



June 30, 2017

Mr. Tim Wyrosdick
Superintendent
Santa Rosa County School District
5086 Canal Street
Milton, FL 32570

Dear Mr. Wyrosdick:

Each year the state sets tuition and fees for our Workforce Education programs. At Locklin Tech, we strive to keep fees as low as possible for our students. Taking this into account, it is important to note that the 2017 General Appropriations Act did not include any changes to the standard tuition and fee rate.

The State of Florida under the Workforce Development Tuition and Fee Statute, section (s) 1009.22(3), set the total per contact hour for the standard fee rate at \$2.33 for in state tuition. With this in mind, each district school board may adopt a tuition rate within the range of 5% above or below the standard tuition. Out of state fees are set at the board approved clock hour tuition rate with an additional out of state fee. The statute allows us to collect fees up to 10 percent of tuition to provide financial aid to students, up to 5 percent for technology enhancement as well as up to 5 percent for capital improvement. These additional fees are included in the schedule below.

We are requesting no change in tuition and fees for the 2017-18 school year for career certificate programs or academic remediation courses. The total per contact hour for Florida residents is currently set at \$2.40 per contact hour plus \$.48 (10% financial assistance + 5% technology fee + 5% capital improvement). Tuition for nonresidents is set at the standard tuition rate plus the required out of state fee for a total of \$9.39 per contact hour plus \$1.85 (10% financial assistance + 5% technology fee + 5% capital improvement). State mandated fees for academic remediation courses to improve basic skills, such as Applied Academics for Adult Students, will be set at \$30 per term.

Locklin Tech
2017-2018 Tuition and Fee Schedule

Tuition/Tuition plus fees per contact hour:

<u>Program Classification</u>	<u>Florida Resident</u>	<u>Non-Resident</u>
Job Preparatory Tuition	\$2.40/\$2.88	\$9.39 /11.24
Continuing Education	\$5.78	\$23.10

Based on the above hourly rate, job preparatory tuition and fees per semester (450 hrs) will be:

	<u>Florida Resident</u>	<u>Non-Resident</u>
All Day (450 hours)	\$1,296.00	\$5,058.00
Half Day (225 hours)	\$ 648.00	\$2,529.00

A onetime \$15.00 non-refundable application fee will be charged to apply to Locklin Tech. After acceptance to Locklin Tech a non-refundable program registration fee will be charged each time a student registers for the semester. All postsecondary students required to take the Test of Adult Basic Education (TABE) will be charged a \$20 fee to cover testing costs. Students enrolling in a Career and Technical Education Program under the Ability to Benefit policy may also incur additional testing fees for the Wonderlic Basic Skills Test in order to meet enrollment requirements.

In addition to the above Tuition and Fee Schedule, students enrolled in some programs will be charged a lab fee which varies by program/course to cover consumable materials used during their training program. Students are also required to purchase textbooks, and any basic materials required for their training program (scrubs, work boots, tools, etc.). Students who drive to campus are also required to purchase a \$5 parking decal each academic year. Additional user fees may vary by program and are only charged to persons receiving the service. All program costs for each workforce education program are published in the cost of attendance brochure.

Statutory References for Fees

Tuition Statutes

The current statutory references related to Workforce Fees are as follows:

- s. 1009.21, F.S., Determination of resident status for tuition purposes
- s. 1009.22, F.S., Workforce education postsecondary student fees
- s. 1009.25, F.S., Fee exemptions
- s. 1009.26, F.S., Fee waivers
- s. 1009.27, F.S., Deferral of fees
- s. 1011.80(10), F.S., Funds for operation of workforce education programs

All statutory references are attached.

The fees suggested herein are in accordance with the policies set forth by the Florida Department of Education. Locklin Tech's 2017-2018 Tuition and Fee Schedule is hereby respectfully submitted for your approval.

Sincerely,



Maria LaDouceur
Principal
Locklin Tech

Enclosure(s)

Attachment
Workforce Education Tuition and Fees
2017-18

The 2017 General Appropriations Act did not include any changes to the standard tuition and fees rate for 2017-18. **Effective July 1, 2017, the following standard rates of tuition are in effect:**

- **For Career Certificates/Applied Technology Diplomas, \$2.33 per contact hour.**
- **For adult general education, a block tuition rate of \$45.00 per half year, or \$30.00 per term.**

According to the workforce development fees statute, section (s.) 1009.22(3), Florida Statutes (F.S.), a district's tuition must be within five percent (above or below) of the standard tuition and out-of-state fee, if applicable. For career certificate and applied technology diploma programs, students who are classified as non-residents for tuition purposes under s. 1009.21, F.S., have a required out-of-state fee in addition to the tuition.

