

Santa Rosa County School District Head Start/Early Head Start/Voluntary Pre-Kindergarten Programs

Monthly Report for the months of January and February 2018

Submitted to the School Board

PROGRAM DESIGN AND MANAGEMENT (PDM)

- The Policy/School Advisory Council met on January 12 and February 9.
- In January, the council engaged in Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) training which was facilitated by the ERSEA Specialist. The Head Start/Early Head Start Selection Priority Criteria 2018-2019 and revisions to the Education and Child Development Program Service Area Policies and Procedures were discussed and was up for a vote at the February meeting.
- In February, the Environmental Health and Safety (EnvHS) Specialist conducted a training on Health, Nutrition, Dental and Safety. Revisions to the Program Design and Management and Environmental Health and Safety Policies and Procedures were discussed and will be up for a vote at the March meeting. Also, the Head Start/Early Head Start Selection Priority Criteria 2018-2019 and revisions to the Education and Child Development Program Service Area Policies and Procedures were approved by the council.
- The Office of Head Start Early Childhood Education Region IV Specialist, Cindy Kaier conducted a Practice-Based Coaching Training at T. R. Jackson on February 21 and 22. Some staff from the Community Action Program that is over Head Start in Escambia County participated in the training. She also met with the Management Team on February 23 to discuss any program concerns.

Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)/ Disabilities

- Attendance

Attendance information reported to the Office of Head Start was as follows:

January

Early Head Start – 76%
Head Start – 87%
VPK – 88%

February

Early Head Start – 83%
Head Start – 90%
VPK – 90%

- Enrollment

The Head Start program has maintained the required full funded enrollment of 40 Early Head Start students and 240 Head Start students for the months of January and February.

Fiscal

- The Head Start program received the Financial Assistance Award on Thursday, February 8, 2018 for grant period March 2018-February 2019.
- Seven schools in the Santa Rosa County School District receive Head Start funding for Pre-kindergarten to provide a quality program that serves children and families. The program plans to apply for the Cost Of Living Adjustment Grant when funding is available.

EARLY CHILDHOOD DEVELOPMENT AND HEALTH SERVICES

Education

- *Just Read Florida Week* was a great success. Each day the children read a book and enjoyed activities related to the book. At the end of the week, every child received a book to take home.
- The readiness team met to discuss student assessment results for the second observational period. The team analyzed the data to determine the progress student made toward meeting the Head Start Early Learning Outcomes Framework (HSELOF) and readiness goals. The HSELOF and readiness goals are equally important and student progress in both must be tracked. Members of the team discussed each of the objectives within the five domains and provided strategies that can be implemented to increase student learning. On the next page is a comparison of the first and second observational period data:

- **January Outcomes Report**

Domains	October 2017	January 2018
• Approaches to Learning	• 34%	• 69%
• Cognition	• 15%	• 45%
• Language & Literacy	• 26%	• 54%
• Physical Development	• 33%	• 47%
• Social & Emotional Development	• 38%	• 62%

Environmental Health and Safety

- All 7 Head Start Centers are in compliance with their **School-Site Safety Reporting**
- Our monthly **Fire Drill** was conducted on January 30th and February 15th. We used the regular Primary Route for both drills.
- **Vision, Hearing, and Growth Assessment Screenings** have been on-going since early September. Barbara Atkins from the Audiology Clinic has been doing all of our re-test for hearing; and if a child fails the re-test, they are immediately referred to the audiologist at the audiology clinic at Benny Russell Elementary.
- Letters have been sent home to parents to remind them that we either need information or they are out of compliance on their child’s physical, immunizations, hemoglobin, lead, or documentation of a dental visit/check-up.
- We have just completed our 2nd Height/Weight/BMI assessments on all of our Early Head Start and Head Start students.

Nutrition

- The Florida Extension Office continues **Nutrition Lessons** for our 4 year old students. They also began Nutrition Lessons with our 2 and 3 year old classes in February.
- Our Parents joined us for breakfast on Thursday, March 1st in celebration of National School Breakfast Week. It was a great day with the Santa Rosa Extension Office serving healthy smoothies to all of our students and parents. Personnel from the Santa Rosa Department of Health were dressed in healthy food costumes which the students seemed to really enjoy. Special thanks to our 2 wonderful Food Service Workers for providing the delicious breakfast of Green Eggs and Ham to our students.

- **Lunch and Breakfast Recap and Reconciliation Totals – January/February 2018**

<i>T.R. Jackson Pre-K</i>	<i>Total # Free/Reduced</i>	<i>Total # Paid</i>	<i>GRAND TOTAL</i>
BREAKFAST			
JANUARY	(F) 2,608 (R) 12	96	2,716
FEBRUARY	(F) 3,224 (R) 17	122	3,363
GRAND TOTAL			6,079
LUNCH			
JANUARY	(F) 2,597 (R) 13	114	2,724
FEBRUARY	(F) 3,231 (R) 17	150	3,398
GRAND TOTAL			6,122

Dental

- Many of our students are now in the treatment phase of their dental program.
- Letters have been mailed home to our parents that chose to take their child to their own dental provider requesting documentation of their child's dental visit. We continue to monitor and track our students that are in the treatment phase of their dental program.

School (TRJ) Clinic Totals by Holly Ledbetter, Registered Nurse

	JANUARY 2018	FEBRUARY 2018	YEARLY TOTALS
TOTAL MEDICATIONS ADMINISTERED	56	80	316
Minor Injuries	25	27	194
Major Injuries	0	0	0
TOTAL FIRST AID ADMINISTERED	25	27	194
Physical Complaints	81	112	526
Intentional Injuries	0	0	0
Chronic Conditions	0	0	0
Head Lice & Scabies (screening only)	5	11	115
Head Lice & Scabies (positives only)	6	2	63
Other	2	10	29
Medication Intake	1	6	38
TOTAL PARAPROFESSIONAL VISITS	176	0	1281
Dispositions			
Returned to Class	134	197	957
Sent Home	41	45	285
Medication Intake (to the clinic)	1	6	38
Emergency Response (911)	0	0	1
TOTAL DISPOSITIONS	176	248	1281

(The AED is checked and documented weekly by our Registered Nurse)

PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE) / MENTAL HEALTH

- All of our teachers conducted parent teacher conferences with their family advocate. Part of the conference was a review of the progress families are making toward their goals. Many families are making significant progress and have begun to consider new and additional goals.
- Cindy Kaier, Region IV specialist met with PFCE and Education staff. Many great ideas were generated during that meeting related to meeting family needs and tracking family progress in all seven domains of the Head Start PFCE Outcomes Framework. Over the next month we will be revising our tools, policies and procedures related to family services.
- The updated performance standards require programs, at a minimum, to offer a research based parenting curriculum to families. Our program selected Conscious Discipline since we had already adopted it for our classroom management model. Four weekly sessions beginning Thursday, February 22 and concluding Thursday, March 15, are being facilitated by Lee Bott, Student and Family Services Specialist. Eight families expressed interest in the classes, and five families have participated. Thanks to our school staff volunteers we are able to provide childcare so parents can attend.