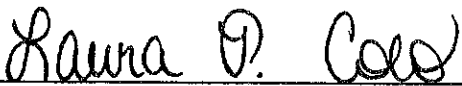



<b>THE SCHOOL DISTRICT OF ESCAMBIA COUNTY</b> <b>CURRICULUM AND INSTRUCTION</b> <b>SCHOOL BOARD AGENDA EXECUTIVE SUMMARY</b>		Item Number: V.b.1. J.1.	
<b>TITLE</b> Cooperative Agreement Between the School Board of Santa Rosa County, Florida and the School Board of Escambia County, Florida		<b>SUBMITTED BY:</b> Dr. Laura Colo, Director, Title I	
<b>PERIOD OF GRANT/CONTRACT/REQUEST</b> September 19, 2017 - until termination	<b>FUNDING SOURCE</b> Title I, Part A	<b>PROJECT COORDINATOR AND DEPARTMENT</b> Dr. Laura Colo, Director, Title I	
<b>AMOUNT OF FUNDING REQUEST</b> N/A	<i>Is amount more, less or same as last year?</i> N/A	<b>TOTAL PROJECT</b> N/A	<i>Is the amount more, less or same as last year?</i> N/A
<b>PURPOSE</b> The purpose of this agreement is to provide for services to private school students who reside in Escambia County School District, Florida but attend school in Santa Rosa County School District, Florida. Correspondingly, this agreement is to provide for services to private school students who reside in Santa Rosa County School District, Florida but attend school in Escambia County School District, Florida.			
<b>IMPLEMENTATION PLAN</b> For purposes of this Agreement, the district in which the student resides will be called the "Resident District". The district in which the student attends will be called the "Receiving District". Private school students, parents, and teachers will be provided equitable services and all requirements of the Elementary and Secondary Education Act and related regulations and guidance will be met by the Receiving District on behalf of the Resident District, in return for compensation from the Resident District.			
<b>PARTICIPATING SCHOOLS/ AGENCIES</b> The School Board of Santa Rosa County, Florida The School Board of Escambia County, Florida			
<b>ACTION REQUIRED</b> Board Approval			
<b>STRATEGIC ALIGNMENT</b> – Include Pillar, Goal and Measurable Objective as outlined in the current Strategic Plan. <b>PILLAR:</b> Quality <b>GOAL:</b> GOAL Q.1: To increase rigor at all levels <b>MEASURABLE OBJECTIVE:</b> Q.1.1. Increase the percentage of students making a learning gain on the statewide standardized assessments.			
<b>DIRECTOR</b> 		<b>DATE</b> 9-7-17	
<b>ASSISTANT SUPERINTENDENT</b> 		<b>DATE</b> 8/17/17	<b>DATE OF BOARD APPROVAL</b> APPROVED ESCAMBIA COUNTY SCHOOL BOARD

Revised: June 2017 –  
 Retention: 5 years

Return this **ORIGINAL** document to  
 Holley DeWees, Superintendent's Office  
 75 N. Pace Blvd., Pensacola, FL 32505

To be filed in the School Board Record Book  
**DO NOT** disassemble this packet for any reason

SEP 19 2017

MALCOLM THOMAS, SUPERINTENDENT  
 VERIFIED BY RECORDING SECRETARY

COOPERATIVE AGREEMENT  
BETWEEN  
THE SCHOOL BOARD OF SANTA ROSA COUNTY, FLORIDA  
AND  
THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

THIS AGREEMENT ("Agreement") is entered into by and between THE SCHOOL BOARD OF SANTA ROSA COUNTY, FLORIDA, and THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA on September 19, 2017.

The purpose of this Agreement is to provide for services to private school students who reside in Escambia County School District, Florida but attend school in Santa Rosa County School District, Florida. Correspondingly, this Agreement is to provide for services to private school students who reside in Santa Rosa County School District, Florida but attend school in Escambia County School District, Florida.

The federal Elementary and Secondary Education Act (ESEA) in Title I Section 1120, 34 C.F.R. Section 200.62(b)(1)(i) defines eligible private school children as those who 1) reside in participating public school attendance areas of the school district who are enrolled in private elementary and secondary schools, regardless of whether the private school they attend is located in the school district, and 2) meet the criteria set forth in ESEA. Thus, the school district in which the eligible child resides is responsible for providing services to the child, but it may arrange to have services provided by another school district. For purposes of this Agreement, the district in which the student resides will be called the "Resident District". The district in which the student attends will be called the "Receiving District."

The following is understood between the parties:

Responsibilities of the Receiving District

1. Conduct all consultation requirements under 34 C.F.R. Section 200.63 for all private schools within the boundaries of its district.
2. Upon identifying an eligible student attending a private school in the Receiving District, inform the Resident District of the student's name, grade level, address, address eligibility verification, and name of participating private school.
3. Upon confirmation that the student is address-eligible, provide services to the identified students according to the Service Delivery Plan developed in consultation with the private school.
4. Provide equitable services to the parents of identified students.
5. Provide equitable professional development to the regular teachers of identified students.

