Meeting - May 17, 2018

Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

D. Oral Written Communications

1. High Performing School District - DOE Notification

Superintendent Wyrosdick shared that he recently received notification from Florida Department of Education that our District has been designated an Academically High-Performing School District for the 2016-2017 school year. The designation is based on 2016-17 school and district grades, financial audit reviews and 2017-18 class size compliance. The Superintendent continued that it is important that DOE recognizes that we have tremendous teachers and administrators and our School Board is supportive and accountable through the difficulties of fiscal management. We are appreciative of the work they all do.

E. Recognitions/Resolutions/Proclamations

1. 2017-2018 A-Team Recognition

Jeffery Baugus, Coordinator of Math & Science, came forward to recognize the 2017-18 Santa Rosa County Academic Team (A-Team).

The Commissioner's Academic Challenge (CAC) is a highly academic

statewide high school tournament inaugurated in 1986 with the goal of providing a prestigious academic arena in which Florida's academically talented high school students are recognized. The following students from each subject area earned the opportunity to join the 2017-18 A-Team.

*Amber Anderson, NHS - English
Blake Barclay, GBHS - Social Studies
John T. Hammond, PHS - Mathematics
Milly Ladner, GBHS - Science*

Over the next few months these students traveled weekly to the BAC to practice for the competition. In April the Team traveled to Orlando to compete against other county teams. They represented Santa Rosa County well and made it to the semi-final round in their division; literally just a few points away from being in the finals. Mr. Baugus shared that the students answered tough questions at lightning speed.

Superintendent Wyrosdick expressed kudos to the Team for their hard work and success as well as representing Santa Rosa County so well.

2. Odyssey of the Mind Recognition

April Martin, Director of Elementary Education, came to the podium to recognize the Odyssey of the Mind teams.

Odyssey of the Mind is a creative problem-solving competition. Teams of students select a problem, create a solution, then present their solution in a competition against other teams in the same problem and division. Team members come up with the ideas for their solution and do the work themselves; coaches may help teach skills and educate the team on ways of approaching the problem.

The teams are listed below.

*Team "Classics...Mockumentary! Seriously?" - Lily Bayard, Chloe Bransten, Isaac Haims, Gabby Johnson, Savannah Mayer, Devony Ross, and Ethan Wilson
Coaches: Jennifer Jarskey & Linda Matthews*

*Team "Animal House" - Emma Bailey, Braedon Bautista, Rory Curtis, Olivia Hall, Hannah James, Hailey Netro, and Eleni Nikolakakos
Coaches: Michelle Cunningham & Tondi Terhaar*

Holley Navarre Intermediate teachers Linda Matthews and Tondi Terhaar also came forward to talk about the competition. Both teams placed first in regional competition which advanced them to state competition in

Orlando. The teams received a special creativity award in Orlando which advanced them to the world competition where they placed ninth out of forty-six teams.

The teachers expressed appreciation to the School Board for funding transportation which allowed the teams to travel to Iowa State University for the world competition.

3. CGCC of NIGP Recognition 060718

Jud Crane, Director of Purchasing and Contract Administration, came forward to recognize Travis Fulton as the Central Gulf Coast Chapter of NIGP's Buyer of the Year.

Mr. Crane shared that the Central Gulf Coast Chapter of NIGP is comprised of purchasing professionals from government entities located across the panhandle of Florida including colleges, universities, city and county municipalities, school boards, and special districts. Mr. Fulton will go on to compete nationally for the Buyer of the Year.

This is Mr. Fulton's second career; before coming to Santa Rosa School District he served as a Marine Corps officer.

F. Public Hearing

1. Request to Advertise Public Hearing on SBPolicy Updates

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved the request to advertise for a public hearing on School Board Policy updates to be held at the regular School Board meeting on August 2, 2018 at 6:30 p.m.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

The Chairman opened the floor for the public forum and asked if anyone wanted to address the Board regarding any item not on the agenda. There was no response, the forum was closed.

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Carol Boston, Seconded by Clifton Hinate. Motion Passed by a Vote of 5 - 0.

Board approved all Administrative Agenda items H. 1, 2, 3 as submitted

below.