The tables found on the next pages provide a summary of the rates allowed for the program areas of Career Certificates (also known as PSAV), Applied Technology Diplomas (ATD) and Adult General Education (AGE). The summary includes ranges for tuition; out-of-state fees; and the optional fees for student financial aid, capital improvement and technology. See the table on page 2 for the minimum and maximum tuition ranges for career certificate programs and page 3 for the minimum and maximum block tuition ranges for adult general education.

Career Certificate/Applied Technology Diplomas, student financial aid, capital improvement and technology fees are discretionary and are, therefore, not required. However, it is important to note that if these fees are charged, the amount allowed to be charged varies. If student financial aid fees are charged, the highest amount allowed is ten percent of tuition (for residents) or ten percent of the sum of tuition and out-of-state fee (for nonresidents). Thus, the amount charged for student financial aid can be any percent **up to 10 percent**. If capital improvement or technology fees are charged, the highest amount allowed is five percent of tuition (for residents) or five percent of the sum of tuition and out-of-state fee (for nonresidents). Thus, the amount allowed to be charged for a capital improvement or technology fee is any percent **up to five percent**.

Career Certificates/Applied Technology Diplomas

RESIDENT	Standard Fee Rate	Minimum Fee Rate ⁽¹⁾	Maximum Fee Rate ⁽¹⁾
Tuition	2.33	2.22	2.44
Student Financial Aid ⁽²⁾ (10% of Tuition)	0.23	0.22	0.24
Capital Improvement Fee ⁽²⁾ (5% of Tuition)	0.11	0.11	0.12
Technology Fee ⁽²⁾ (5% of Tuition)	0.11	0.11	0.12
NONRESIDENT	Standard Fee Rate	Minimum Fee Rate ⁽¹⁾	Maximum Fee Rate ⁽¹⁾
Tuition	2.33	2.22	2.44
Full Cost: Standard Tuition + Out-of-State Fee	9.32	8.86	9.78
Student Financial Aid ⁽²⁾ (10% of Tuition + Out-of-State Fee)	0.93	0.88	0.97
Capital Improvement Fee ⁽²⁾ (5% of Tuition + Out-of-State Fee)	0.46	0.44	0.48
Technology Fee ⁽²⁾ (5% of Tuition + Out-of-State Fee)	0.46	0.44	0.48

- (1) Each district school board may adopt tuition that is within the range of five percent below to five percent above the standard tuition and out-of-state fee, if applicable pursuant to s. 1009.22(3)(d), F.S.
- (2) Student Financial Aid, Capital Improvement and Technology Fees are discretionary and are not required.

Adult General Education

	Standard Rate	Minimum Rate ⁽¹⁾	Maximum Rate ⁽¹⁾
Block Tuition (Per half year)⁽²⁾	45.00	42.75	47.25
	Standard Rate	Minimum Rate ⁽¹⁾	Maximum Rate ⁽¹⁾
Block Tuition (Per term) ⁽²⁾	30.00	28.50	31.50

- (1) Each district school board may adopt tuition that is within the range of five percent below to five percent above the standard tuition and out-of-state fee, if applicable pursuant to s. 1009.22(3)(d), F.S.
- (2) Tuition does not vary based on instructional hours scheduled or number of Adult General Education programs in which the student is enrolled.

2017 Legislative Changes

There were no legislative changes to tuition and fees for 2017.

Statutory References for Fees

Tuition Statutes

The following are the current statutory references related to Workforce Fees.

- s. 1009.21, F.S., Determination of resident status for tuition purposes
- s. 1009.22, F.S., Workforce education postsecondary student fees
- s. 1009.25, F.S., Fee exemptions
- s. 1009.26, F.S., Fee waivers
- s. 1009.27, F.S., Deferral of fees
- s. 1011.80(10), F.S., Funds for operation of workforce education programs

Standard Tuition and Nonresident Fees

Standard tuition shall be \$2.33 per contact hour for programs leading to a career certificate or an applied technology diploma. A block tuition of \$45 per half year or \$30 per term shall be assessed for students enrolled in adult general education (s. 1009.22(3)(c), F.S.). Each district school board may adopt tuition that is within the range of five percent below to five percent above the standard tuition and out-of-state fee, if applicable (s. 1009.22(3)(d), F.S.). For career certificate programs, the out-of-state fees must be charged to students classified as nonresidents for tuition purposes, in addition to the tuition.

Financial Aid Fee

School districts are **permitted** to collect, for financial aid purposes, up to an additional 10 percent of the student fees collected for workforce development education programs as stated in s. 1009.22(5), F.S. This fee may not be collected for adult general education programs (s. 1009.22(3), F.S.).

