

MEETING MINUTES
SCHOOL BOARD OF SANTA ROSA COUNTY
July 26, 2012-6:30 PM

A. Call to Order and Roll Call

The School Board of Santa Rosa County met in regular session at 6:30 p.m. with the following members present: Hugh Winkles, Chairman, Diane Coleman, Scott Peden and Diane Scott. Mrs. Simpson was not in attendance due to health issues. Also present was Timothy S. Wyrosdick, Superintendent of Schools and Secretary and Paul R. Green, Board Attorney.

B. Pledge of Allegiance

The Chairman called the meeting to order and David Johnson led us in the Pledge of Allegiance to the Flag and in a moment of silence.

C. Approval of Minutes

None

D. Oral Written Communications

None

E. Recognitions Resolutions Proclamations

1. Years of Service Awards

Mr. Crane came forward and shared with everyone that the "Years of Service Awards" have been very popular over the years with our employees, however we neglected to include our elected officials. He presented the following pins and certificates in honor of their years of service.

Diane Scott - 5 years

Diane Coleman - 10 years

JoAnn Simpson - 15 years

Hugh Winkles - 20 years

F. Public Hearing

1. Request to advertise for a public hearing on the District Technology Plan and Acceptable Use Policies

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

The board approved advertising for a public hearing on the District Technology Plan and Acceptable Use Policies to be held August 23, 2012 at 9:00 a.m.

G. Public Forum- (Request to address the School Board regarding an item not on the agenda)

None

Administrative Agenda

H. Approval of Agenda- Items may be pulled from the Administrative Agenda and placed under the respective Action Agenda category by request of the Board member/Superintendent

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

1. Human Resource Items

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

- a. Leaves: Without Pay, Illness In Line Of Duty, Military Leave; Out-Of-State Temporary Duty Requests
- b. Human Resource Personnel Board Agenda-07/26/2012
- c. Substitute Teacher List

2. Curriculum/Instruction Items

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

- a. Reassignment Requests

3. Financial Items

None

4. Administrative Operational Items

None

Action Agenda

I. Administrative/Operational Recommendations- Joey Harrell, Assistant Superintendent for Administrative Services

1. 2012-13 Starting and Dismissal Times 072612

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

2. Unpaid Meal Balance Report 2011-12 072612

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

3. Food Service Presentation

Leslie Bell, Sodexo came forward to present the quarterly report from Food Service. She began with the Healthy Hunger Free Kids Act and reviewed the nutrition requirements. The new rule requires most schools to increase availability of fruits, vegetables, whole grains, and fat-free and low-fat fluid milk in school meals; reduce the levels of sodium saturated fat and trans fat in meals; and meet the nutrition needs of school children within their calorie requirements. Sodexo in partnership with UF/IFAS Extension FNP offered hassle free scheduling and trained nutrition educators to provide nutrition education to students. Knowledge improvements were assessed with pre & post tests.

Principal surveys are conducted annually as a corporate initiative. The results are collected by Sodexo corporate office. The feedback is used to improve services to the school district and Food Service Staff are recognized for high performance. 24 of our schools received 5 Star-Gold awards and 5 schools received 4 star-Silver awards.

Sodexo is mirroring the district Safety Incentive Program and paid their employees a total of \$16,610.00 in incentive monies.

4. DAG Architects Agenda Items

Motion to Approve was moved by Diane Scott , Seconded by Scott Peden. Motion Passed by a vote of 4-0.

Final Construction Payments/Fees:

Berryhill Elementary School - 4 Classroom Addition

DAG requested approval for the release of the Contractors final payment of \$59,827.81 and the remaining A/E fees in the amount of \$1,558.00

Bennett C. Russell Elementary School - 6 Classroom Addition

DAG requested approval for the release of the Contractors final payment of \$73,107.62 and the remaining A/E fees in the amount of \$2,177.00

The board reviewed the status of DAG's construction projects.

5. Pinder Martin Agenda Items

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

Change Order - Gulf Breeze Elementary Classroom Addition

***Deductive change order for deletion of Bid Item #1
(requirement for over excavation) \$21,200.00***

The board reviewed the status of the Pinder Martin construction projects.

6. Direct Purchasing Change Orders

Motion to Approve was moved by Diane Coleman , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

Approval of the following change orders decreasing the projects payable below to the appropriate contractor by the amounts shown. These decreases are to reflect recent payments made to suppliers and the associated tax savings acquired through direct purchasing.

Bennett Russell Elementary - 6 Classroom Addition

A. E. New Construction \$13,387.51

Berryhill Elementary - 4 Classroom Addition

R. D. Ward Construction \$11,141.96

Chumuckla Elementary - 4 Classroom Addition

Larry Hall Construction - \$13,641.31

Gulf Breeze Elementary - 6 Classroom Addition

R. D. Ward Construction \$80,243.92

Milton High - Cafeteria Expansion

Larry Hall Construction \$50,943.61

West Navarre Intermed - 5 Classroom Addition

Hewes & Company, LLC \$44,901.83

Mr. Winkles asked Mr. Harrell to explain what Direct Purchasing Change Orders are and how they save the district money. He believes there may be misinformation out in the public about this item.

Mr. Harrell explained that we require all contractors to allow us to purchase materials for our projects over \$5,000.00. The school district can purchase materials as a government entity "tax exempt." We then deduct the amount of materials and the sales tax from the contractors bid amount, thus saving the district sales tax on purchases that exceed \$5,000.

7. Munson School Temporary Facility Use

Motion to Approve was moved by Diane Scott , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

Approval to use Munson School for a reunion of former students in October, 2012 with a school board employee in attendance to facilitate the building and stay on the premises during the activity.

J. Human Resource Recommendation- Lewis Lynn Assistant Superintendent for Human Resources

1. Human Resource Action Agenda

Motion to Approve was moved by Scott Peden , Seconded by Diane Coleman. Motion Passed by a vote of 4-0.

K. Curricular and Instructions Recommendation – Bill Emerson, Assistant Superintendent for Curriculum and Instruction

1. University of West Florida Agreement for Services

Motion to Approve was moved by Diane Coleman , Seconded by Scott Peden. Motion Passed by a vote of 3-0.

Dr. Diane Scott abstained from voting due to her employment with the University.

2. Early Terminations

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

L. Financial Recommendations – Susan McCole, Assistant Superintendent for Administrative Services

None

M. Items from Board Members

None

N. Items from Board Attorney

None

O. Items from Superintendent

Mr. Wyrosdick shared with the board that he will draft a letter to the law firms that responded to our RFP on the BP Oil Spill litigation and schedule a workshop to have them come and make a presentation to the board.

The Superintendent has had a discussion with County Commissioners about "Restore" and because the school district could be affected he feels he needs to stay in touch with them.

Our Administrative Conference - begins on Monday morning at 7:30 a.m. at Milton High School. Mr. Wyrosdick welcomed and invited the board members to attend all or any portion they can. The conference is our "back to school" conference and is very informative and intensive.

P. Adjournment

Motion to Approve was moved by Scott Peden , Seconded by Diane Scott. Motion Passed by a vote of 4-0.

DONE AND ORDERED IN LEGAL SESSION by the School Board of Santa Rosa County this 26th day of July, 2012 A. D.

***SCHOOL BOARD OF
SANTA ROSA COUNTY***

Chairman

ATTEST:

Superintendent and Secretary