- 1. Human Resource items**
 - a. Administrative Agenda**
 - b. Leaves and Out of State Temporary Duty**
 - c. Annual Inspections 2017-2018**
- 2. Curriculum/Instruction Items**
 - a. School Volunteers**
 - b. Suspensions**
 - c. Student Reassignment Requests**
- 3. Administrative Operational Items**
 - a. Field Trip Requests**
 - b. Facility Use Requests**

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. Exceed the Limit 060718

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

2. RFP 18-07 Drug and Alcohol Prevention Counseling Services 060718

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

3. RFP 18-11 Multimedia Notification System 060718

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

4. RFP 18-06 School Health Services 060718

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

5. Surplus 060718

Motion to Approve was moved by Scott Peden, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

6. Food Service Quarterly Report May 2018

Leslie Bell, Child Nutrition Director, came forward to present highlights from the Food Service Department within the last quarter.

Ms. Bell talked about National School Breakfast Week March 5-9. This is an opportunity to engage students with fun food/activities and highlight the importance of the first meal each day.

She discussed the Future Chef Culinary Competition held on March 15 at Benny Russell Elementary; expressing appreciation to the hosting school and judges including Board Member Mr. Scott Peden, 2014 winner Tyler White, USDA member and Chef Paula Kendrick, and Superintendent Wyrosdick. All student participants receive an award.

Ms. Bell announced a new high school dining experience called "Taste 4" which allows students to try new foods they may not otherwise get to sample. Santa Rosa is one of eight school districts across the country who are piloting this program. One of the best features of the program is that items are rotated through each food line; there is a reimbursable meal at each food station. Stations include a pizza station, grill station and "new adventures" station which includes authentic food from around the world. There is also a deli station that includes fresh sandwich items.

She then talked about participation numbers for the last quarter. There was an 11% increase in reimbursable meals and a decrease in a la carte which means students were shifting from the a la carte line to meals. The net participation increase was over 6%.

Ms. Bell continued by providing information on the "Summer Break Spot" summer meal program. Food Service talked with school principals about reaching those students who need it the most and determined that visiting bus stops might better serve the community. Ms. Bell presented a list of fifteen bus stops that the mobile units will provide delivery to this summer. On the first day this summer, one stop had an increase of thirty kids.

Dr. Scott asked about the ten-minute timeframe; how is that working? Ms. Bell responded that it is a tight schedule but we have to adhere to USDA guidelines that require a specific timeframe for each location visited.

Dr. Scott asked if the information is being distributed to churches and Ms.

Bell confirmed; there are two churches starting on June 18.

7. DAG Agenda Items

Motion to Approve was moved by Carol Boston, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved Navarre K8 School Phase II. Owen Gipson with DAG Architects pointed out that cost saving measures have been implemented in foundation costs by building two stories and in electrical/mechanical runs with short corridors. Superintendent Wyrosdick reiterated that at this time costs are what we thought they would be; as we move forward to Phase III we will have a more detailed opinion of costs.

The Board reviewed the status of current DAG Architects construction projects.

8. Jehle-Halstead Agenda Items

Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved awarding the Milton High School Track replacement to the low bidder - Gulf Atlantic Contractors.

No bids were received on the Pace High School Tennis Courts replacement project. Patrick Jehle with Jehle-Halstead explained that several factors contributed to the absence of bids, including a limited number of pre-qualified bidders. Mr. Jehle plans to solicit interest from contractors that are not currently pre-qualified with the District and work with the District to facilitate an expedited pre-qualification process. If interest can be confirmed, Jehle-Halstead hopes to re-advertise for bids.

Dr. Scott asked if we could "piggyback" on another district or state contract. Mr. Harrell, Assistant Superintendent for Administrative Services, responded that in the past he has brought contractors to the Board for qualification review but would be glad to research the possibility of "piggybacking" with School Board Attorney, Mr. Paul Green. Mr. Harrell agreed that it might expedite the process if we can do this.

Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved Superintendent Wyrosdick's recommendation to re-advertise the Pace High School Tennis Courts replacement project; and pending Mr. Green's research on legalities of doing so that we consider using an existing bid/contract.

9. Schmidt Consulting Group Agenda Items

The Board reviewed the status of current Schmidt Consulting Group

projects.