6. Provide all necessary administrative services to carry out the items above.
7. Invoice the Resident District for services provided (exclusive of administrative costs); or arrange for reciprocal services in equal monetary amount to private school students for whom the roles of Receiving and Resident District are reversed.

#### Responsibilities of Resident District

1. Upon notification of an eligible student by the Receiving District, verify in writing (email is acceptable) whether or not the student is address-eligible for Title I services.
2. Annually reserve equitable funds for any verified eligible private school students identified by a Receiving District.
3. Annually reserve equitable funds for the parents of identified private school students.
4. Annually reserve equitable funds for professional development for the regular teachers of identified private school students.
5. Notify the Receiving District regarding the amount of funds reserved including the equitable services allocation for private school students, equitable services allocation for the parents of eligible private school students, and equitable services allocation for the teachers of eligible private school students.
6. Upon invoice from the Receiving District, pay the amount due for services rendered to eligible private school students, parents, and teachers; or provide reciprocal services in an equal amount to private school students for whom the roles of Receiving and Resident District are reversed within 30 days.

#### Term of Agreement

This Agreement is effective upon signing of all parties and will remain in effect until terminated by either party. Any party may terminate their involvement with written notice to the remaining party. This Agreement may be amended at any time by mutual consent of the parties reduced to writing.

#### District Contacts

The contacts for the respective districts are the Director of Federal Programs for Santa Rosa County School District and the Director of Title I and Related Programs for Escambia County School District.

COOPERATIVE AGREEMENT  
BETWEEN  
THE SCHOOL BOARD OF SANTA ROSA COUNTY, FLORIDA  
AND  
THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

IN WITNESS WHEREOF, said parties have entered into this Agreement on the 19<sup>th</sup> day of September, 2017.

THE SCHOOL BOARD OF SANTA ROSA COUNTY, FLORIDA

BY:

\_\_\_\_\_  
Scott Peden  
Chair, School Board

ATTEST:

\_\_\_\_\_  
Tim Wyrosdick  
Superintendent

Return this **ORIGINAL** document to  
Holley DeWees, Superintendent's Office  
75 N. Pace Blvd., Pensacola, FL 32505  
To be filed in the School Board Record Book  
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THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

BY:

\_\_\_\_\_  
Gerald W. Boone  
Chair, School Board

APPROVED FOR LEGAL CONTENT  
FOR Sept. 2017 AGENDA

ATTEST:

\_\_\_\_\_  
Malcolm Thomas  
Superintendent

SEP 19 2017  
\_\_\_\_\_  
GENERAL COUNSEL  
ESCAMBIA COUNTY SCHOOL BOARD

APPROVED  
ESCAMBIA COUNTY SCHOOL BOARD

SEP 19 2017

MALCOLM THOMAS, SUPERINTENDENT  
VERIFIED BY RECORDING SECRETARY

## ESCAMBIA SCHOOL DISTRICT PUBLIC RECORDS ADDENDUM

CONTRACTOR'S RESPONSIBILITY FOR COMPLIANCE WITH CHAPTER 119, FLORIDA STATUTES. Pursuant to Section 119.0701, F.S., CONTRACTOR agrees to comply with all public records laws, specifically to:

- A. Keep and maintain public records required by the School Board to perform the service.
1. The timeframes and classifications for records retention requirements must be in accordance with the General Records Schedule GS1-SL for State and Local Government Agencies and GS7 for Public Schools. (See <http://dos.myflorida.com/library-archives/records-management/general-records-schedules>)
2. Records include all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business with the School Board. Contractor's records under this Agreement include but are not limited to supplier/subcontractor invoices and contracts, project documents, meeting notes, emails and all other documentation generated during this Agreement.
- B. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for by law. If a Contractor does not comply with the School Board's request for records, School Board shall enforce the provisions in accordance with the contract.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to School Board.
- D. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the Contractor or keep and maintain public records required by the School Board to perform the service. If the Contractor transfers all public records to the School Board upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon the completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records kept electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the SCHOOL BOARD.

**IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE SCHOOL BOARD OF ESCAMBIA COUNTY, CUSTODIAN OF PUBLIC RECORDS AT (850)469-6131, NROSS@ESCAMBIA.K12.FL.US, OR 75 NORTH PACE BLVD., PENSACOLA, FL 32505.**

A Contractor who fails to provide the public records to the School Board within a reasonable time may also be subject to penalties under Section 119.10, Florida Statutes.

Approved:



Donna Sessions Waters  
General Counsel  
Escambia County School Board  
75 North Pace Blvd.  
Pensacola, FL 32505  
02/21/2017

Initials of Each Signatory:

MT  
LWB  
\_\_\_\_\_  
\_\_\_\_\_