Capital Improvement Fee

School districts are **permitted** to collect a separate capital improvement fee for capital improvements, technology enhancements, or equipping buildings which may not exceed five percent of the tuition fee for resident students or five percent of the tuition and out-of-state fee for nonresident students. For additional information, see s. 1009.22(6), F.S. This fee may not be collected for adult general education programs (s. 1009.22(3), F.S.).

Technology Fee

School districts are **permitted** to collect a separate technology fee. Section 1009.22(7), F.S., addresses the statutory requirements. According to the statute, "Each district school board and community college board of trustees is authorized to establish a separate fee for technology, not to exceed 5 percent of tuition per credit hour or credit-hour equivalent for resident students and not to exceed 5 percent of tuition and the out-of-state fee per credit hour or credit-hour equivalent for nonresident students. Revenues generated from the technology fee shall be used to enhance instructional technology resources for students and faculty and shall not be included in any award under the Florida Bright Futures Scholarship Program." This fee may not be collected for adult general education programs (s. 1009.22(3), F.S.).

Other Fees

Sections 1009.22(8) and (9), F.S., state:

(8) Each district school board and Florida College System institution board of trustees is authorized to establish specific fees for workforce development instruction not reported for state funding purposes or for workforce development instruction not reported as state funded full-time equivalent students. District school boards and Florida College System institution boards of trustees are not required to charge any other fee specified in this section for this type of instruction.

(9) Florida College System institution boards of trustees and district school boards are not authorized to charge students enrolled in workforce development programs any fee that is not specifically authorized by statute. In addition to tuition, out-of-state, financial aid, capital improvement, and technology fees, as authorized in this section, Florida College System institution boards of trustees and district school boards are authorized to establish fee schedules for the following user fees and fines: laboratory fees; parking fees and fines; library fees and fines; fees and fines relating to facilities and equipment use or damage; access or identification card fees; duplicating, photocopying, binding, or microfilming fees; standardized testing fees; diploma replacement fees; transcript fees; application fees; graduation fees; and late fees related to registration and payment. Such user fees and fines shall not exceed the cost of the services provided and shall only be charged to persons receiving the service.

Fee Exemptions

Fee exemptions are defined in s. 1009.25, F.S.

Fee Exemption for Welfare Transition Participants

Section 1009.25(1)(e), F.S., allows for the exemption of payment of tuition and fees, including lab fees, for students enrolled in welfare transition programs. The exemption applies to the student for tuition and fees for career certificate, applied technology diploma and adult general education programs. The law specifies that, while the student is exempt from the payment of tuition and fees, the local workforce development board is required to pay the institution for the costs incurred for the welfare transition program participants. Welfare transition participants are individuals who are receiving temporary cash assistance from the Department of Children and Families and are required to complete work activity. The school district must receive appropriate documentation that demonstrates the individual is an active participant in the welfare transition program in order to report the exemption to the Florida Department of Education in data reporting required in the Workforce Development Information System (WDIS).

Fee Waivers

Fee Waivers are defined in s. 1009.26, F.S. School districts may waive fees for any student not exempt from fees. The total value of the fee waivers granted by the school district may not exceed the amount established annually in the General Appropriations Act. For 2017-18, waivers for fee-nonexempt students for programs funded through Workforce Development Education appropriations may not exceed eight percent of the fee revenues that would otherwise be collected. Funds collected from standard tuition and out-of-state fees shall be used to support school district workforce education programs as defined in s. 1004.02(25), F.S., and shall not be used to support K-12 programs or district K-12 administrative indirect costs. (Chapter 2016-066, Laws of Florida)

Each Florida College System institution board of trustees, each district school board with a career center authorized under s. 1001.44, F.S., and each board of directors for a charter technical career center authorized under s. 1002.34, F.S., shall waive out-of-state fees for honorably discharged veterans of the United States Armed and Reserve Forces (Air Force, Army, Coast Guard, Marines and Navy) and the National Guard (Army and Air) or any other student who is entitled to and uses educational assistance provided by the United States Department of Veterans Affairs who physically resides in Florida while enrolled as a degree or certificate seeking student. Tuition and fees charged to a student who qualifies for the out-of-state fee waiver under this subsection may not exceed the tuition and fees charged a resident student enrolled in the same program.

Differential Out-of-State Fee

Section 1009.22(4), F.S., provides that a district school board that has a service area that borders another state may implement a plan for a differential out-of-state fee.

Applied Academics

According to s. 1009.22(3)(a), F.S., fee-nonexempt students enrolled in applied academics for adult education instruction shall be charged fees equal to the fees charged for adult general education programs.

Contacts: If you have any questions about these issues, please contact Tara McLarnon at 850-245-9005 or via email at Tara.McLarnon@fldoe.org.