



Conni L. Carnley  
Asst. Superintendent/Human Resources  
5086 Canal Street Milton, Florida 32570-6706

Phone: 850/983-5030  
Facsimile: 850/983-5039  
E-mail: CarnleyC@santarosa.k12.fl.us

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## **ADMINISTRATIVE**

### **Human Resource Board Agenda**

September 26, 2017

#### **MEMORANDUM**

**TO:** Mr. Tim Wyrosdick, Superintendent of Schools

**FROM:** Conni L. Carnley, Assistant Superintendent for Human Resources

**RE:** Human Resource Items for Administrative Agenda of School Board

The following personnel items are submitted for your recommendation and the approval of the School Board of Santa Rosa County:

#### **I. PERSONNEL RECOMMENDATIONS:**

##### **RETIREMENTS:**

1. Small, Caroline, Teacher, King Middle, effective 10-01-17 (last day in paid status 09-29-17)

##### **DEFERRED RETIREMENT OPTION PROGRAM:**

1. Holsonback, Joan, Teacher, Dixon Primary, effective 09-01-17
2. Mack, Beverly, Food Service Manager II, effective 08-01-17
3. McLin, Allen, AC/Refrig Mechanic II, effective 09-01-17
4. Sutton, Judith Lauren, Secretary III, effective 12-01-17
5. Turner, Lisa, Teacher, Santa Rosa Adult, effective 09-01-17

##### **RESIGNATIONS:**

1. Bass, Rebecca, Paraprofessional I, Bennett C. Russell Elem., effective 09-18-2017, (last day in paid status 09-15-17)
2. Belcher, Josh, Paraprofessional IW, Central, effective 07-24-17 (last day in paid status 06-06-17)
3. Ebert, Philip, Instructor, Gulf Breeze High, effective 09-06-17 (last day in paid status 09-05-17)
4. Gallagher, Kristin, Instructor, East Milton Elem., effective 06-07-17 (last day in paid status 06-06-17)
5. Jollie, Bethany, Paraprofessional IW, Hobbs Middle, effective 09-25-17 (last day in paid status 09-22-17)
6. McCurdy, Amy, Teacher, Dixon Primary, effective 10-28-17 (last day in paid status 10-27-17)
7. Rivas, Savana, Paraprofessional IW, Pea Ridge Elem., effective 09-11-17 (last day in paid status 09-08-17)
8. Samford, Rachael, Child Development Associate, TR Jackson, effective 09-11-17 (last day in paid status 09-08-17)
9. Wilkins, Nina, Paraprofessional IW, East Milton Elem., effective 09-25-17 (last day in paid status 09-22-17)

##### **RESIGNATION CORRECTION:**

1. Pippin, Amanda, Teacher, Berryhill Elem., resignation effective 09-12-17, previously listed as 09-04-17 on 09-07-17 Board Agenda

##### **INVOLUNTARY TERMINATIONS:**

1. Bradley, Rodney, Paraprofessional IW, Gulf Breeze Middle, effective 09-14-17 (last day in paid status 09-13-17), During Probationary Period

DISTRICT 1  
Diane Scott

DISTRICT 2  
C. Buddy Hinote

DISTRICT 3  
Carol Boston

DISTRICT 4  
Jennifer Granse

District 5  
Scott Peden

**APPOINTMENTS:****1. INSTRUCTIONAL**

| <u>NAME</u>                               | <u>SCHOOL</u>     | <u>AREA</u> | <u>CERTIFICATIONS</u>            | <u>EFF. DATE</u> |
|---|-------------------|-------------|----------------------------------|------------------|
| 1. Amburn, Ashley                         | East Milton Elem. | Elem. Ed    | K-6 Elem Ed.,6-12 Social Science | 09-01-17         |
| 2. Carnley, Katherine                     | Berryhill Elem.   | Elem. Ed    | Elem. Ed. and ESE                | 09-05-17         |
| 3. Cihak, Stacy(Interim for Kelly Walker) | Sims Middle       | ESE         | ESE K-12*                        | 08-30-17         |
| 4. Fisher, Michael                        | Navarre High      | ROTC        | Vocational                       | 09-01-17         |
| 5. Leaser, Carissa                        | Berryhill Elem.   | Elem. Ed    | Elem. K-6                        | 09-05-17         |
| 6. Palmer, Brianna                        | Navarre High      | Guidance    | Guidance K-12*                   | 09-05-17         |
| 7. Wetzel, Gina                           | Berryhill Elem.   | Elem. Ed    | Elem Ed -6                       | 09-12-17         |

**2017-2018 OPT IN:**

1. Adams, Michael D, Vocational, Locklin Tech
2. Hughes, Jerilyn, Language Arts, Blended Academy
3. Mann, Michele, TSA, Professional Development Center
4. McCormick, George, Math, Gulf Breeze High