10. Direct Purchasing Change Orders

Motion to Approve was moved by Clifton Hinote, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

- *Douglas A. Dillon Administrative Center
Hewes & Company
\$316,679.05*
- *King Middle School - HVAC Renovation Phase A
Elite Mechanical Systems LLC
\$42,347.00*
- *Milton High School - Energy Upgrades Phase B
A.E. New, Jr., Inc.
\$7,029.92*
- *Milton High School - Chiller Phase B
Comfort Systems
\$938.06*

J. Human Resource Recommendation- Conni Carnley, Assistant Superintendent for Human Resources

1. Action Agenda

Motion to Approve was moved by Jenny Granse, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved (under Other Administrative Actions) the return to school site of the following two employees.

Mary Holt, return to Berryhill Elementary, effective May 14, 2018; and Phillip Sellers, return to Pea Ridge Elementary, effective May 14, 2018.

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

The Board approved the following new job description:

Communities of Learning Paraprofessional

Motion to Approve was moved by Clifton Hinote, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

The Board approved the Administrative Salary Schedule for 2018-2019

as submitted. The Superintendent pointed out that there is no change in the salary schedule; it will remain the same until other contracts are settled.

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the appointment of Mr. Daniel Hahn as Director of School Safety, effective July 12, 2018.

Superintendent Wyrosdick explained that this is a new position which will be funded by an allocation from the state. We need an individual who can bring together all facets of school safety including mental health, facility safety, protection of students, faculty, and staff. Mr. Hahn is a member of the EOC and has been there when we've been through crises; he has given time both personally and professionally.

Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved the appointment of Mr. Larry Heringer as Principal of Santa Rosa Adult, effective September 1, 2018.

Motion to Approve was moved by Scott Peden, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the following job description correction:

Behavior Interventions and Support Coordinator

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. Early Terminations

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

2. LASR Referral Billing

Motion to Approve was moved by Scott Peden, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

3. Accelify 18-19 Agreement

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

4. Capstone 18-19 Agreement

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

5. ELC 18-19 Agreement

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

6. Electronic Communication Policy

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

Superintendent Wyrosdick pointed out the complexity of these agreements and the difficulty of amalgamating current law into policy. He expressed appreciation to Mike Thorpe and staff for their work on this process.

7. Employee Acceptable Use Policy

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

8. Non-Employee Acceptable Use Policy

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

9. Student Acceptable Use Policy

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

10. CareerSource Escarosa Annual Contract 2018-19

Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

11. Mooneyham Heating and Air, Inc. Affiliation Agreement

Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

12. District-wide Progress Monitoring Tools for 2018-2019

Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

13. FAD- Flight Adventure Deck Budget for 2018-2019

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

Superintendent Wyrosdick shared that while this program is an extra cost it is a valuable tool to marry what we teach in the classroom to real-life experiences; it motivates teachers and students.

Dr. Scott asked about the number of students served this year. Mr. Baugus, Coordinator of Math and Science, responded that this year alone

over 3,200 Santa Rosa students have been served in the Flight Adventure Deck program.

Mrs. Boston stated that she's so glad we can provide this opportunity for our students; the educational experience is paramount.

Mrs. Granse asked if all of our seventh grade students are eligible to participate in Flight Adventure Deck; Mr. Baugus responded that they are all eligible.

Superintendent Wyrosdick pointed out that it's not an easy task to transport the seventh-graders to NAS Pensacola; he appreciates the Transportation department managing the process (new security and other issues).

14. Increase in In County Travel Allotment ESE

Motion to Approve was moved by Jenny Granse, Seconded by Clifton Hinote. Motion Passed by a Vote of 5 - 0.

15. 2018-19 and 2019-20 SRCSD Calendar Revisions

Motion to Approve was moved by Carol Boston, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

16. Head Start COLA Grant Synopsis_2018-2019

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Finance

None

M. Items from Board Members

1. 2018-19 FSBA Legislative Committee Representative

Motion to Approve was moved by Carol Boston, Seconded by Jenny Granse. Motion Passed by a Vote of 5 - 0.

