

# Santa Rosa County School District Head Start/Early Head Start/Voluntary Pre-Kindergarten Programs

## Monthly Report for the month of March 2018

Submitted to the School Board

### PROGRAM DESIGN AND MANAGEMENT (PDM)

- On March 9, the council engaged in Program Self-Assessment training that was facilitated by the Education Specialist and received reports from each service area specialist. The council also approved revisions to the Program Design and Management and Environmental Health and Safety Head Start Policies and Procedures.
- The Office of Head Start Region IV Program Specialist, Sherice Ellison will visit the program on April 25 and 26.

### Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)/ Disabilities

- Attendance  
Attendance information reported to the Office of Head Start was as follows:  
    March  
    Early Head Start – 85%  
    Head Start – 91%  
    VPK – 91%
- Enrollment  
The Head Start/ Early Head Start program has maintained the required full funded enrollment.

### EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

#### Education

- Pre-K children began the celebration of *Read Across America week* with three special visitors: *The Cat in the Hat, Thing 1, and Thing 2* (Early Learning Coalition). These special visitors brought books and read to the children. During the week children worked on special projects, read their favorite Dr. Seuss' books, and celebrated Dr. Seuss' birthday with silly songs, rhymes, cookies and milk. Parents were also invited to eat green eggs and ham with their children.
- As part of transitioning from Head Start to kindergarten, Teachers of four-year-old students attended training that focused on school readiness and kindergarten expectations. Head Start Performance Standards 1302.71(c)(2)(iii) states that transition activities must include joint training and professional development for Head Start and kindergarten teachers. Karen Harrington, kindergarten teacher, was invited to share strategies to enhance students' readiness for kindergarten. This training always provides information that assists the Head Start Program in planning strategies for promoting the skills needed for success in school.

#### Environmental Health and Safety

- All 7 Head Start Centers are in compliance with their School-Site Safety Reporting.
- The TRJ monthly Fire Drill was conducted on March 28th. We used the regular Primary Route during the drill.
- Letters have been sent home to parents that to remind them that we either need information or they are out of compliance on their child's physical, immunizations, hemoglobin, lead, or documentation of a dental visit/check-up.
- On March 28, we had a CPR/FIRST AID/AED certification class for our staff and faculty. We had 13 employees participate in the training and became CPR certified. We now have a total of 54 Head Start/Early Head Start staff members certified in CPR/FIRST AID/AED.

#### Nutrition

- The Florida Extension Office continues **Nutrition Lessons** for our 4 year old students. They also began Nutrition Lessons with our 2 and 3 year old classes in February.

- On Monday, March 26, the Florida Extension Office provided an in-service for our teachers on Container Gardens. Each teacher received a container garden, potting soil, manure, plastic watering can, various seeds and a strawberry plant to begin their classroom lessons on planting seeds in a container garden.
- Lunch and Breakfast Recap and Reconciliation Totals – March 2018**

<i><b>T.R. Jackson Pre-K</b></i>	<i><b>Total # Free/Reduced</b></i>	<i><b>Total # Paid</b></i>	<i><b>GRAND TOTAL</b></i>
<b>BREAKFAST</b>	<b>(F) 2,629 (R) 8</b>	<b>111</b>	<b>2,748</b>
<b>LUNCH</b>	<b>(F) 2,637 (R) 11</b>	<b>104</b>	<b>2,752</b>
<b>GRAND TOTAL</b>			<b>5,500</b>

#### Dental

- Many of our students are now in the treatment phase of their dental program.
- Letters have been mailed home to our parents that chose to take their child to their own dental provider requesting documentation of their child's dental visit. We continue to monitor and track our students that are in the treatment phase of their dental program.

#### Clinic Totals

- School (TRJ) Clinic Totals by **Holly Ledbetter, Registered Nurse**

	<b>MARCH</b>	<b>YEARLY TOTALS</b>
<b>TOTAL MEDICATIONS ADMINISTERED</b>	<b>54</b>	<b>363</b>
Minor Injuries	25	219
Major Injuries	0	0
<b>TOTAL FIRST AID ADMINISTERED</b>	<b>25</b>	<b>194</b>
Physical Complaints	78	604
Intentional Injuries	0	0
Chronic Conditions	0	0
Head Lice & Scabies (screening only)	15	130
Head Lice & Scabies (positives only)	7	70
Other	9	38
Medication Intake	3	41
<b>TOTAL PARAPROFESSIONAL VISITS</b>	<b>191</b>	<b>1472</b>
<b>Dispositions</b>		
Returned to Class	156	1113
Sent Home	32	317
Medication Intake (to the clinic)	3	41
Emergency Response (911)	0	1
<b>TOTAL DISPOSITIONS</b>	<b>191</b>	<b>1472</b>

(The AED is checked and documented weekly by our Registered Nurse)

#### **PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE) / MENTAL HEALTH**

- Five parents and one grandparent participated in our first Conscious Discipline Parent Training series during the months of February and March. The post-survey provided suggestions for implementing this training in the next school year including; offering short weekly video reminders, monthly classes giving families time to implement each concept over a longer period of time, and to stream meetings on a platform like Facebook Live. One parent shared that her mother works with the prison system and this class sounded like a good resource for some of her families. Head Start is challenging programs to not just discover resources that can serve their families in the community, but to find ways to meet needs of our families and community. This may be such an opportunity.
- Our web manager attended a District training on internet ADA compliance and has begun making changes to improve our sites accessibility. The site will undergo significant updates during the summer break.