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June 21, 2018

Tim Wyrosdick  
Superintendent of Schools  
5086 Canal Street  
Milton, Florida 32570-6707

Dear Mr. Wyrosdick,

The selection committee for RFP 18-09 Flex Account Administration ranked the proposals by American Benefit Administrators as the top company to be award. Approval is recommended.

The RFP 18-09 documents and information can be reviewed at this link:

[RFP Documents](#)

The selection committee consisted of the following:

Pam Smith, Coordinator of Risk Management  
Joey Harrell, Assistant Superintendent of Administrative Services  
Jon Thrush, Surplus Manager  
Michelle Ingram, Sr. Computer Program System Analyst  
Marie Bodi, Teacher

Sincerely,

Judson C. Crane  
JCC/cl

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

RFP 18-09  
RFP Flex Spending Account Administration  
RFP Intended Award Date: June 14, 2018  
RFP Award Date: June 21, 2018  
Contract Start Date: January 1, 2019  
Contract End Date:December 31, 2023  
Award: American Benefit Administrators

	American Benefit Administrators PO Box 380844 Birmingham, AL 35238	American Benefit Administrators PO Box 380844 Birmingham, AL 35238 <b>Negotiated Pricing</b>	Application Software Inc. dba ASIFlex 201 West Broadway, Bldg. 4C Columbia, MO 65203	Lockard & William Insurance Services, Inc. 1505 Jackson Avenue Pascagoula, MS 39567	Total Administration Services Corp. 2302 International Lane Madison, WI 53704
Setup Fee	Waived	Waived	\$250.00	No Fee	Waived
Annual Renewal Fee	Waived	Waived	No cost	No fee	Waived
Monthly FSA Administration (PPPM)	\$3.50	\$3.00	\$2.95	\$5.00	\$4.50
Benefits Card Fee (PPPM)	Included/Additional cards are at no cost.	Included/ Additional Cards are at no cost.	Included	\$1.00	Included
Rate Guarantee	24 Months	5 Years	For life of contract	5 years	24 Month Guarantee
Additional Fees/services	No additional fees.	No additional fees.	Onsite Meetings= \$250.00 a day plus travel.	No Additional Fees.	Ad-hoc reporting - TBD based on request.
Debit Card	Yes	Yes	Additional debit cards = \$5.00 each	Yes	Yes
Mobile and Tablet Application	Yes	Yes	Yes	Yes	Yes

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