Mrs. Boston was nominated to serve as the FSBA Legislative Committee Representative from Santa Rosa and Mrs. Granse was nominated to serve as the alternate.

Dr. Scott pointed out that at the FSBA FADSS Joint Annual Summer Conference next week a request was made that one Board member serve on a health care committee. Mrs. Granse has agreed to serve.

Mr. Peden discussed the recent graduation/end-of-year activities and how

smoothly everything went. The entry process at the Bay Center worked well.

Mrs. Granse spoke of the tremendous amount of work that goes into graduation; she expressed appreciation to principals and administrators. It was a fun time and the student speeches were impressive.

Mrs. Boston talked about the students - gracious and polite; parents should be so proud.

Mr. Hinote was impressed with the students; particularly how they deflected attention from themselves and back to their classmates.

Dr. Scott shared that she recently attended a contract employee orientation and it was a great opportunity to speak with them and emphasize that we're all part of the same team. She would like for Board members to be included in orientation sessions with all of our contractors.

N. Items from Board Attorney

1. Munson Property Purchase Agreement

Motion to Approve was moved by Jenny Granse, Seconded by Carol Boston. Motion Passed by a Vote of 5 - 0.

The Board approved the Munson Property Purchase Agreement as well as authorization for the Superintendent to execute all closing documents.

School Board attorney Mr. Paul Green stated that the buyer accepts the title as is and will pay cash at closing. An issue has come up because part of the agreement was to sell whatever is on the property. We received communication from the Board of County Commissioners that in previous years they put ball equipment on the property; there was a question of what is attached to the property and what goes with the property. It appears that the items placed on the property by BOCC are all movable items. We put the buyer on notice regarding the items. The BOCC representative has since come back to Mr. Green and stated that if the buyer wants to purchase the items it might be best since due to the cost of removing the items.

Mr. Green added that the title company will require the deed be signed by the Board but this will not need to be approved by the Board.

Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

School Board Attorney Mr. Paul Green requested Board approval for the Board Chairman and Superintendent to sign the deed (once it's printed) for the transfer of a small parcel of property to the City of Jay.

The property transfer was approved in a previous meeting and Mr. Green has been working with the Jay City Attorney on the deed preparation. It is a special warranty deed (means we don't guarantee anything about the title). Mr. Green noted that he doesn't have the deed with him (but has seen it and approves the form) but it will require the signature of the Board Chairman and Superintendent.

Mr. Green called attention to an interlocal agreement that the Board of County Commissioners has requested Board approval of. The agreement is related to FEMA reimbursement in case of a disaster; we are close to hurricane season. Mr. Green and Mr. Harrell have looked at the agreement carefully; the county has made changes we requested.

Several Board members stated that they are more comfortable with placing this item on the agenda for June 21; this would allow them time to review the agreement.

O. Items from Superintendent

1. City of Gulf Breeze - Chamber Property

Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

The Board approved the Superintendent's recommendation to sell the property and that he find a specialized agent to market it.

Superintendent Wyrosdick noted that we continue to have discussion with the City of Gulf Breeze regarding the Tiger Point property. We are trying to work through stringent parameters that the City attorney has placed relative to purchasing the property. The agreement is "status quo" at this time; he does not see this moving quickly.

Superintendent Wyrosdick reported that Frontier Development has notified us in a letter dated May 23, 2018 that they are terminating immediately the Agreement to purchase the property at 409 Gulf Breeze Parkway, Gulf Breeze. The stated reason is that the Zoning Contingency has not been satisfied. Frontier also requests a prompt refund of the deposit.

The Superintendent suggested that we seek an agent who can market the property in the right arena with the right buyer. He also pointed out that the current lease agreement with the Gulf Breeze Chamber extends for two more years but the Chamber has indicated they will vacate the building if it's sold.

P. Adjournment

Motion to Approve was moved by Clifton Hinote, Seconded by Scott Peden. Motion Passed by a Vote of 5 - 0.

There being no further business the meeting was adjourned.

*DONE AND ORDERED IN LEGAL SESSION by the School Board of
Santa Rosa County this 7th day of June, 2018 A. D.*

SCHOOL BOARD OF
SANTA ROSA COUNTY

Chairman

ATTEST:

Superintendent of Schools