**2017 – 2018 INSTRUCTIONAL TRANSFERS:**

1. Elliott, Lota, Teacher, from Holley Navarre Middle to Literacy, effective 09-18-17
2. Jernigan, Chasity, Teacher, from Blended Academy to Pace High, effective 09-01-17
3. Torres, Joann, Teacher, from East Milton Elem. To Pea Ridge Elem., effective 09-25-17

**2017 - 2018 HOSPITAL / HOMEBOUND:**

1. Adams, Linda, Instructor, Pace High, effective 08-29-17
2. Cavazos, Janan, Instructor, Benny Russell Elem, effective 08-14-17
3. Holloway, Rebecca, Instructor, Holley Navarre Primary, effective 08-24-17
4. Oatman, Frank, Instructor, Navarre High, effective 08-14-17
5. Stinnett, Angel, Instructor, T.R. Jackson, effective 08-14-17

**2017 – 2018 Out of Field:****\*\*See Attached list\*\*****COMMUNITY SCHOOL****\*\*See Attached List\*\*****2017-2018 SUPPLEMENTS:**

1. Harris, Mary Elizabeth, Community School, ESE Teacher Assistant, effective 08-14-17
2. Nelson, Lisa, Community School, ESE Teacher Assistant, effective 09-05-17
3. Nguyen, Jasmyna, Community School, ESE Teacher Assistant, effective 08-14-17
4. Ruiz, Randall, Community School, ESE Teacher Assistant, effective 08-14-17
5. Sears, Stephanie, Community School, ESE Teacher Assistant, effective 08-14-17
6. Smith, Tiffani, Community School, ESE Teacher Assistant, effective 08-14-17
7. Tolbert, Wanda, Community School, ESE Teacher Assistant, effective 08-14-17

**CLASSIFIED APPOINTMENTS:**

| <u>NAME</u>            | <u>SCHOOL/DEPARTMENT</u> | <u>APPOINTMENT</u>           | <u>EFF. DATE</u> |
|------------------------|--------------------------|------------------------------|------------------|
| 1. Baerresen, Savannah | Pea Ridge Elem.          | Paraprofessional IW          | 09-19-17         |
| 2. Cottrell, Michelle  | Pea Ridge Elem.          | Paraprofessional IW          | 09-14-17         |
| 3. Early, James        | Milton High              | Paraprofessional IW          | 09-12-17         |
| 4. Hamby, Anne Marie   | Holley Navarre Primary   | Paraprofessional IW          | 09-06-17         |
| 5. McCollum, Graham    | Berryhill Elem.          | Teacher Assist. Technology I | 08-07-17         |

|     |                     |                        |                           |          |
|-----|---------------------|------------------------|---------------------------|----------|
| 6.  | McDonald, Kimberly  | Pace High              | Paraprofessional IW       | 08-29-17 |
| 7.  | Mingus, Darby       | Sims Middle            | Paraprofessional IW       | 09-14-17 |
| 8.  | Mooneyham, Samantha | W.H. Rhodes Elem.      | Pre-K Paraprofessional IW | 08-31-17 |
| 9.  | Pledger, Athaya     | Milton High            | Paraprofessional IW LT    | 09-15-17 |
| 10. | Rice, Grady         | Maintenance            | Electrician II            | 09-05-17 |
| 11. | Tudlong, Regina     | Holley Navarre Primary | Paraprofessional IW       | 09-06-17 |
| 12. | Unruh, Katie        | Hobbs Middle           | Paraprofessional IW       | 09-13-17 |
| 13. | Wood, Rachel        | Pace High              | Paraprofessional IW LT    | 09-05-17 |

#### **2017-2018 PROMOTIONS**

1. Madl, Klancie, from Paraprofessional IW to Paraprofessional IIW, West Navarre Primary, effective 10-02-17
2. Weaver, Helen, from Paraprofessional IW to Paraprofessional IIW, Bagdad Elem., effective 10-02-17

#### **CURRENT EMPLOYEE FILLING VACANT POSITION:**

| <u>NAME</u>                                | <u>SCHOOL/DEPARTMENT</u> | <u>APPOINTMENT</u> | <u>EFF. DATE</u> |
|--|--------------------------|--------------------|------------------|
| 1. Barnes, Sarah                           | TR Jackson               | School Helper      | 09-12-17         |
| 2. Baur, Karen                             | Holley Navarre Int.      | Paraprofessional I | 09-28-17         |
| 3. Fulton, Tiffany                         | Navarre High             | Clerical Data I    | 09-01-17         |
| 4. Laos, Carolina (temp for Sharon O'Dell) | Navarre High             | Guidance Secretary | 09-05-17         |

#### **EDUCATIONAL SUPPORT TRANSFERS:**

1. Naturale, James, Paraprofessional IW, from Holley Navarre Middle to Navarre High, effective 08-07-17

#### **SUPPLEMENT VOLUNTARY RESIGNATION**

1. Barrow, Jennie, Tennis, Gulf Breeze High, effective 09-15-17
2. Ebert, Philip, Assistant Baseball, Gulf Breeze High, effective 09-06-17
3. Roper, Chelsie, Asst. Softball Coach, Pace High, effective 08-29-17