

MEETING MINUTES  
SCHOOL BOARD OF SANTA ROSA COUNTY  
WORKSHOP  
June 28, 2012-5:00 PM

Items for Review and Discussion

A. Five-Year Facilities Survey

*Mr. Joey Harrell, Assistant Superintendent for Administration distributed the Five-Year Survey Recommendation notebooks to the board and thanked his secretary, Cathy Ward for all her help in preparing the document. He also thanked Mr. Al Rother and several people from FDOE for their assistance.*

*He reviewed the procedures that he uses to arrive at the recommendations for each site. He explained to the board that he uses two documents to help him prepare the survey, the FISH (Florida Inventory School House) and the COFTE Forecast (Capital Outlay FTE). Mr. Harrell shared with the board that the COFTE figures are not the same as enrollment figures. The COFTE figures consist of a subset of the October and February FTE numbers and is always less than our FTE numbers. The COFTE forecast is effective for the next 5 years, unless he sees a substantial change in enrollment and requests that our five-year survey be canceled. We would then be required to do the survey again using updated COFTE figures.*

*Mr. Harrell also reviewed the "Student Membership Summary Report" which is a recap of all the individual school numbers such as the present student enrollment by grade, the total COFTE forecast, the existing satisfactory student stations, positive renovation stations, minus negative renovation stations and adding in new construction student stations.*

*He reviewed Chumuckla Elementary Schools recommendation report as an example of each school report and asked the board if they had questions or if they wanted him to review additional site recommendations. He also called attention to section 7 under Superintendent's Office. As the survey annotation states, we are investigating the possible purchase of property for a new school site in the central portion of district 1.*

B. BP Oil Spill Bids

*Mr. Green began by sharing with the board that after he reviewed the original RFP seeking proposals from law firms in regards to representing us, he discovered the one firm that Mr. Winkles and Mr. Wyrosdick listened to along with the County Property Appraiser is one of the firms who originally submitted proposal. Therefore, we do not have to issue another RFP if it is the board's desire to use them. There was some discussion about whether there might be a difference in the contingency fees and whether or not it might be advantageous for the board to listen to a short presentation from each of the firms before a final decision is made.*

*Mr. Wyrosdick shared that even though he did listen to the presentation of one of the firms, he wasn't prepared to make a recommendation and would also like to hear presentations from the other firms who responded to our original RFP. It was suggested that we schedule a workshop and invite the firms to make a short presentation to the board before any decisions are reached.*

C. Items from Superintendent

*None*

**Chairman**

**ATTEST**

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**Superintendent of Schools**