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"Designing Innovative Pathways to Success"

February 13, 2018

Mr. Tim Wyrosdick  
Superintendent of Schools  
Santa Rosa County School District  
5086 Canal Street  
Milton, FL 32570

Dear Mr. Wyrosdick and School Board Members:

Due to an extensive amount of traveling by the employees listed below, we request your approval for an increase in their maximum travel cap amount for In-County travel. This request is for the remainder of the 2017-18 school year for the amounts indicated below. These individuals travel to various school sites throughout the year.

Stephen Cone – increase \$1,200  
Celeste Rivenbark – increase \$1,200

Your consideration of this request is greatly appreciated.

Respectfully

Deborah Ray  
Deputy Director  
Exceptional Student Education

Approved 2-15-18  
WSE